

**COMMITTEE-OF-THE-WHOLE MEETING AGENDA
MONDAY, JANUARY 15, 2018 AT 5:00 P.M.
LEDE ROOM, LEDUC CIVIC CENTRE
1 ALEXANDRA PARK, LEDUC, ALBERTA
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I. APPROVAL OF AGENDA

II. ADOPTION OF PREVIOUS NOTES

- a) Approval of Notes of the Committee-of-the-Whole Meeting held Monday, January 8, 2018

III. DELEGATIONS & PRESENTATIONS

IV. BUSINESS ARISING FROM PRESENTATIONS

V. IN-CAMERA ITEMS

- | | | |
|-----------|--|-------------------|
| G. Thomas | a) Airport Accord Update – City of Leduc Key Interests
<i>FOIP s. 21, 24 & 25</i> | <i>30 minutes</i> |
| G. Thomas | b) Accord Update – Accord Area Transit Services
<i>FOIP s. 21, 24 & 25</i> | <i>45 minutes</i> |

VI. RISE AND REPORT FROM IN-CAMERA ITEMS

VII. REPORTS FROM COMMITTEE & ADMINISTRATION

- | | | |
|--|--|-------------------|
| P. Shaver &
D. Skabar,
Axia Fibrenet /
S. Olson | a) Axia Fibrenet Fibre Optic Installation
(FIRST ITEM OF BUSINESS) | <i>25 minutes</i> |
| B. Loewen /
S. Davis | b) Council Compensation Committee | <i>20 minutes</i> |
| Mayor B. Young | c) Council Request for Future Agenda Items | <i>10 minutes</i> |

VIII. INFORMATION ITEMS

IX. ADJOURNMENT

I.

APPROVAL OF AGENDA

This is your opportunity to make an addition, deletion or revision
to the Agenda

COMMITTEE-OF-THE-WHOLE MEETING NOTES
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Present: Mayor B. Young, Councillors B. Beckett, G. Finstad, B. Hamilton,
L. Hansen, T. Lazowski and L. Tillack

Also Present: P. Benedetto, City Manager and S. Davis, City Clerk

Mayor B. Young called the meeting to order at 5:04 pm.

I. APPROVAL OF AGENDA

MOVED by Councillor L. Tillack that the Committee approve the agenda with the following addition:

VII. REPORTS FROM COMMITTEE & ADMINISTRATION

d) Edmonton Metropolitan Region Board Orientation

Motion Carried Unanimously

II. ADOPTION OF PREVIOUS NOTES

a) **Approval of Notes of the Committee-of-the-Whole Meeting held Monday, December 11, 2017**

MOVED by Councillor G. Finstad that the notes of the Committee-of-the-Whole meeting held Monday, December 11, 2017, be approved as presented.

Motion Carried Unanimously

III. DELEGATIONS & PRESENTATIONS

There were no delegations or presentations.

IV. BUSINESS ARISING FROM PRESENTATIONS

V. IN-CAMERA ITEMS

MOVED by Councillor B. Beckett that the Committee-of-the-Whole move In-Camera at 5:06 pm to discuss:

a) North Telford Road Rehabilitation Communication Strategy

FOIP s. 24 & 25

Motion Carried Unanimously

MOVED by Councillor L. Hansen that the Committee-of-the-Whole move In-Public at 5:28 pm.

Motion Carried Unanimously

VI. RISE AND REPORT FROM IN-CAMERA ITEMS

COMMITTEE-OF-THE-WHOLE MEETING NOTES
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a) North Telford Road Rehabilitation Communication Strategy

FOIP s. 24 & 25

S. Olson, Director, Engineering, and N. Booth, Manager, Communications and Marketing Services, made a PowerPoint presentation (Attached).

S. Olson, N. Booth, B. Loewen, City Solicitor, and P. Benedetto, City Manager, answered the Committee's questions.

Administration will provide Council members and Administration with key messages for the public relative to North Telford road construction.

VII. REPORTS FROM COMMITTEE & ADMINISTRATION

a) RCMP Update

Insp. K. Kunetzki introduced the RCMP management team responsible for the day to day operations of the detachment:

- J. Zotek, Support Staff Manager, Administration
- L. Mcleod, Support Staff Manager, Operations
- S/Sgt C. Orr, Operations NCO
- Sgt B. Dueck, Supervisor, Operations Support
- Cpl L. Rattray, NCO In Charge of GIS and Drugs

Insp. K. Kunetzki provided statistics for 2017 in the following areas:

- File counts are up
- Crime severity index is up
- Persons crimes – 568
- Property crimes – 2,391
- Motor vehicle thefts – 344 in 365 days. Alberta has the highest number of motor vehicle thefts in the country
- Traffic injuries up – 106

Other 2017 highlights:

- Contributed one resource to the crime reduction unit
- Work on stolen vehicle issue – utilizing Night Hawks to provide pamphlets and get information out there
- Providing more training opportunities for support staff
- Leader in the School Resource Officer positions
- Formed interagency group for Commanders - initially for stolen vehicle issues but has expanded into other areas
- Prolific offender checks has been stepped up – working with other detachments resulting in positive impacts
- Changing processes to become as effective and efficient as possible

Insp. K. Kunetzki also spoke about the initiatives for 2018 which include:

- Addition of a Crime Analyst
- Addition of a Traffic Clerk
- Working on Edmonton International Airport ("EIA") development resource requirements with EIA, Leduc County and City of Leduc

COMMITTEE-OF-THE-WHOLE MEETING NOTES
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- QEII Project with University of Alberta
- Carrying out the Policing Survey

Insp. K. Kunetzki, Sgt. B. Dueck, Cpl. L. Rattray, S/Sgt. C. Orr and N. Booth, Manager, Communications and Marketing Services, answered the Committee's questions.

b) Cannabis Consultation Update

M. Pieters, General Manager, Infrastructure and Planning, made a PowerPoint presentation (Attached) which provided an overview of the upcoming Cannabis Legalization Survey.

M. Pieters, P. Benedetto, City Manager, S. Losier, Manager, Current Planning, and B. Loewen, City Solicitor, answered the Committee's questions.

Committee requested that the Leduc Drug Action Committee, Leduc Nisku Economic Development Association and the Leduc Regional Chamber of Commerce be provided with copies of the survey to share with their members.

c) Relationship Building with Regional Partners

M. Hayes, Director, Intergovernmental Affairs and Corporate Planning, provided an overview of the agenda for the upcoming meeting between the City of Leduc and Leduc County City Councils. A change in the agenda was made by addition of the Leduc Regional Fire Services. A handout was provided to Committee members (Attached) which will accompany the amended agenda.

d) Edmonton Metropolitan Region Board ("EMRB") Orientation

Mayor B. Young advised that the EMRB Orientation will be held at Festival Place in Sherwood Park on January 19th from 9:30 am to 1:30 pm. The EMRB Orientation is a great networking opportunity.

VIII. INFORMATION ITEMS

There were no information items.

IX. ADJOURNMENT

By unanimous consent the meeting adjourned at 6:49 pm.

B. Young
MAYOR

S. Davis
CITY CLERK

ADOPTION OF PREVIOUS NOTES

Notes of the Committee-of-the-Whole Meeting
– January 8, 2018

- *VIa. North Telford Road Rehabilitation
Communication Strategy
(Attachment Removed Pursuant to Sections 24 & 25 of the
FOIP Act)

Cannabis Legalization

Community Engagement



Cannabis Legalization Survey

Survey will be active: Jan. 10 – 31

- Includes strategic questions related to Land Use and Business Licence Bylaws
- Includes Engage Leduc branding

Survey will be housed on www.Leduc.ca on a Cannabis Legalization webpage. This webpage will also include:

- Background
- Timelines
- Roles and responsibilities per level of government
- Links to provincial and federal resources

The survey will be promoted/ advertised through

- Social media (organic and paid)
- Leduc Representative
- Website

Cannabis Legalization Survey



Cannabis Legalization

Introduction

In April 2017, the federal government introduced Bill C-45, known as the [Cannabis Act](#), to legalize recreational cannabis in Canada by summer 2018. This bill creates a framework to regulate how cannabis is produced, distributed and sold by identifying health and safety standards, establishing criminal prohibitions and defining responsibilities for provincial and municipal governments.

In November 2017, the provincial government released the first draft of Bill 26, an Act to Control and Regulate Cannabis based on its [Cannabis Framework](#). The City of Leduc will also have a role to play in the legalization of cannabis related to education, retail location and rules, public consumption, and land use and zoning. Your input is an important part of informing the development of bylaw and policy surrounding cannabis.

Questions asked in this survey will address items specific to Land Use and Business Licence Bylaws. Additional questions may be asked in the future regarding the city's other regulatory responsibilities.

Cannabis Legalization Survey

1. How familiar are you with the roles of each level of government and the various objectives and strategies related to cannabis legalization?

- Very familiar
- Familiar
- Somewhat familiar
- Not familiar
- I don't know

Cannabis Legalization Survey

Within its jurisdiction of the cannabis framework, the City of Leduc will have to amend its Land Use Bylaw and potentially its Business Licence Bylaw.

2. While preparing the legal framework that will allow the City of Leduc to manage cannabis related land uses, emphasis should be put on:

- Taking this opportunity for economic growth and diversification
- Ensuring health and wellness of our community
- Finding the right balance between economic growth opportunities and ensuring the health and wellness of our community

Cannabis Legalization Survey

One objective of federal and provincial regulation is to minimize the exposure of youth to cannabis. The minimum age for purchasing and consuming cannabis will be set to 18, which is consistent with the minimum age requirement for alcohol. The City of Leduc regulates the location of alcohol retail through its Land Use Bylaw.

3. While preparing the legal framework that will allow the City of Leduc to manage cannabis related land uses, the City of Leduc should:

- Regulate cannabis land use similar to liquor stores
- Increase the regulations for cannabis related land use compared to liquor stores
- Decrease the regulations for cannabis related land use compared to liquor stores
- Increase the regulations for both cannabis related land use and liquor stores
- I do not know enough about liquor store regulation in the city

Cannabis Legalization Survey

It will be the responsibility of the City to identify which district(s) will allow for cannabis retail stores within the city's Land Use Bylaw. A copy of the Land Use Bylaw map depicting the various districts and their location can be found [here](#)

4. Within the City of Leduc, which district(s) should cannabis retail be permitted? Please indicate all those that apply.

- Light Industrial – LI
- Medium Industrial – IM
- Mixed-Uses Neighbourhood – M/UN
- Mixed-Uses Comprehensive – MUC
- Central Business District – CBD
- General Commercial – GC
- Commercial Shopping Centre – CSC
- Other (please specify)

Cannabis Legalization Survey

The province has indicated that rules will be established to guide locations for cannabis retail stores. To minimize youth exposure and access to alcohol, the City requires that future liquor stores are a minimum of 100 metres (328 feet) from a school or park to interrupt visual connection.

Urban planning also considers walkability; a community is considered more accessible if amenities are within 400 metres (1,312 feet or ¼ mile) of every residence. It is estimated that a typical youth/adult will be capable of walking such distance within 5 minutes.

5. In regards to separating distance between school/park and cannabis retail, the City of Leduc should apply:

- A minimum of 100 metres as it is currently for alcohol
- A distance between 100 and 400 metres
- A minimum of 400 metres
- I do not have enough information to answer this question

Cannabis Legalization Survey

6. Should the separating distance for cannabis retail be the same as liquor stores?

- It should be the same as liquor stores
- It should be less than liquor stores
- It should be more than liquor stores
- I do not have enough information to answer this question

Cannabis Legalization Survey

The Alberta Gaming and Liquor Commission (AGLC) regulates the hours of operation for liquor stores. Although they have not defined these requirements yet, it is expected that the AGLC will set similar requirements for cannabis retail stores. Through its Business Licence Bylaw, the City can choose to impose conditions for hours of operation on top of what AGLC will define.

7. Should the City of Leduc impose additional restrictions on hours of operation for cannabis retail stores?

- Yes
- No
- I do not have enough information to answer this question

Cannabis Legalization Survey

The federal and provincial governments both agree that it will be important to look into the concentration of cannabis retail stores. It is possible to anticipate that the industry may want to concentrate its presence, comparable to restaurants or gas stations that locate close together to create a destination. Although there are no current guidelines to inform municipalities on retail concentration, the provincial government may develop regulatory criteria in the future.

8. While considering potential locations for cannabis retail stores, the City of Leduc should:

- Favor the concentration of the cannabis retail store in strategic area(s) of the city
- Favor the dispersion of cannabis retail store in strategic area(s) of the city
- Let market dictate the concentration of cannabis store in strategic area(s) of the city
- I do not have enough information to answer this question

Cannabis Legalization Survey

9. Are there any other topic(s) related to cannabis that the City of Leduc should discuss and/or investigate? Please let us know below.

Cannabis Bylaws Schedule

Cannabis Report to Council – What We Heard
March 12th Council ([Report #2017-CR-135](#))

Bylaw No. 970-2017 – Cannabis Bylaw (LUB Amendment #74)

1st Reading – March 26th ([Report #2017-CR-131](#))

Public Hearing - April 23rd

2nd & 3rd Readings – May 14th ([Report #2017-CR-132](#))

Bylaw No. 971-2017 - Business Licence Bylaw (if required)

1st Reading - March 26th ([Report #2017-CR-133](#))

2nd & 3rd Readings – May 14th ([Report #2017-CR-134](#))

Other Bylaws/Regulations may be introduced by other departments to address other items such as enforcement.

LEDUC REGIONAL FIRE SERVICES

JOINT COUNCIL MEETING BRIEFING NOTE, JANUARY 09, 2018

HISTORICAL

At the January 14, 2016 Joint Council Meeting with the Leduc County and City of Leduc, direction was provided to administrations to develop a working plan for the implementation of a regional fire service.

- This is considered to be an initial step towards additional collaboration between the two Leduc's and will be considered the pathway to possibly an "alternative municipal structure".
- In the fifteen years previous to 2016, the City and County with the Edmonton International Airport as a major stakeholder commissioned numerous studies to review the regional fire services; however, no regionalization arrangements were pursued. We can only assume there was no political or administrative will to implement a regional service for the two Leduc's.

PRINCIPLES OF LRFS

The first major deliverable from the LRFS Initiative was the Conceptual Implementation Plan (CIP) accepted and approved by the City and County on April 12, 2017. The CIP recommends a single Unified, Integrated, Composite service for the "whole of the Leduc Region" (all of the City and County).

- The CIP has proposed LRFS will operate as a separate legal entity; possibly a "Part 9 Not For Profit Municipal Corporations", controlled by the County and City.
- LRFS will be a Unified Service: This is the "Who", which in this case is one service combined between the County and City.
- LRFS will be an Integrated Service: This is the "What", which in this case means all responders will be both fire and EMS-trained.
- LRFS will be a Composite Service: This is the "How", which in this case the service will be comprised of a mixture or "hybrid" of full-time and paid on-call (POCs) responders.

The compelling case for LRFS, as developed by the Leadership Steering Committee Executive, identified four major opportunities;

1. Operationally, LRFS will allow for optimized fire services through efficient and effective regional management and operations;
2. Risk-wise, LRFS can be planned for and mitigate the future growth of residential population and the industrial/commercial sectors;
3. Financially, LRFS will provide greater public value for taxpayers in the mid to long term; and
4. Strategically, LRFS is an important step towards other future regional municipal service opportunities.

WHAT ARE THE NEXT STEPS?

Based on the July 10 and 11, 2017 Council meetings, administration has been pursuing activities required to support future Council decisions on the LRFS implementation. Those activities include;

- I. Develop a Regional Emergency Management Framework
- II. Develop a Regional Facilities, Apparatus, Equipment Framework
- III. Develop a Regional Dispatch, Radio and Telecommunications Framework
- IV. Develop a Regional Standard Operation Procedures/Standard Operating Guideline Framework
- V. Develop a Regional Education and Training Framework
- VI. Develop a Regional Staffing Standards Framework
- VII. Develop a Regional Fire Inspections Investigation Framework
- VIII. Complete Financial Analysis (RFP for external assistance),

All of the above activities are proposed to be completed and prepared into a Final Implementation Plan (FIP) for Councils' consideration in April or May 2018.

Other activities that need to be considered include:

- Labour Relations and Labour Code Implications (IAFF and PSAC Unions);
- Municipal Partnership Engagement (Calmar, Thorsby, Warburg and Millet); and
- Public Engagement.

III.

**DELEGATIONS
&
PRESENTATIONS**

IV.

**BUSINESS ARISING
FROM
PRESENTATIONS**

V.a.

IN-CAMERA ITEMS

Accord Update – City of Leduc Key Interests

(Removed Pursuant to Sections 21, 24 & 25 of the FOIP Act)

Presented by:

G. Thomas

V.b.

IN-CAMERA ITEMS

Accord Update – Accord Area Transit Services

(Removed Pursuant to Sections 21, 24 & 25 of the FOIP Act)

Presented by:

G. Thomas

VI.

RISE AND REPORT FROM IN-CAMERA ITEMS

DATE: December 14, 2017

MEETING DATE: January 15, 2018

SUBMITTED BY: Shawn Olson, Director, Engineering;

PREPARED BY: Shawn Olson, Director, Engineering;

REPORT TITLE: Axia Fibrenet Fibre Optic Installation

REPORT NUMBER: 2017-CoW-070

REPORT SUMMARY

Fiber optic telecommunication service from Axia Fibrenet is planned to be installed in the Woodbend community rather than Telus or Shaw. As services for this community will be different than in other communities, it is important that Council understand the difference in the services that are being provided prior to residents moving into the neighbourhood.

BACKGROUND

KEY ISSUES:

Background

Avillia Developments (the developer for the Woodbend neighbourhood) is moving forward with installing Axia Fibrenet's Fibre in their neighbourhood rather than Shaw or Telus. The developer has previously utilized Axia Fibrenet in a development in the Town of Beaumont. Axia Fibrenet is also available in various other Alberta communities and news releases related to those communities are appended to this report.

Axia Fibrenet presently advertises the fastest residential download speed of up to 1 Gigabyte per second (Gbps) as opposed to speeds advertised by Shaw or Telus (150 megabytes per second (Mbps)). Axia Fibrenet's posted rate for service is \$79 per month for 500 Mbps download speed or \$99 per month for the 1 Gbps download speed in comparison to the Telus posted rate of \$82 per month for 150 Mbps.

The implications of installing Axia are as follows:

- The developer can move forward with installation at a reduced cost (there is no cost to the developer to install Axia Fibrenet, whereas Telus charges a rate).
- The developer requires less lead time to coordinate Axia installation than Telus.
- Axia Fibrenet is an internet service provider from which customers can purchase internet services. In addition, Axia will rent their infrastructure to third parties who wish to sell services using Axia Fibrenet's infrastructure.

- Presently Telus and Shaw will not utilize Axia Fibrenet Infrastructure as a means to provide their services. This means that any resident locating into an Axia Fibrenet community will not be able to purchase an integrated suite of services from Shaw or Telus (home phone, internet and television). Axia Fibrenet has indicated they are open to subletting bandwidth to Telus and Shaw in the future, however Shaw and Telus are not interested at this point in time.
- The services provided by Axia are strictly internet services. As a result, television services in these communities are available by purchasing individual streaming services (e.g. Netflix, Crave TV, Sportsnet Now, DAZN, MLB TV, etc.). This will require a Smart TV or a streaming device such as an Apple TV, Amazon Firestick, Roku, etc.

Conventional telephone services will not be available through land lines, rather customers will have access to Voice over Internet Protocol (VoIP) to use as a landline. VoIP telephone services have access to the emergency 9-1-1 system.

Approvals

There is presently no approval process within the City of Leduc to approve or deny this type of shallow utility in a subdivision. The developer has the ability to decide what shallow utilities to install. The developer has informed us that there is a legacy provincial approval process whereby Telus (formerly Alberta Government Telephones) must sign off on a subdivision drawing set for Fortis to approve the subdivision. Telus is reportedly unwilling to do so if their services are not going to be installed in the subdivision. The City of Leduc is uncertain as to how the developer is resolving this issue but may seek support from the City of Leduc in the future.

Communications

Advanced communication is important to properly educate members of the public moving into this neighbourhood so they understand the capabilities of an Axia Fibrenet community.

City of Leduc Communications will need to work with the developer to be proactive about educating the public on service providers. It will be important to ensure that citizens moving into this community are familiar with Axia Fibrenet and its capabilities. The developer is in support of increased communication regarding their service and plans to advertise it in all of their show homes. They are also going to market the subdivision as a smart home subdivision by having access to the highest of internet speeds.

Axia Fibrenet has committed to sending a representative to the Committee of the Whole meeting to answer any questions that council may have in regards to their services.

ATTACHMENTS:

Axia announces Fibre Expansion to Pincher Creek

Sylvan Lake Council Highlights

Lacombe Online

Hanna enters into agreement with AXIA

DECISION

Accept Report for Information Only

Others Who Have Reviewed this Report

P. Benedetto, City Manager / B. Loewen, City Solicitor / D. Melvie, General Manager, Community & Protective Services / M. Pieters, General Manager, Infrastructure & Planning

AXIA ANNOUNCES FIBRE OPTIC EXPANSION TO PINCHER CREEK, ALBERTA

Submitted by Axia on June 22nd, 2016

Axia's expansion initiative continues across Alberta with the announcement of their latest fibre optic community, Pincher Creek

Axia Announces Fibre Optic Expansion to Pincher Creek, Alberta



Calgary, AB – By advocating to get 30% of homes and local businesses to express their interest on Axia's website, Pincher Creek is to become the next rural community to receive fibre optic infrastructure from Axia. This announcement means unprecedented speed and reliability to homes and businesses in Pincher Creek. Axia's fibre network is made available on an open access basis, meaning long term competition and sustainability for Pincher Creek as the digital economy continues its unprecedented growth.

Operated from its head office in Calgary, Axia is dedicated to introducing competitively priced, state-of-the-art fibre optic Internet services to rural Alberta. This future-proof technology means residents will have robust network capacity and speed, eliminating online delays while offering symmetrical upload and download speeds. It also means reliable availability of VMedia IPTV, Ooma Voice over IP and numerous other cloud based services offering feature rich options for markedly less money than existing legacy offerings.

Prior to Axia Fibre's community solution, Pincher Creek's town leadership conducted a comprehensive analysis of a publicly funded fibre infrastructure approach.

"A few years ago we recognized that having a next generation broadband connectivity in our community was extremely important, and we put a business plan together to explore our options. We realized that fibre technology was necessary to ensure that our community could grow and thrive," said Mayor Don Anderberg.

"We met with Doug and team to explore what they wanted to accomplish in terms of long term high performing connectivity for their town in late 2015," said Robert Price, Vice President of Enterprise and Residential Services. "Upon exploration of the various models, it became clear that a Gbps open access network at no cost to the tax payer was the most attractive option to the leadership team. They quickly understood that by engaging and educating their community they could have a comprehensive fibre grid in less than a year- far outpacing any public funded approach. We were highly impressed by the passion Pincher Creek team had towards this initiative and look forward to a long term partnership."

Doug Thorton, Councillor and Head of the Broadband Committee added "After engaging with several providers, it became apparent that the easiest, and certainly most cost effective way to bring fibre to Pincher Creek was to work with Axia and leverage their global expertise in building and managing fibre networks. Having Pincher Creek connected with the rest of the world is going to be a major reason why businesses and individuals will choose to come here."

Residents and businesses in Pincher Creek are encouraged to visit www.axia.com/alberta (<https://www.axia.com/alberta>) to continue to express their interest today. As a part of the announcement today, Axia will be offering a waived activation fee to everyone in Pincher Creek that expresses their interest ahead of the network being completed.

Plans start at \$59/month for a 25 Mbps connection with symmetrical upload and download speeds and there are no caps on data use. Axia offers Internet plans with speeds ranging from 25Mbps to 1 Gbps, all over a state-of-the-art pure fibre network. For more information on all plans, visit www.axia.com/plans (<https://www.axia.com/plans>).

Axia is currently evaluating other communities across Alberta who have demonstrated interest in the service. Any community who reaches 30% expressions of interest will be evaluated for fibre expansion. Interested individuals can fill out the form at www.axia.com/alberta (<https://www.axia.com/alberta>).

About Axia Axia sells services over fibre optic infrastructure in jurisdictions that have implemented the Axia Next Generation Network Solution. Axia currently offers service in Vulcan, Nanton, Barnwell and Nobleford, Alberta.

-30-

Media inquiries may be directed to:

Weston Jacques Digital Communications Specialist

Axia NetMedia

(403) 836-2635

weston.jacques@axia.com (<mailto:weston.jacques@axia.com>)

Category:

Media Release (/categories/media-release)



Council Highlights: May 8, 2017

Posted on Tuesday May 09, 2017

 **Subscribe**

ADMINISTRATION

Axia Fibrenet - Fibre Town Opportunity

Council directed Administration to work with Axia Fibrenet in pursuit of becoming a Fibre Town, by promoting and marketing the expression of interest web link: axia.com/alberta in order to secure a minimum 30% of serviceable addresses in Sylvan Lake required to move to the evaluation stage.

Appointment of Citizen-at-Large, Sylvan Lake Foundation

Council appointed Mr. Onsy Tawadrous to Sylvan Lake Lodge Foundation for a term ending in October, 2018.

FCM Conference Attendance

Council approved the attendance of Councillor Payne at FCM – Ottawa, in Councillor Parson's stead.

First Quarter Project Reports

Council also reviewed and approved various first quarter project reports, including:

- Waterfront Commercial District Revitalization Committee;
- Façade Improvement Program;
- Lakefront Park Land Improvements;
- Centennial Park Playground Expansion;



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Sylvan Lake Council Expresses Interest in Axia Fibrenet

Category: Local News
Published: Wednesday, 10 May 2017 12:54
Written by Kim Kay

Express Your Interest
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Make Your Town A #FIBRETOWN
AXIA

FIND OUT

Sylvan Lake Town Council has expressed interest in becoming an Axia Fibrenet #FibreTown.

Fibre technology is the most advanced and efficient technology to enable digital connectivity and Axia is working to deliver the new technology to the doorsteps of rural Albertans in 40 new FibreTowns.

Sylvan's Economic Development Officer Vicki Kurz says it would be a great tool in attracting new investment, solving some current issues for the business community.

"Certainly more speed options, you can send larger documents, right now we're kind of restricted with respect to the professional, technical, scientific services sector, because they can't often send large documents through the current services".

Kurz says the process is just starting; they now need 30% of serviceable addresses to express interest with Axia.

"We are merely at the 1st stage of the process, we just are really interested in gauging the community on the level of interest they have in a better connectivity and so of course my job is to attract investment to the community in the form of new businesses and of course this would be of interest to us".

11 communities have already signed up with Axia to become a #FibreTown.

Axia promises affordable unlimited data with no hidden costs, light speed uploads and downloads and constant connectivity.

To express an interest or learn more about Axia visit Axia's website.

Quicklinks

- Classroom of the Month
- Road Reports and Cancellations
- Community Events
- Send Us Something
- Sunny Showdown
- Lacombe Generals 2017/2018

Lacombe LIGHT UP THE NIGHT FESTIVAL
NOVEMBER 22-26

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Hanna enters into agreement with AXIA

August 19, 2016 • by ECA Review

Hanna town council

The town of Hanna council members voted in favour of entering into a Municipal Access Agreement (MAA) with AXIA Connect Ltd. in front of over 25 interested community



- Events v
- RCMP
- Sports
- Classifieds
- Opinion v
- Obituaries
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Council, through their 2016 community campaign, identified that the Town of Hanna has both the need and desire to have a fibre optic network in the community.

According to CAO, Kim Neill's report to council, the MAA is an agreement that will provide access to anyone requiring utility access on town property (such as back alleys, under roadways, etc). There is currently no funding proposed in the MAA from AXIA to the town for the right to utilize these right-of ways.

As per AXIA's request, the town provided AXIA with a decision prior to July 30, 2016 therefore Hanna will be the next AXIA fibre optic community with the grid installation being completed, at AXIA's cost, prior to the end of the 2016 calendar year.

Neill went on to state in his report that council strongly believes that fibre is the way of the future and the best technology for the installation of a comprehensive broadband system for the Town of Hanna.

However a challenge the town faces, Neill continued, is that an installation with this kind of comprehensive fibre system requires a 100 year contract, similar to the installation of tele-com system originally installed in Hanna by Alberta Government telephones.

Therefore, Neill advised, council needs to be confident that all potential options for the installation of this fibre grid have been fully investigated to ensure they are making the best long term decision and not just the fastest, most inexpensive or seemingly risk free option.



in the viability of a regional broadband system for area.

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Being the largest fibre profit centre, the town makes the viability of a fibre system in the other towns and villages much more challenging as potential profits from Hanna in the long term will not be available to support the regional system.

Credit Union investment

Council voted in favour of investing just under \$650,000 with the Chinook Credit Union at the Aug. 9 meeting.

Hanna received their 2016 Municipal Sustainability Initiative (MSI) capital funding allocation in the amount of \$645,978.

However these funds were earmarked for two projects that will not be initiated until the Summer of 2017:

1) The 3rd St. storm water outfall project which includes the construction of a new storm water outlet to CN Reservoir, the replacement and upsizing of water, sanitary and storm mains along 3rd St. West between 3rd Ave. West and Railway Ave. and road restoration work for an estimated cost of \$1,200,000, and

2) The construction of an addition to the existing public works shop for an estimated \$400,000.

CAO Neill explained in his report to council that if the funds were to be left in the general account at RBC they would accumulate 0.8 per cent interest or approximately \$5.200 over



MEETING DATE: January 15, 2018

SUBMITTED BY: B. Loewen, City Solicitor/S. Davis, City Clerk

PREPARED BY: B. Loewen, City Solicitor/S. Davis, City Clerk

REPORT TITLE: Council Remuneration Committee

REPORT SUMMARY

This report is a follow-up to the report provided at the December 11, 2017, relative to formation of a Council Remuneration Committee.

BACKGROUND

PREVIOUS COUNCIL/COMMITTEE ACTION:

At the December 11, 2017, Committee-of-the-Whole meeting, Administration brought forward an option to form a Council Remuneration Committee ("Committee") for the Committee's consideration. The Committee would be mandated to provide a report with recommendations relative to Council remuneration as well as a re-write of the current Council Remuneration and Expenses Policy. The report would be due by early July 2018. This timing will ensure the remuneration recommendations can be brought forward for Council consideration during 2019 budget deliberations. Any remuneration changes passed by Council would take effect January, 2019.

KEY ISSUES:

The Committee will depoliticize the matter of compensation and expenses, allowing for increased transparency and trust in the process. It will also meet the goals of public engagement being brought forward through the Public Engagement Strategy.

The first draft of the Bylaw No. 966-2017, Council Remuneration Committee Bylaw ("Bylaw"), is attached for review and comments. The composition of the Committee suggested in the Bylaw would be 2 current Council members and 3 public members. The mandate of the Committee is set out in the Bylaw. Given the requirement to have a report back to Council by early July, 2018, it is anticipated that the Committee will meet frequently over the next 6 months.

Given the short time line for the Committee to return with recommendations, and the fact that it will be necessary to advertise and recruit for the public members, it is important that the Bylaw be passed as soon as possible. It is anticipated that advertising and recruitment of public members will take a minimum of three weeks. As a result, Administration recommends that the Bylaw receive all three readings at the same Council meeting.

ATTACHMENTS:

Draft of Bylaw No. 966-2017, Council Remuneration Committee Bylaw

RECOMMENDATION

That Committee-of-the-Whole direct Administration to bring Bylaw No. 966-2017, Council Remuneration Committee Bylaw, forward to the January 22, 2018, Council meeting for all three readings.

Others Who Have Reviewed this Report

P. Benedetto, City Manager / B. Loewen, City Solicitor

Council Remuneration Committee Bylaw

City of Leduc Bylaw No. 966-2017

Whereas, pursuant to section 145 of the *Municipal Government Act*, R.S.A. 2000, c. M-26, Council may by bylaw establish Council committees and prescribe rules for their conduct and procedure;

And Whereas, pursuant to sections 196 through 198 of the *Municipal Government Act*, Council committee meetings must be conducted in public unless the matters under discussion is within one of the exceptions to disclosure under the *Freedom of Information and Protection of Privacy Act*, R.S.A. 2000, c. F-25, or a member of the public is expelled for improper conduct;

And Whereas, pursuant to section 208 of the *Municipal Government Act*, the chief administrative officer must ensure that the enumerated administrative functions under that section are performed, including recording minutes, identifying members present at meetings, providing minutes for adoption at the next meeting, safekeeping Council and Council committee records, and informing Council and Council committees in writing of their legal responsibilities under the *Municipal Government Act*;

And Whereas, section 95 of the *Freedom of Information and Protection of Privacy Act* requires every public body to, by the means by which it makes decisions, appoint a FOIP Head and establish a fee schedule for answering information requests, but the fee schedule may not exceed the maximum fees set in the *Freedom of Information and Protection of Privacy Regulation*, AR 31/2012, as amended;

Leduc City Council enacts:

PART I - PURPOSE, DEFINITIONS AND INTERPRETATION

PURPOSE

- 1 The purpose of this bylaw is to establish a Council committee named the Council Remuneration Committee, and to prescribe a mandate, terms of reference, composition and procedural rules for that Committee.

DEFINITIONS

- 2 In this bylaw, unless the context otherwise requires:
 - (a) “**City Manager**” means the chief administrative officer of the municipal corporation of the City of Leduc or delegate;

- (b) “**Committee**” means the Council Remuneration Committee, established by this bylaw;
- (c) “**Council**” means the municipal council of the municipal corporation of the City of Leduc;

RULES FOR INTERPRETATION

3 The marginal notes and headings in this bylaw are for reference purposes only.

PART II – ESTABLISHMENT

ESTABLISHMENT

4 The Council Remuneration Committee is hereby established as a committee of Council.

MANDATE

5 The mandate of the Committee is to review the compensation paid to members of Council and recommend reasonable changes to Council remuneration, as required.

TERMS OF REFERENCE

6 The Committee will fulfill its mandate by:

- (a) examining the Council remuneration practices of other municipalities;
- (b) gathering and reviewing reports and other evidence relevant to its mandate;
- (c) reviewing the Council Remuneration & Expenses Policy, being policy number 11.00:25, and recommending amendments to that policy; and
- (d) providing recommendations to Council on how to best manage Council remuneration.

PART III – MEMBERS

MEMBERS

7 The Committee will be comprised of:

- (a) two members of Council; and
- (b) three members of the public.

CHAIR

- 8 The Committee will select its chair from among its membership.

ADMINISTRATIVE SUPPORT

- 9 The City Manager will provide the Committee with all of the administrative support it requires, including but not limited to:
- (a) managing Committee documents;
 - (b) preparing and keeping safe minutes of Committee meetings;
 - (c) retaining of external advice if required; and
 - (c) any other assistance the Committee may request.;

PART IV - PROCEEDURE

MEETINGS

- 9 The Committee will meet as often as required to fulfill its mandate, and no less than:
- (a) once per quarter in its first year; and
 - (b) once per year in each following year.

QUORUM

- 10 Quorum is established by the attendance of both:
- (a) a majority of the members of the Committee; and
 - (b) one member of the Committee who is also a member of Council,
- at a properly called meeting of the Committee.

PROCEEDURES

- 11 The Committee will follow the procedures set out in the *Council Procedures Bylaw*, No. 493-2001, as amended.

RESOLUTIONS

- 12 Committee decisions will be made by show of hands, and resolutions will be passed with a majority vote of those present at the meeting.

MINUTES AND RECORDS

- 13 The Committee must prepare and keep safe minutes and records relating to its decisions or reports.

FOIP

- 14 The Committee will pass resolutions appointing a head and adopting a fee schedule for information requests as required by the *Freedom of Information and Protection of Privacy Act*, R.S.A. 2000, c. F-25, as amended.

REPORTING

- 15 The Committee will report to Council when requested to do so by Council.

VII.c.

REPORTS FROM COMMITTEE & ADMINISTRATION

Council Request for Future Agenda Items

Presented by:

Mayor B. Young

VIII.

INFORMATION ITEMS

IX.

ADJOURNMENT