

CONFIRMED

**MINUTES OF LEDUC REGULAR CITY COUNCIL MEETING
MONDAY, JANUARY 8, 2018
PAGE 1**

Present: Mayor B. Young, Councillors B. Beckett, G. Finstad, B. Hamilton, L. Hansen, T. Lazowski and L. Tillack

Also Present: P. Benedetto, City Manager, and S. Davis, City Clerk

Mayor B. Young called the meeting to order at 7 pm.

I. ADOPTION OF AGENDA

MOVED by Councillor B. Beckett that the Agenda be adopted as presented.

Motion Carried Unanimously

II. ITEMS FOR DISCUSSION AND RELATED BUSINESS

A. Selected Items for Debate

The following items were selected for debate:

VIII. BUSINESS

- B. 2017 Integrated Pest Management Plan
- C. Snow & Ice Control Policy Proposed Amendments

XIII. UPDATES FROM BOARDS & COMMITTEES

- B.(ii) Arts Summit

B. Vote on Items not Selected for Debate

Votes recorded under item headings.

III. ADOPTION OF PREVIOUS MINUTES

A. Approval of Minutes of the Regular Council Meeting held Monday, December 4, 2017

MOVED by Councillor B. Hamilton that the minutes of the Regular Council Meeting held Monday, December 4, 2017, be approved as presented.

Motion Carried Unanimously

IV. RECOGNITION ITEMS

There were no recognition items.

V. PUBLIC COMMENTARY

There was no public commentary.

VI. PUBLIC HEARING

There were no public hearings

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VII. PRESENTATIONS

A. Leduc Arts Foundry Board

M. Pieters, General Manager, Infrastructure and Planning, and D. Melvie, General Manager, Community and Protective Services, made a PowerPoint presentation (Attached) which provided Council with an over view of the Long Term Facilities Master Plan.

C. Popik, Board Chair, Leduc Arts Foundry Board, made a PowerPoint presentation (Attached), sharing progress made in 2017, 2018 strategies for funding and sustainment, and how the City of Leduc can help.

C. Popik, A. Meyer, Board Member, Leduc Arts Foundry Board, and M. Pieters answered Council's questions.

VIII. BUSINESS

A. Council Strategic Planning Committee Session Dates 2019-2021

MOVED by Councillor B. Hamilton that Council approves the Strategic Planning Committee session dates of Thursday, February 21, 2019, Thursday, February 20, 2020, and Thursday, February 18, 2021.

Motion Carried Unanimously

B. 2017 Integrated Pest Management Plan

R. Sereda, Director, Public Services, made a PowerPoint presentation (Attached) and answered Council's questions.

MOVED by Councillor B. Beckett that Council approve the City's 2017 Integrated Pest Management Plan.

Motion Carried Unanimously

C. Snow & Ice Control Policy Proposed Amendments

R. Sereda, Director, Public Services, made a PowerPoint presentation (Attached) and answered Council's questions.

MOVED by Councillor G. Finstad that Council approve the City's updated Snow & Ice Control Policy (Policy No. 31.02:03).

Motion Carried Unanimously

IX. BYLAWS

A. Bylaw No. 965-2017 – Amendment #1 to the Fees 2018 Bylaw No. 962-2017 (1st, 2nd and 3rd Readings)

Administration recommends that Bylaw No. 965-2017 receive first, second and third readings.

MOVED by Councillor B. Hamilton that Council give Bylaw No. 965-2017 First Reading.

Motion Carried Unanimously

MOVED by Councillor B. Hamilton that Council give Bylaw No. 965-2017 Second Reading.

Motion Carried Unanimously

MOVED by Councillor B. Hamilton that Council unanimously agrees to consider Bylaw No. 965-2017 for Third Reading.

Motion Carried Unanimously

MOVED by Councillor B. Hamilton that Council give Bylaw No. 965-2017 Third Reading.

Motion Carried Unanimously

X. PUBLIC COMMENTARY

There was no public commentary.

XI. IN-CAMERA ITEMS

There were no in-camera items.

XII. RISE AND REPORT FROM IN-CAMERA ITEMS

XIII. UPDATES FROM BOARDS & COMMITTEES

A. Council Member Updates from Boards & Committees

There were no updates

B. Council Member Updates from Commissions, Authorities, Other

i) Leduc & District Chamber of Commerce

There was no discussion.

ii) Arts Summit

Councillor B. Beckett provided a handout (Attached) and an update on the Arts Summit that she attended in the fall of 2017. Outcomes were to connect, learn and share with colleagues working in arts and culture across the country.

Councillor B. Beckett attended a number of sessions, including the following:

- Urban Transformation through Arts and Culture – defining the role of local government in festivals and events
- The Value of Culture in Economic Terms

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- Culturally Sensitive Public Art – “telling” the community’s story
- Quantifying the Economic Impact of Culture
- Justice Art and Youth Action – art can bring about change
- Building an Arts and Cultural Strategy – creativity is the key to success in the 21st Century

XIV. INFORMATION REPORTS

- A. Mayor’s Report**
- B. Building Inspector’s Report**
- C. Newly Issued Business Licences**

There was no discussion.

XV. ADJOURNMENT

The Council meeting adjourned at 8:41 pm.

“Original Signed”

B. Young
MAYOR

“Original Signed”

S. Davis
CITY CLERK

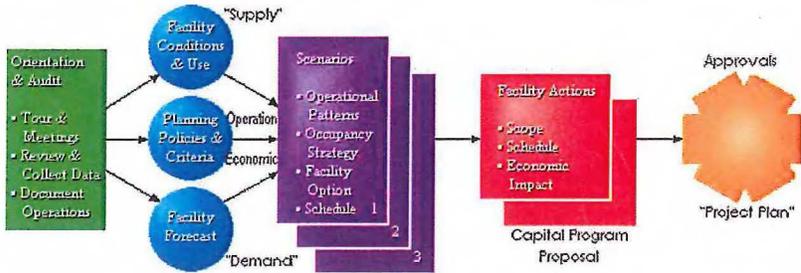
Long Term Facilities Master Plan

www.leduc.ca



Purpose

The purpose of the Long Term Facilities Master Plan (LTFMP) is to provide the City of Leduc with a framework for decision making related to City facilities and land matters to meet the requirements of the residents and Corporation.



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graph LR; A[Orientation & Audit  
• Tour & Meetings  
• Review & Collect Data  
• Document Operations] --> B1((Facility Conditions & Use  
"Supply")); A --> B2((Planning Policies & Criteria  
Operation)); A --> B3((Facility Forecast  
"Demand")); B1 --> C[Scenarios  
• Operational Patterns  
• Occupancy Strategy  
• Facility Option  
• Schedule 1  
2  
3]; B2 --> C; B3 --> C; C --> D[Facility Actions  
• Scope  
• Schedule  
• Economic Impact  
Capital Program Proposal]; D --> E[Approvals  
"Project Plan"];
```

LTFMP Development

- Review of existing facility conditions and capacities
- Consultations with service and program providers
- Benchmarking industry specific guidelines
- Review of program, service and facility trends
- Review and incorporation of statutory and policy documents

LTFMP Development continued

- Input from architects and cost consultants
- Council and senior administration input through workshops (scheduled for March)
- Public feedback through an open house

Leduc Arts Foundry



Presentation to: City of Leduc - Council
Date: January 8th, 2018



a snapshot of our direction... Strategic Plan

Our Vision

To open, inspire, and ignite the hearts and minds of our community through the power of arts and culture.

Our Mission

- Central location
- Professional development and training
- Community Engagement
- Fiscal Partnerships
- Community Partnerships
- Sustainable arts environment
- Innovate and inspire

Our Role in the Community

- A centre - arts and educational programs
- A producer - reciprocal community relationships
- A catalyst - artists and art organizations
- A leader - art innovation and inspiration
- A supporter - local artistic endeavours
- A contributor - economic vitality



Financial Update

Seed Funding – recap of City's initial project investment

Timeline Target	Description of Work	Anticipated Costs
March 15 – August 15, 2017	Proof of Concept drawing and design layouts	\$3000
May 2017	Graphic & printing of Strategic Plan for Stakeholder engagement and use in Grant and other investor applications	\$2500
May 2017	Registration of trade name, society and bi-laws	\$150
April – May 2017	Architecture exploration	\$6000
June 2017	Hiring of an Arts Grant application specialist & submission of phase 1 project grants	\$5000
	Total	\$16,650

Current Statement of Account

ASSET			
Current Assets			Bank Balance as of 18.07.2017 \$14,102.45
ATB Chequing Bank Account	14,102.45		US \$ kept in Univ of Lethbridge & Lethbridge Fund
Total Current Assets	14,102.45		
TOTAL ASSET	14,102.45		
LIABILITY			
Current Liabilities			
GST/PST Paid on Purchases	47.96		
GST I/OST (Carry forward)	27.59		50% of GST on eligible expenses to be claimed at YE
Total Current Liabilities	75.55		
TOTAL LIABILITY	75.55		
EQUITY			
Current Equity	14,026.91		
TOTAL EQUITY	14,026.91		
LIABILITIES AND EQUITY	14,102.45		

Funding the development ... a strategic approach to Grant Applications

PRE-CAPITAL/RESEARCH GRANTS

- Canadian Heritage
- Canada Council for the Arts
- Alberta Culture and Tourism
- Alberta Foundation for the Arts

Project/Phase	Grant Name	Organization	Project Start	Project End	Support Area of Project
1100000001	Arts Development	Canadian Council	2017	2018	Planning, development and/or implementation
1100000002	Arts Development	Canadian Council	2017	2018	Supporting artistic practice
1100000003	Arts Development	Canadian Council	2017	2018	Supporting artistic practice
1100000004	Arts Development	Canadian Council	2017	2018	Supporting artistic practice
1100000005	Arts Development	Canadian Council	2017	2018	Supporting artistic practice
1100000006	Arts Development	Canadian Council	2017	2018	Supporting artistic practice
1100000007	Arts Development	Canadian Council	2017	2018	Supporting artistic practice
1100000008	Arts Development	Canadian Council	2017	2018	Supporting artistic practice
1100000009	Arts Development	Canadian Council	2017	2018	Supporting artistic practice
1100000010	Arts Development	Canadian Council	2017	2018	Supporting artistic practice
1100000011	Arts Development	Canadian Council	2017	2018	Supporting artistic practice
1100000012	Arts Development	Canadian Council	2017	2018	Supporting artistic practice
1100000013	Arts Development	Canadian Council	2017	2018	Supporting artistic practice
1100000014	Arts Development	Canadian Council	2017	2018	Supporting artistic practice
1100000015	Arts Development	Canadian Council	2017	2018	Supporting artistic practice
1100000016	Arts Development	Canadian Council	2017	2018	Supporting artistic practice
1100000017	Arts Development	Canadian Council	2017	2018	Supporting artistic practice
1100000018	Arts Development	Canadian Council	2017	2018	Supporting artistic practice
1100000019	Arts Development	Canadian Council	2017	2018	Supporting artistic practice
1100000020	Arts Development	Canadian Council	2017	2018	Supporting artistic practice
1100000021	Arts Development	Canadian Council	2017	2018	Supporting artistic practice
1100000022	Arts Development	Canadian Council	2017	2018	Supporting artistic practice
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1100000024	Arts Development	Canadian Council	2017	2018	Supporting artistic practice
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1100000026	Arts Development	Canadian Council	2017	2018	Supporting artistic practice
1100000027	Arts Development	Canadian Council	2017	2018	Supporting artistic practice
1100000028	Arts Development	Canadian Council	2017	2018	Supporting artistic practice
1100000029	Arts Development	Canadian Council	2017	2018	Supporting artistic practice
1100000030	Arts Development	Canadian Council	2017	2018	Supporting artistic practice
1100000031	Arts Development	Canadian Council	2017	2018	Supporting artistic practice
1100000032	Arts Development	Canadian Council	2017	2018	Supporting artistic practice
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1100000044	Arts Development	Canadian Council	2017	2018	Supporting artistic practice
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1100000047	Arts Development	Canadian Council	2017	2018	Supporting artistic practice
1100000048	Arts Development	Canadian Council	2017	2018	Supporting artistic practice
1100000049	Arts Development	Canadian Council	2017	2018	Supporting artistic practice
1100000050	Arts Development	Canadian Council	2017	2018	Supporting artistic practice

- planning, development and/or implementation
- supporting artistic practice
- supporting our annual arts festival
- business and financial planning



Funding the development ... a strategic approach to Grant Applications

CAPITAL GRANTS

- Canadian Heritage
- Canada Council for the Arts
- Alberta Culture and Tourism
- Alberta Foundation for the Arts

Project #	Project Name	Is public	Value (\$)	Phase	Expected start of construction
2018-001	Construction of new building for the arts center	Yes	10,000,000	Phase 1	2018
2018-002	Renovation of existing building for the arts center	Yes	5,000,000	Phase 2	2019
2018-003	Construction of new building for the arts center	Yes	15,000,000	Phase 3	2020
2018-004	Renovation of existing building for the arts center	Yes	8,000,000	Phase 4	2021
2018-005	Construction of new building for the arts center	Yes	12,000,000	Phase 5	2022
2018-006	Renovation of existing building for the arts center	Yes	6,000,000	Phase 6	2023
2018-007	Construction of new building for the arts center	Yes	9,000,000	Phase 7	2024
2018-008	Renovation of existing building for the arts center	Yes	7,000,000	Phase 8	2025
2018-009	Construction of new building for the arts center	Yes	11,000,000	Phase 9	2026
2018-010	Renovation of existing building for the arts center	Yes	4,000,000	Phase 10	2027

➤ Construction funding potential capture could = up to **6 million**



Funding the development ... a strategic approach to Grant Applications

PROGRAMMING GRANTS

- Canadian Heritage
- Canada Council for the Arts
- Alberta Culture and Tourism
- Alberta Foundation for the Arts

Project #	Project Name	Is public	Value (\$)	Phase	Expected start of construction
2018-011	Operations and Sustainability	Yes	2,000,000	Phase 1	2018
2018-012	Festivals and Special Events	Yes	1,500,000	Phase 2	2019
2018-013	Supporting artistic practice and youth development/subsidy	Yes	3,000,000	Phase 3	2020
2018-014	Operations and Sustainability	Yes	2,500,000	Phase 4	2021
2018-015	Festivals and Special Events	Yes	1,800,000	Phase 5	2022
2018-016	Supporting artistic practice and youth development/subsidy	Yes	2,800,000	Phase 6	2023
2018-017	Operations and Sustainability	Yes	2,200,000	Phase 7	2024
2018-018	Festivals and Special Events	Yes	1,600,000	Phase 8	2025
2018-019	Supporting artistic practice and youth development/subsidy	Yes	2,900,000	Phase 9	2026
2018-020	Operations and Sustainability	Yes	2,100,000	Phase 10	2027

- Operations and Sustainability
- Festivals and Special Events
- Supporting artistic practice and youth development/subsidy



How can you help?

- Site identification
- Making ready City owned land to support and leverage Grant Funding
- Consideration of naming a city appointed board member



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Integrated Pest Management Plan

*For the Management of Weeds, Pests and
Invasive Species*

To City of Leduc Council January 8, 2018



Outline

- Background
- Summary of Recommendations
- Resolution

Principles of Integrated Pest Management

- IPM is an environmentally sensitive decision making model to prevent, manage and evaluate pest problems
- IPM focuses on pro-active pest prevention rather than reactive action to control pests
- A variety of non-chemical pest management strategies will be used or considered before using pesticides. These may include:
 - Cultural
 - Physical/mechanical
 - Biological
 - Microbial/Chemical Pesticides



IPM Drivers in Leduc

- Carrying out government mandates (*Weed Control Act (2008)*, *Agricultural Pests Act (2000)*, *Nuisance Control Regulation (2001)*)
- *Municipal Development Plan (2012)* – Conserve and protect natural areas by “adopting clear guidelines for pesticide application, reducing pesticide use, and implementing new and innovative integrated pest management methods.”
- *Environmental Plan (2012)* – To support the 2021 Land Vision the City intends to “review the potential for adopting more stringent local pesticide policies”
- Increasing land inventory
- Increase in development and disturbed areas
- Changing climate regime, health concerns, species decline
- The risk of invasive species



IPM Planning Process



Summary of Recommendations

1. **Fundamental IPM Procedures** – Developing formal IPM procedures will help staff identify pest problems, decide if treatments are necessary, determine the best timing of treatments, and evaluate their effectiveness.
2. **Pest Prevention** – Preventing pests through the design and construction of facilities and landscapes, and early weed detection, is an essential component of IPM.
3. **Comprehensive Cultural Management** – Cultural management can be utilized to ensure a consistent service level is maintained and standards for a particular site are met. The Plan recommends cultural management plans for weeds, urban forest pest control, aquatic pest control, mosquito management and vertebrate pest control.
4. **Public Education** - Public education will assist in establishing consistent messages about pest control in the City and encourage IPM practices on private land.
5. **Public Notification** – Public notification is important so that concerned residents can stay informed about pesticide spraying going on in the City.



Organizational and Financial Recommendations

Funding for the implementation of the Plan's recommendations will need to be assessed annually as part of the budget process;

- Recommendations identified for short term implementation build on existing City operations/programs and 2018/2019 budget
- Recommendations that require additional resources and staff time to implement are identified as medium to long term actions



Organizational and Financial Recommendations

- **Short Term Recommendations (<2 years)** - \$53,000 (in existing budget)
- **Medium Term Recommendations (2 – 5 years)** - \$30,000
- **Medium Term Recommendations (2 – 5 years)** - incremental increases to the Forest Management Plan Budget from \$185,000 (in current budget) up to \$300,000
- **Medium Term Recommendations (2 – 5 years)** – start a Forest Reserve Fund and incrementally increase up to \$500,000
- **Long Term Recommendations (>5 years)** - \$48,000 and one Seasonal IPM Staff Member



Implementation of Short Term Recommendations Underway

For Example:

- Internal IPM training programs e.g. inter-municipal info sessions
- Currently require Clean Certified Stock
- Educate Developers e.g. consulted UDI on updated Plan and recommendation for developer weed management plans - UDI already provided a draft plan



Recommendation

That Council approve the City's IPM Plan and associated recommendations, as attached.



Questions



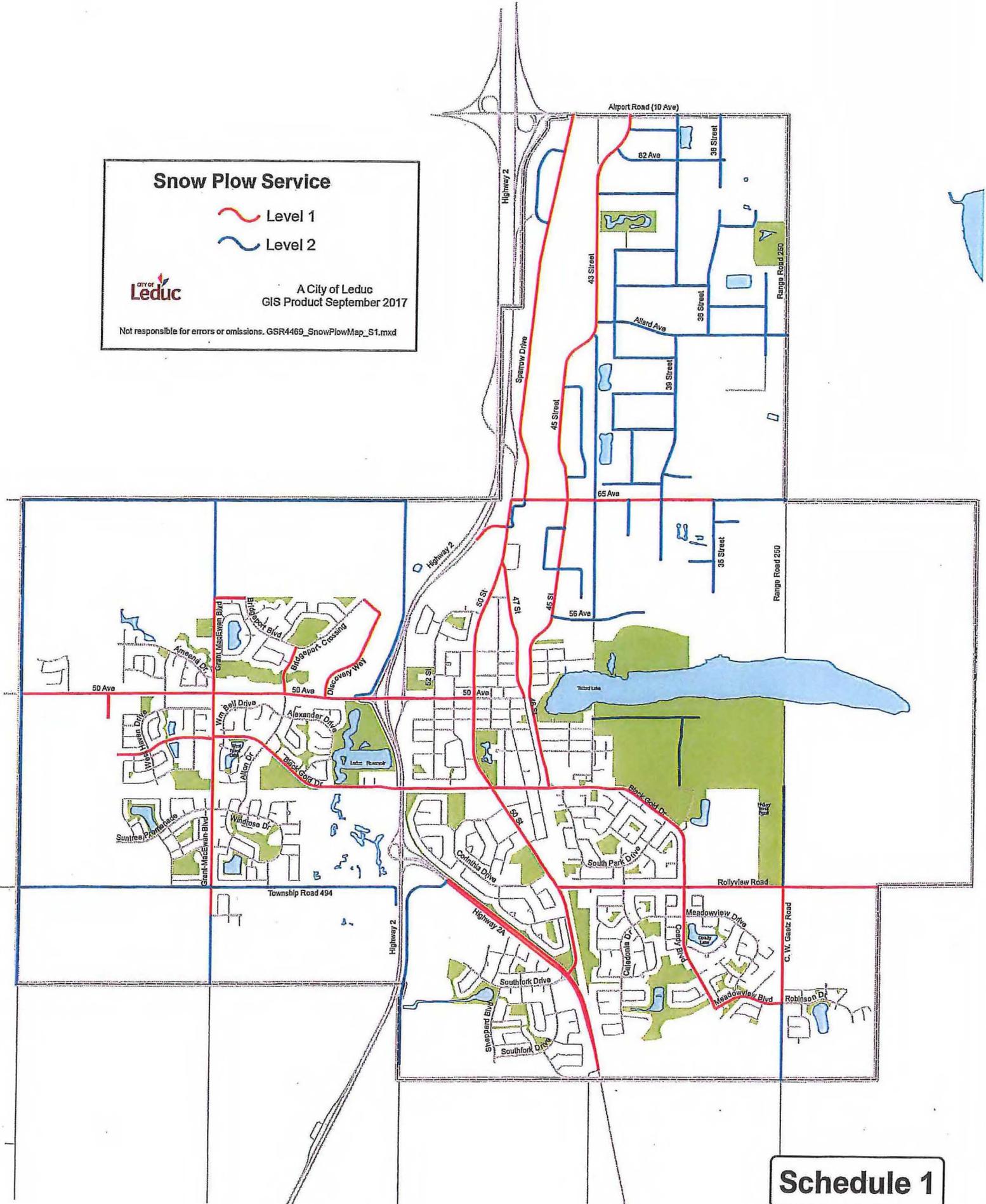
Snow Plow Service

-  Level 1
-  Level 2



A City of Leduc
GIS Product September 2017

Not responsible for errors or omissions. GSR4469_SnowPlowMap_S1.mxd



Schedule 1

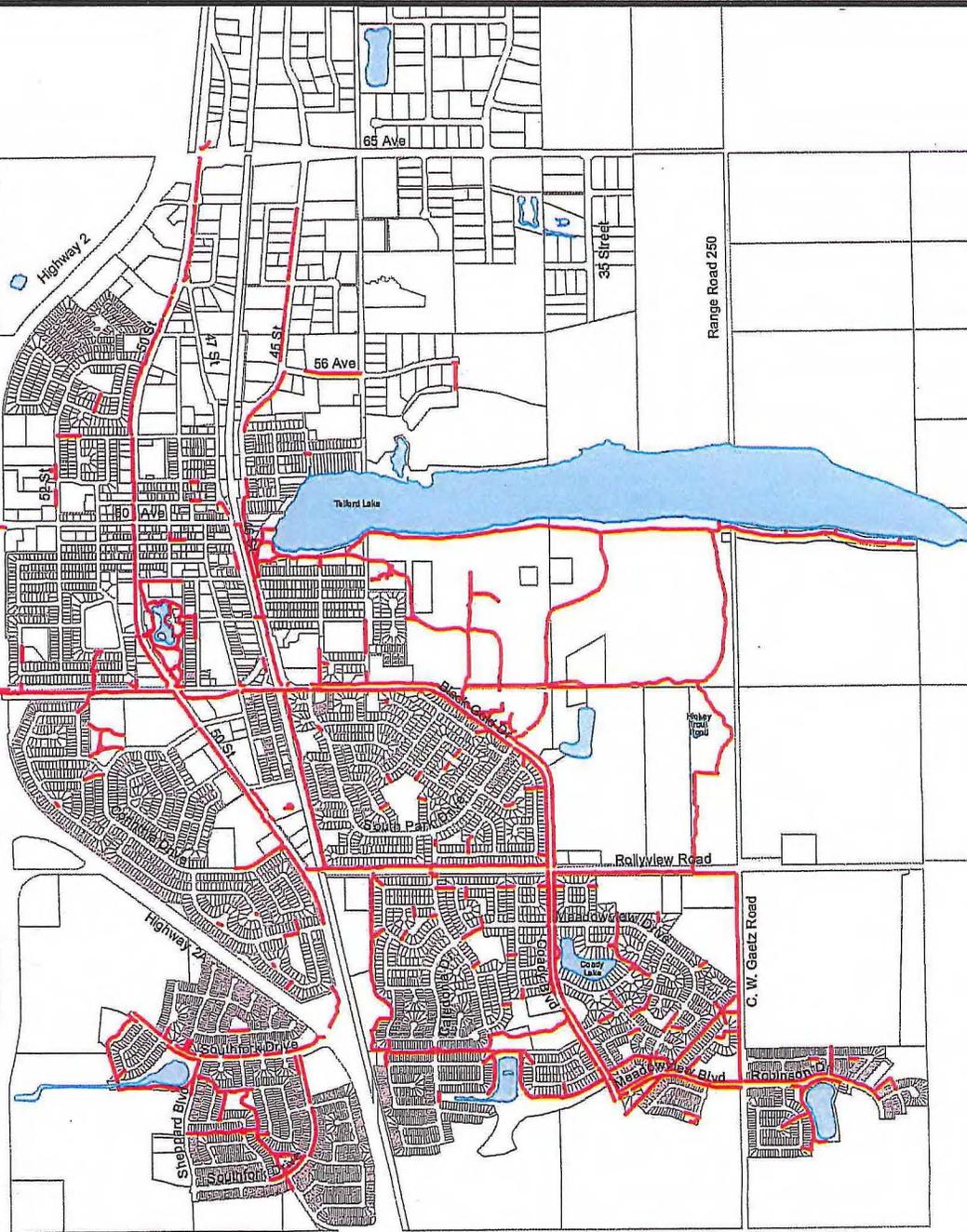
Sidewalk and Multiway Snow Removal Service

 Cleared Multiway/Sidewalks

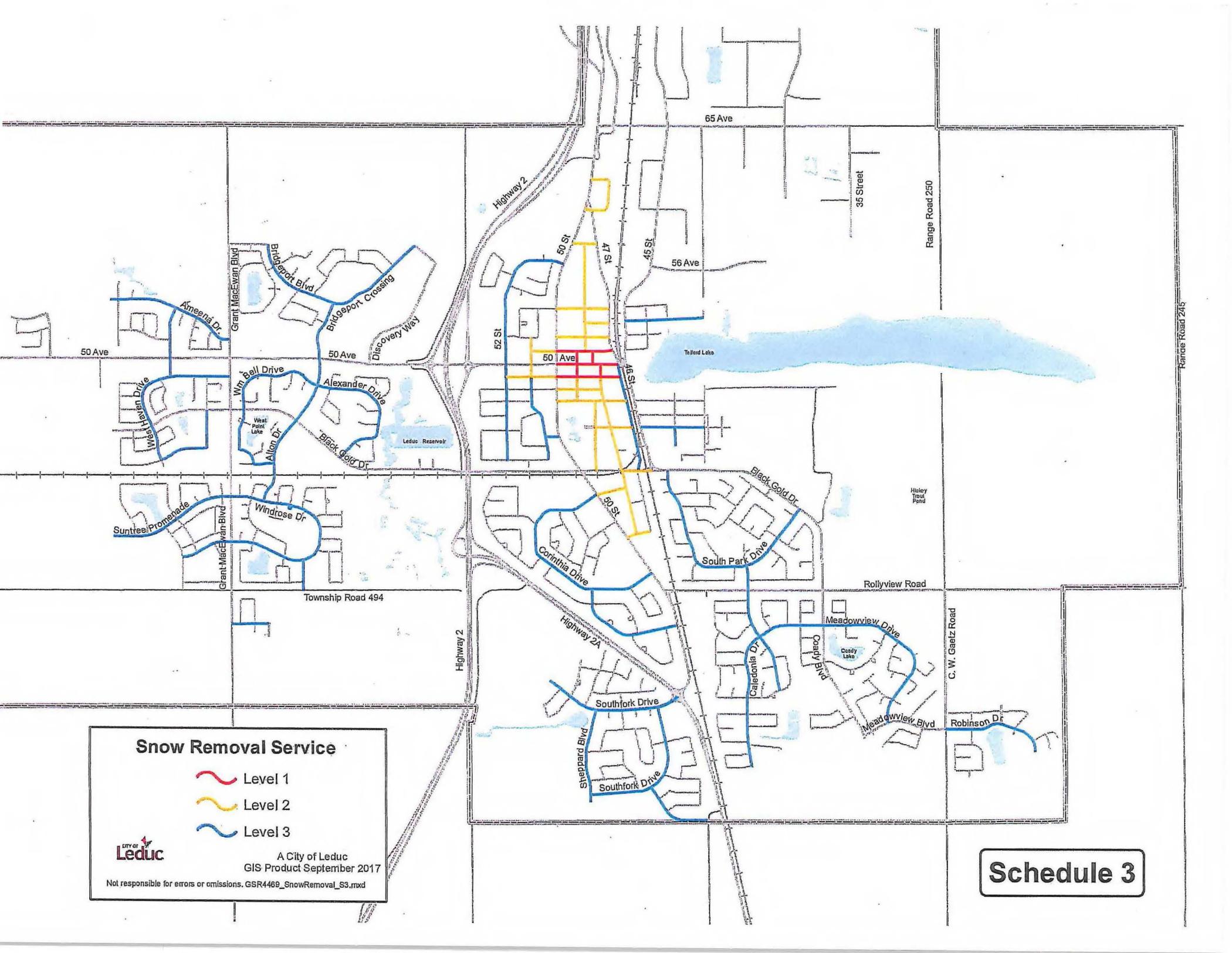


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GIS Product September 2017

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Schedule 2



Snow Removal Service

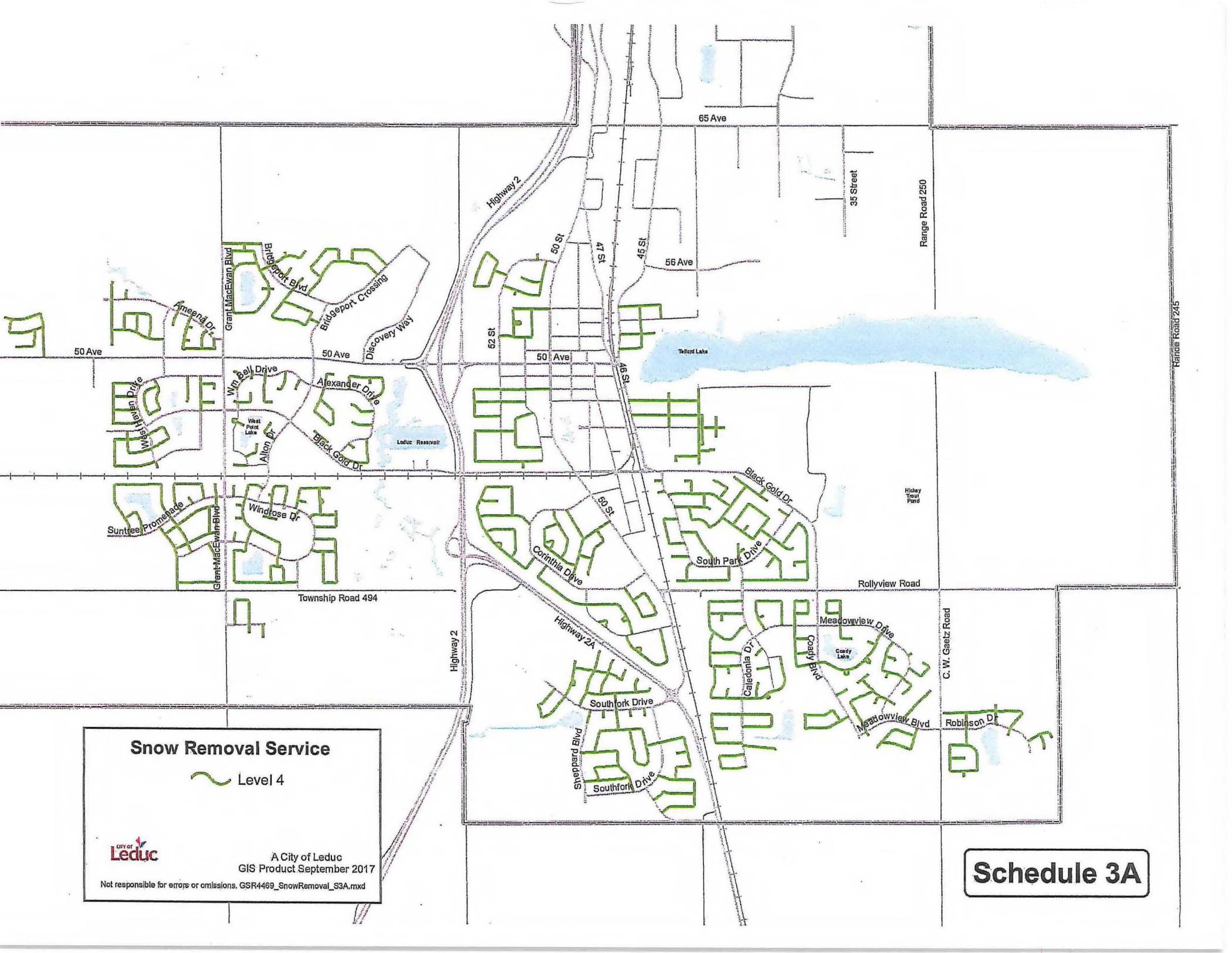
-  Level 1
-  Level 2
-  Level 3



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Schedule 3



Snow Removal Service

~ Level 4



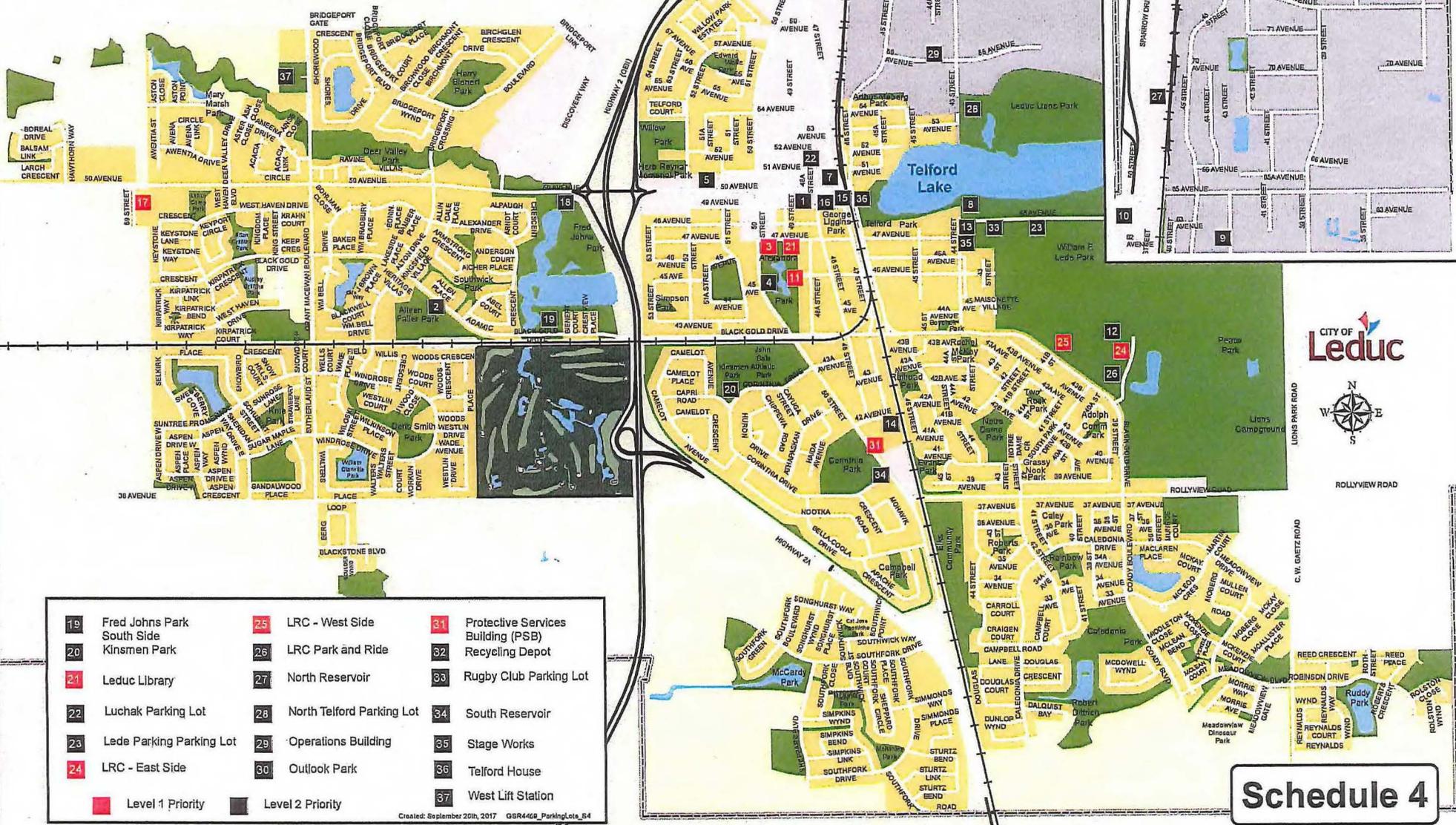
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Schedule 3A

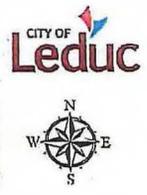
- | | | |
|--|------------------------------|-------------------------------|
| 1 ATB/Beside Food Bank | 7 Behind Bank of Montreal | 13 Drama Society |
| 2 Aillen Faller Park | 8 Boat Club Parking Lot | 14 East Side RCMP Parking |
| 3 Alexandra Arena | 9 Cemety | 15 Gaetz Agency - 47 St |
| 4 Alexandra Pool | 10 Chamber Parking Lot | 16 Gaetz Landing - 49 Ave |
| 5 Alley Behind Chicago Deep Dish Pizza | 11 Civic Centre | 17 Fire House 2 |
| 6 Barclay Park Parking Lot | 12 Dog Park (X2) Parking Lot | 18 Fred Johns Park North Side |

Parking Lot Snow Removal 2017/2018



- | | | |
|---|---|---------------------------------------|
| 19 Fred Johns Park South Side | 25 LRC - West Side | 31 Protective Services Building (PSB) |
| 20 Kinsmen Park | 26 LRC Park and Ride | 32 Recycling Depot |
| 21 Leduc Library | 27 North Reservoir | 33 Rugby Club Parking Lot |
| 22 Luchak Parking Lot | 28 North Telford Parking Lot | 34 South Reservoir |
| 23 Lede Parking Parking Lot | 29 Operations Building | 35 Stage Works |
| 24 LRC - East Side | 30 Outlook Park | 36 Telford House |
| ■ Level 1 Priority | ■ Level 2 Priority | 37 West Lift Station |

Created: September 20th, 2017 GBR4468_ParkingLots_S4

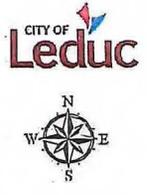


Schedule 4

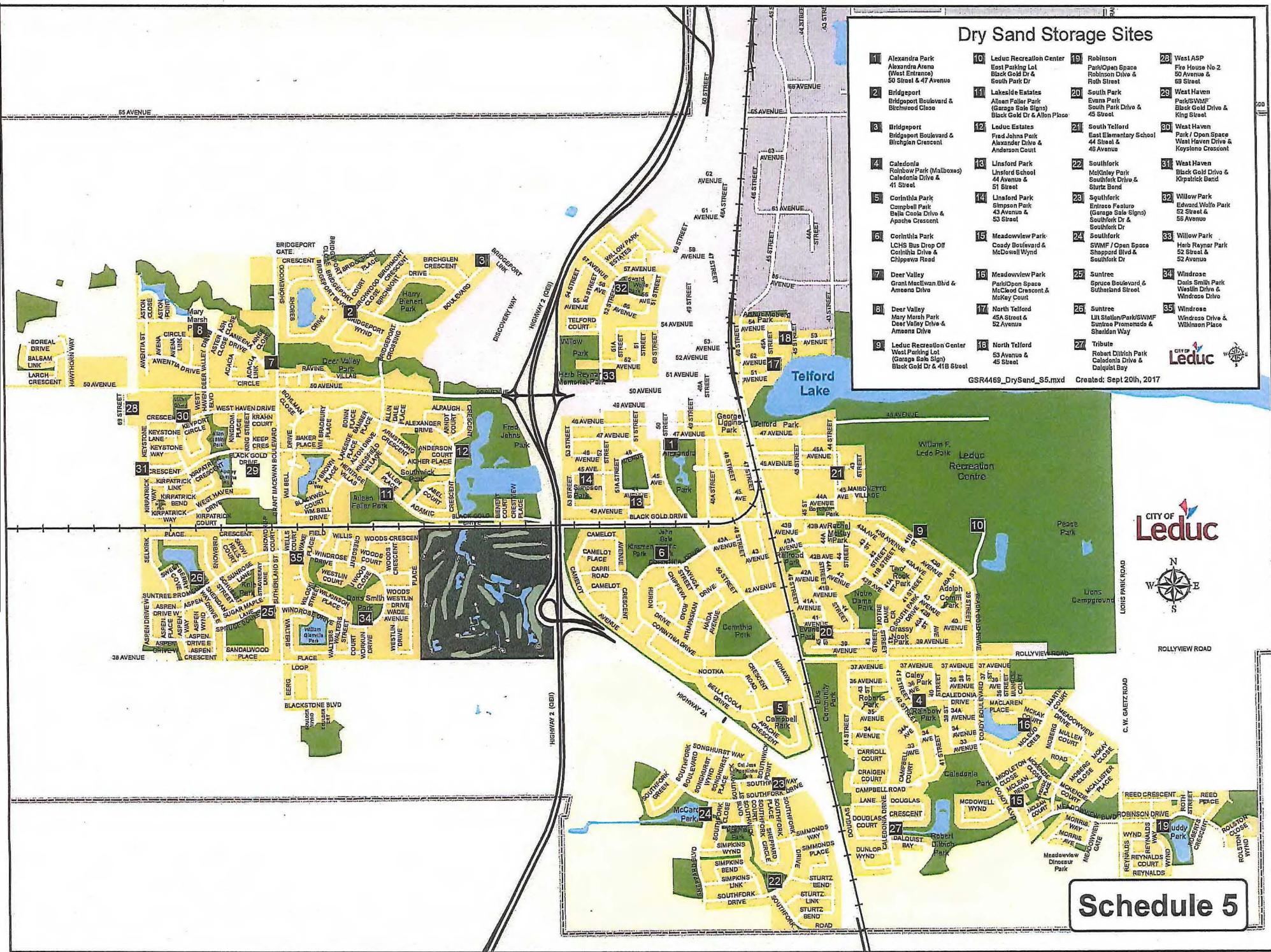
Dry Sand Storage Sites

- | | | | |
|---|--|--|---|
| 1. Alexandria Park
Alexandria Arena (West Entrance)
50 Street & 47 Avenue | 10. Leduc Recreation Center
East Parking Lot
Black Gold Dr & South Park Dr | 19. Robinson Park/Open Space
Robinson Drive & Roth Street | 28. West ASP
Fire House No 2
50 Avenue & 69 Street |
| 2. Bridgeport
Bridgeport Boulevard & Birchwood Close | 11. Lakeside Estates
Allan Faller Park (Garage Sale Signs)
Black Gold Dr & Albin Place | 20. South Park
South Park Drive & 45 Street | 29. West Haven
Evans Park/SWMF
Black Gold Drive & King Street |
| 3. Bridgeport
Bridgeport Boulevard & Birchglan Crescent | 12. Leduc Estates
Fred Johns Park
Alexander Drive & Anderson Court | 21. South Telford
East Elementary School
44 Street & 48 Avenue | 30. West Haven
Park / Open Space
West Haven Drive & Keystone Crescent |
| 4. Caledonia
Rainbow Park (Mailboxes)
Caledonia Drive & 41 Street | 13. Linsford Park
Linsford School
44 Avenue & 51 Street | 22. Southfork
McKley Park
Southfork Drive & Sturtz Bend | 31. West Haven
Black Gold Drive & Kirpatrick Bend |
| 5. Cornithia Park
Campbell Park
Bella Coola Drive & Apache Crescent | 14. Linsford Park
Simpson Park
43 Avenue & 53 Street | 23. Southfork
Entrance Feature (Garage Sale Signs)
Southfork Dr & Southfork Dr | 32. Willow Park
Edward Wolfe Park
52 Street & 55 Avenue |
| 6. Cornithia Park
LCHS Bus Drop Off
Cornithia Drive & Chipewa Road | 15. Meadowlark Park
Coady Boulevard & McDowell Wynd | 24. Southfork
SWMF / Open Space
Shppard Blvd & Southfork Dr | 33. Willow Park
Herb Rayner Park
52 Street & 52 Avenue |
| 7. Deer Valley
Grant MacEwan Blvd & Amens Drive | 16. Meadowlark Park
Park/Open Space
McCleod Crescent & McKay Way | 25. Suntree
Spruce Boulevard & Sutherland Drive | 34. Windrose
Doris Smith Park
Westlin Drive & Windrose Drive |
| 8. Deer Valley
Mary Marsh Park & Amens Drive | 17. North Telford
45A Street & 52 Avenue | 26. Suntree
Lil Stellan/Park/SWMF
Suntree Promenade & Sheridan Way | 35. Windrose
Windrose Drive & Wilkinson Place |
| 9. Leduc Recreation Center
West Parking Lot (Garage Sale Sign)
Black Gold Dr & 41B Street | 18. North Telford
53 Avenue & 45 Street | 27. Tribute
Robert Dillich Park
Caledonia Drive & Dalquist Bay | |

GSR4469_DrySand_S5.mxd Created: Sept 20th, 2017



Schedule 5



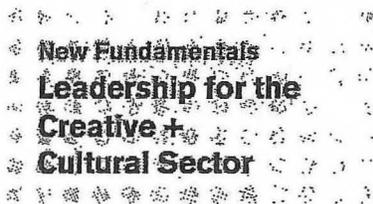
New Organizational Features Emerging For The New Era In The Arts

Old Features	New Features
1. A mission that focuses on organizational outputs and achievements.	A mission that focuses on community impacts and value.
2. A singular creative vision and direction, handled by one or a few insiders.	Pluralized curation that includes dialogue with external voices.
3. A select, high-level artistic group, separate from the community and presenting to it via format seasons of activity.	Acknowledging and embracing the creative capacities in the community – guided by, and working with, professionals, year-round, on demand.
4. Strong boundaries to the organization, serving to differentiate it from others and from the wider community.	Loose organizational boundaries, porous to the community, that blur distinctions between organizations and emphasize commonalities.
5. Specialist administrative departments with consistent technical competencies working in hierarchies.	"Post-specialist" workers with varying responsibilities, working in artistically centered teams.
6. Marketing of products to passive consumers.	Engagement of audiences as active participants in process as well as product.
7. Boards as core funders and solicitors for established work.	Boards as champions of change and as informed ambassadors to enroll others.
8. Balance sheets focus on building long-term permanent assets.	Financial profile that emphasizes working capital and reserves, including risk capital.
9. Exclusive gatherings of high end donors uniting like with like to extend and emphasize status and social capital.	Open gatherings in unconventional spaces that deliberately mix stake holders in curated conversations.

Features Continued

- | | |
|---|--|
| 10. Business leaders direct/serve arts organizations to share their "wisdom" and financial resources. | Arts and business leaders meet in "barter exchange" encounters where each value the expertise of the other. |
| 11. Arts organizations define legacy through longevity. | Arts organizations focus work on time limited fulfillment programs. |
| 12. Artistic leaders avoid succession planning. | All leaders actively recruit and mentor successors. |
| 13. Board members are selected for their interest in the arts company and their ability to contribute and leverage financially. | Thought leaders are engaged for the quality of their divergent thinking outside of the arts arena. Practical as opposed to arms-length engagement is encouraged. |
| 14. Financial sustainability is the primary responsibility of board leadership. | Creative vitality, relevance and service are the measures to be safeguarded. |

Source:



Courtesy of:  **PATRICIA HUNTSMAN**
CULTURE + COMMUNICATION