

COMMITTEE-OF-THE-WHOLE MEETING AGENDA  
MONDAY, SEPTEMBER 10, 2018 AT 5:00 P.M.  
LEDE ROOM, LEDUC CIVIC CENTRE  
1 ALEXANDRA PARK, LEDUC, ALBERTA  
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*Admin.  
Est. of Time*

**I. APPROVAL OF AGENDA**

**II. ADOPTION OF PREVIOUS NOTES**

- a) Approval of Notes of the Committee-of-the-Whole Meeting held Monday, August 20, 2018

**III. DELEGATIONS & PRESENTATIONS**

**IV. BUSINESS ARISING FROM PRESENTATIONS**

**V. IN-CAMERA ITEMS**

S. Olson

- a) Black Gold Regional School Division High School Site Discussion  
*FOIP s.16, 24 & 25*

*15 minutes*

R. Baxter,  
Principal-In-Charge /  
C. Kjinserdahl, Project Lead /  
A. Lumby, Urban Designer,  
HOK, Inc. / B. Knisley

- b) Long Term Facilities Master Plan  
*FOIP s. 24 & 25*

*1.25 hours*

**VI. RISE AND REPORT FROM IN-CAMERA ITEMS**

**VII. REPORTS FROM COMMITTEE & ADMINISTRATION**

T. Johnson

- a) Youth Engagement Strategy Update

*15 minutes*

J. Kamlah / D. Melvie

- b) Recreation Cost Sharing Agreement Review & Update

*15 minutes*

**VIII. INFORMATION ITEMS**

Mayor B. Young

- a) Council Chat

*10 minutes*

**IX. ADJOURNMENT**

# **APPROVAL OF AGENDA**

This is your opportunity to make an addition, deletion or revision  
to the Agenda

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Present: Mayor B. Young, Councillors B. Beckett, G. Finstad, B. Hamilton, L. Hansen, and L. Tillack

Also Present: P. Benedetto, City Manager and M. Hormazabal, Deputy City Clerk

Absent: Councillor T. Lazowski

Mayor B. Young called the meeting to order at 5:01 pm.

**I. APPROVAL OF AGENDA**

**MOVED** by Councillor B. Beckett that the Committee approve the agenda with the following addition:

VIII. Information Item

- a) Alberta Capital Region Wastewater Commission Update

Motion Carried Unanimously

**II. ADOPTION OF PREVIOUS NOTES**

- a) **Approval of the Notes of the Committee-of-the-Whole Meeting held on Monday, July 9, 2018**

**MOVED** by Councillor G. Finstad that the notes of the Committee-of-the-Whole meeting held on Monday, July 9, 2018, be approved as presented.

Motion Carried Unanimously

**III. DELEGATIONS & PRESENTATIONS**

There were no delegations or presentations.

**IV. BUSINESS ARISING FROM PRESENTATIONS**

**V. IN-CAMERA ITEMS**

There were no in-camera items.

**VI. RISE AND REPORT FROM IN-CAMERA ITEMS**

**VII. REPORTS FROM COMMITTEE & ADMINISTRATION**

- a) **City of Leduc Strategic and Corporate Business Plan Implementation**

M. Hay, Director, Intergovernmental Affairs and Corporate Planning, and C. Bole, Corporate Performance Advisor, provided an overview of the City of Leduc's 2019-2022 Strategic Action Plan.

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**MOVED** by Councillor G. Finstad that Committee-of-the-Whole move In-Camera at 5:32 pm to discuss the update on third party contract negotiation, pursuant to FOIP s. 16 & 24.

Motion Carried Unanimously

**MOVED** by Councillor G. Finstad that Committee-of-the-Whole move In-Public at 5:35 pm.

Motion Carried Unanimously

M. Hay and C. Bole answered the Committee’s questions.

**b) Regional Context Statement**

C. Labrecque, Manager, Long Range Planning, and K. Jones, Long Range Planner II, made a presentation (Attached) and provided an overview of the proposed draft Regional Context Statement (“RCS”). Administration is seeking feedback from the Committee before submitting to the RCS Council in September 2018.

C. Labrecque and K. Jones answered the Committee’s questions.

**c) Grants to Organizations Budget Practices**

D. Brock, Acting/General Manager, Community and Protective Services, provided the Committee with a summary of historical financial data on selected groups and their projected asks for 2019 Grants to Organizations funding.

**Responsible  
Dept.**

D. Brock is to coordinate a meeting before the end of August 2018 for the board liaisons, Administration and the Mayor to review continuous funding criteria request.

CPS

D. Brock answered Committee’s questions.

**d) IT Support to Council**

J. Graham, Chief Information Officer, made a presentation and provided the Committee with an outline of the Information Technology Support Goals.

J. Graham answered Committee’s questions.

**VIII. INFORMATION ITEMS**

**a) Alberta Capital Region Wastewater Commission Update**

Councillor B. Hamilton advised that the City of Leduc, along with 12 other municipal partners of the Alberta Capital Region Wastewater Commission (“ACRWC”), have rolled out “The Clog” public education campaign. This campaign is aimed to educate residents on flushing smarter by sorting smarter.

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Councillor B. Hamilton requested that Administration advise when amendments to the Sewer Bylaw will come before Council.

**Responsible  
Dept.**

IP

**IX. ADJOURNMENT**

The meeting adjourned at 6:53 pm.

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B. YOUNG  
Mayor

\_\_\_\_\_  
M. Hormazabal  
Deputy City Clerk

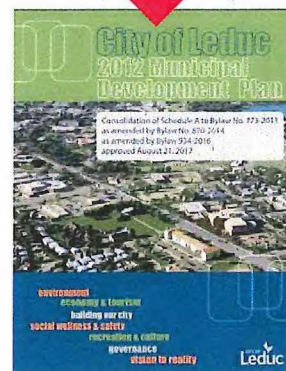
# Regional Context Statement

Committee of the Whole Meeting- August 20<sup>th</sup>, 2018



## Regional Context Statement

“Members are required to demonstrate how their existing municipal development plans (MDPs) conform with, or diverge from the new Growth Plan, and to indicate how they would bring their MDPs into compliance.” - EMRGP, 2017



# Regional Context Statement

## CITY OF LEDUC-REGIONAL CONTEXT STATEMENT

On October 26<sup>th</sup>, 2017 the Edmonton Metropolitan Region Growth Plan came into force, pursuant to Section 708.1 of the Municipal Government Act. As part of the implementation of the new plan, member municipalities of the Edmonton Metropolitan Region Board (EMRB) are required to prepare a statement outlining how their existing Municipal Development Plans (MDP) conform with, or diverge from the plan, and how they will bring their MDP into compliance. Member municipalities are required to adopt their own Regional Context Statement by resolution and submit to the EMRB for information, within one year of the plan being approved by the Government of Alberta. The following is the City of Leduc's Regional Context Statement, utilizing the EMRB's template as per Appendix B.

### PART 1: METROPOLITAN REGIONAL STRUCTURE:

Metropolitan Regional Structure	Consistency Requirements	MDP Response	Action Required
Identify relevant policy tier	Metropolitan Area Tier	Relevant policy tier currently not identified in MDP.	The City of Leduc is within the metropolitan area policy tier. The future MDP will align with policies associated with this tier.
Identify applicable structure components	Built-up urban areas	Currently not represented.	To be identified in the MDP as areas developed within the City as of December 31st, 2016.
	Urban Centres	Currently not represented.	The urban centre will be identified in the MDP as per Schedule 2. The urban centre area in Leduc will be further explored and defined in the MDP update.
	Major employment areas	Currently not represented.	Major employment areas will be depicted and recognised in the MDP update.

### PART 2: GROWTH PLAN OBJECTIVES:

The EMRGP is organized into 6 main policy areas with defined objectives which aim to support a where and how to manage growth:

#### #1: Economic Competitiveness and Employment

Promote global economic competitiveness and regional prosperity.

The City of Leduc's Municipal Development Plan (MDP) aligns with the following objective in that it strives for sustainable prosperity, promotes regional economic development through initiatives such as Aerotropolis planning, and ensures sustainable growth and development considering Leduc's geographic advantage provided by the QEII Highway, Canadian Pacific Railway, and the Edmonton International Airport.

Growth Plan Objectives	Consistency Requirements	MDP Response	Action Required
1.1: Promote global economic competitiveness and diversification of the regional economy		Section 3A- Regional Economic Development and Tourism and Local Economic Development, align and support this objective through strengthening Leduc's competitiveness in global markets, providing diversification of the regional economy through the Aerotropolis concept, and working with regional partners to share resources and promote sport, recreation, cultural and tourism activities in the region.	
1.2: Promote job growth and the competitiveness of the region's employment base		Section 3A- Regional Economic Development and Tourism adheres to Objective 1.2 in that it includes policies that support regional economic development to provide for a broad range of employment opportunities. Section 4A- Growth Management, #3, requires the development of non-residential land uses to create employment, with the goal of an assessment ratio of 40% non-residential development to 60% residential development.	
1.3: Enhance competitiveness through the efficient movement of people, goods and services to, from and within the Region		Section 4H- Transportation and Utility Servicing Infrastructures, Section 4G- Industrial and Business Park Development and Section 3A- Regional Economic Development and Tourism align with and support Objective 1.3 by providing the basis for development to be strategically located, planning for balanced and well located transportation system, and cooperating with regional partners to support regional transportation routes, transit hubs and corridors. These sections also support actively promoting development and economic activities in accordance with the regional Aerotropolis concept.	
1.4: Promote the livability and prosperity of the Region and plan for the needs of a changing population and workforce		Section 4 speaks to providing a variety of housing to ensure diversity in the City of Leduc as well as ensures the development of complete communities. More specifically Section 4B- General Land Use Planning supports the redevelopment of Downtown Leduc to include a mix of housing types, employment, services and amenities with access to a variety of transportation options. Section 5C- Healthy, Inclusive and Safe Communities aligns with this objective in that it ensures a high quality of life for Leduc residents by providing community services, ensuring safe communities and developments, and ensuring appropriate levels of services and amenities.	

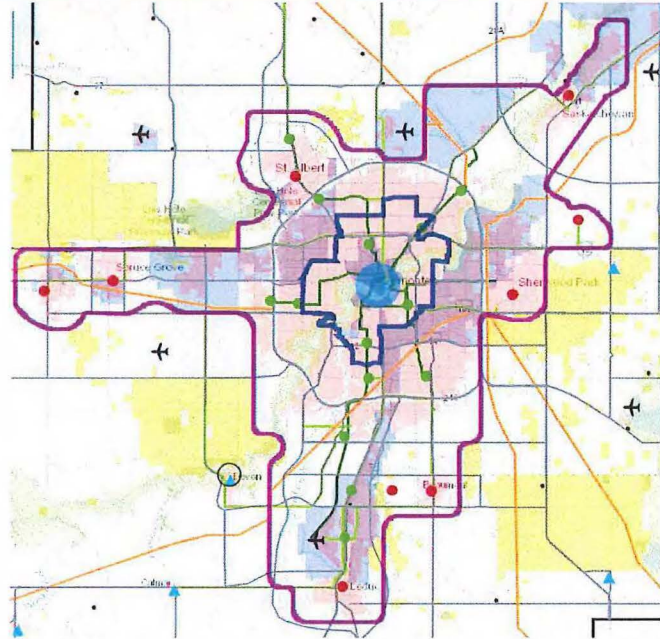
## Actions Required

1. Identify relevant policy tier along with **built up urban areas, urban centre, and major employment areas**, as identified in Schedule 2 of the EMRGP.
2. Adjustments to the **minimum greenfield density target** for new residential Area Structure Plans.
3. Recognition of the new aspirational intensification targets for **built-up urban areas and urban centre density targets**.
4. Identification of the opportunity to reference the **EMRB Regional Transportation Priorities** in the MDP.

# Framework of the Growth Plan

The Growth Plan uses a tiered approach to define areas to which policies will be applied. This Metropolitan Regional Structure defines areas as:

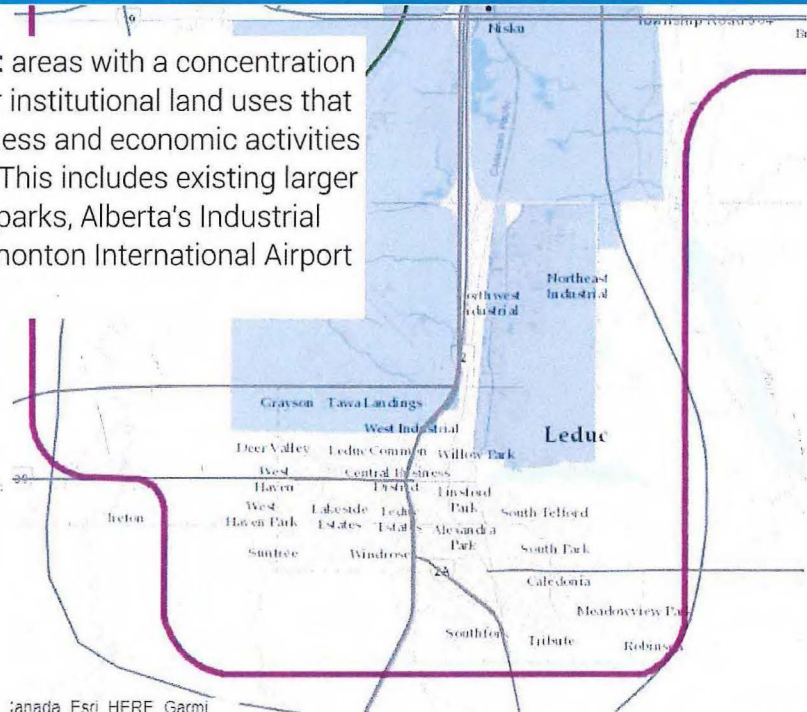
- Metro Core
- Metropolitan Area
- Rural Area



EMRB Regional Geographic Information Services, Regional Structure, 2018

## Action Item 1a: Major Employment Areas

**Major Employment Areas:** areas with a concentration of industrial, commercial and/or institutional land uses that have regionally significant business and economic activities and high levels of employment. This includes existing larger scale urban and rural industrial parks, Alberta's Industrial Heartland, the lands around Edmonton International Airport and regional airports.

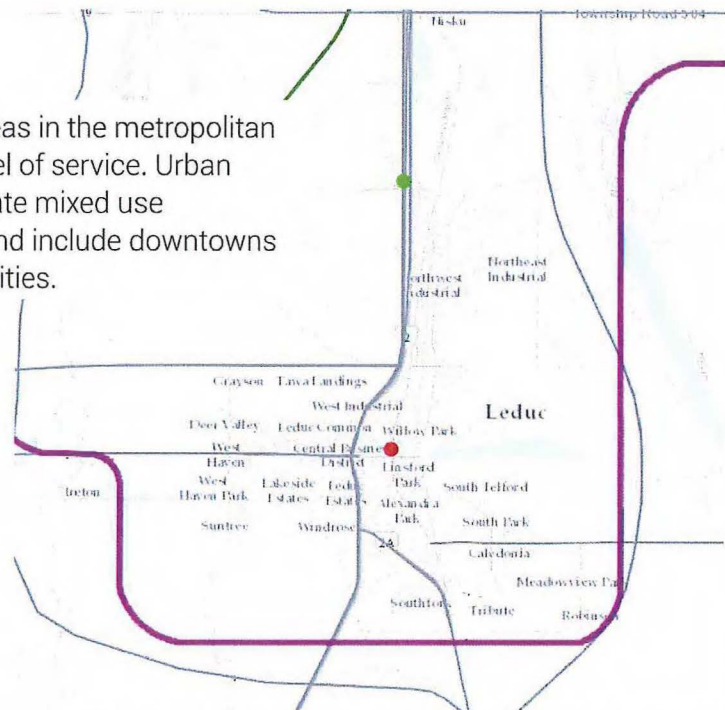


EMRB Regional Geographic Information Services, Regional Structure, 2018



## Action Item 1b: Urban Centres

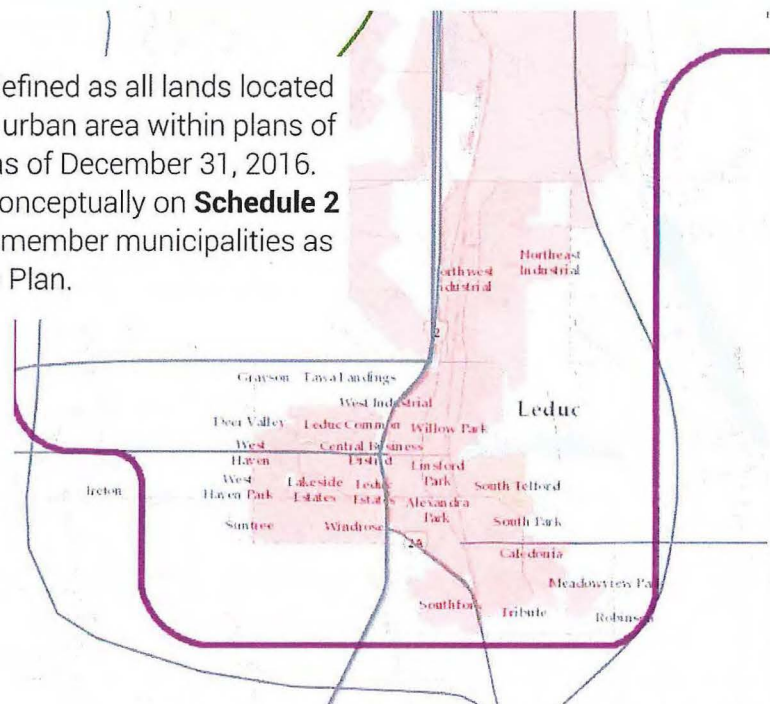
● **Urban Centres:** central urban areas in the metropolitan area that provide a sub-regional level of service. Urban centres are intended to accommodate mixed use development at higher intensities, and include downtowns and central areas of urban communities.



EMRB Regional Geographic Information Services, Regional Structure, 2018

## Action Item 1c: Built Up Urban Areas

■ **Built-up Urban Areas:** are defined as all lands located within the limits of the developed urban area within plans of subdivision that were registered as of December 31, 2016. Built-up urban areas are shown conceptually on **Schedule 2** and will be delineated in detail by member municipalities as part of the implementation of this Plan.



EMRB Regional Geographic Information Services, Regional Structure, 2018

## Action Item 2: Minimum Greenfield Residential Density Target

The MDP will be updated to align with the updated Greenfield Density Targets for new ASP areas. **35 du/nrha** minimum from the original target of 25-30 du/nrha.

Communities by Tier	Minimum Greenfield Residential Density (du/nrha)	Aspirational Intensification Target** (% Dwellings to Built-Up Urban Areas)	Aspirational TOD Centres Density Target** (people+jobs/gha)	Aspirational Urban and Sub-regional Centres Density Target* (du/nrha)
Metropolitan Core	n/a	Varies	140-160	n/a
Metropolitan Area	Varies	Varies	Varies	Varies
Edmonton**		25%		n/a
Leduc County (West of QE2 to Whitemud Creek)	45	n/a	140-160	
St. Albert	40	17.5%		
Strathcona County (Urban)				
Fort Saskatchewan				100
Leduc	35	15%	n/a	
Stony Plain				
Beaumont				
Spruce Grove		10%		
Leduc County (balance)		n/a		
Rural Area	Varies	Varies	n/a	Varies
Towns	Varies	Varies	n/a	Varies
Devon	30	10%		75
Morinville				
Calmar		7.5%		
Lamont			n/a	
Bon Accord	25		n/a	n/a
Bruderheim				
Gibbons				
Legal				
Redwater				
Villages				
Growth Hamlets	20	n/a	n/a	n/a

EMRGP, Schedule 6, Greenfield Density, Centres and Intensification Targets 2018

## Action Item 3a: Aspirational Intensification Targets

Update MDP to include aspirational target of **15%** for the Built Up Areas. RCS includes language highlighting the AVPA as a constraint in meeting this target.

Communities by Tier	Minimum Greenfield Residential Density (du/nrha)	Aspirational Intensification Target** (% Dwellings to Built-Up Urban Areas)	Aspirational TOD Centres Density Target** (people+jobs/gha)	Aspirational Urban and Sub-regional Centres Density Target* (du/nrha)
Metropolitan Core	n/a	Varies	140-160	n/a
Metropolitan Area	Varies	Varies	Varies	Varies
Edmonton**		25%		n/a
Leduc County (West of QE2 to Whitemud Creek)	45	n/a	140-160	
St. Albert	40	17.5%		
Strathcona County (Urban)				
Fort Saskatchewan				100
Leduc	35	15%	n/a	
Stony Plain				
Beaumont				
Spruce Grove		10%		
Leduc County (balance)		n/a		
Rural Area	Varies	Varies	n/a	Varies
Towns	Varies	Varies	n/a	Varies
Devon	30	10%		75
Morinville				
Calmar		7.5%		
Lamont			n/a	
Bon Accord	25		n/a	n/a
Bruderheim				
Gibbons				
Legal				
Redwater				
Villages				
Growth Hamlets	20	n/a	n/a	n/a

EMRGP, Schedule 6, Greenfield Density, Centres and Intensification Targets 2018

## Action Item 3b: Aspirational Urban Centre Density Target

Update MDP to include aspirational target of **100 du/nrha** for the Urban Centre. RCS includes language highlighting the AVPA as a constraint in meeting this target.

Communities by Tier	Minimum Greenfield Residential Density (du/nrha)	Aspirational Intensification Target** (% Dwellings to Built-Up Urban Areas)	Aspirational TOD Centres Density Target* (people+jobs/gha)	Aspirational Urban and Sub-regional Centres Density Target* (du/nrha)
Metropolitan Core	n/a	Varies	140-160	n/a
Metropolitan Area	Varies	Varies	Varies	Varies
Edmonton**		25%		n/a
Leduc County (West of QE2 to Whitemud Creek)	45	n/a	140-160	100
St. Albert	40	17.5%		
Strathcona County (Urban)				
Fort Saskatchewan				
Leduc		15%		
Stony Plain	35		n/a	
Beaumont				
Spruce Grove		10%		
Leduc County (balance)		n/a		
Rural Area	Varies	Varies	n/a	
Towns	Varies	Varies	n/a	Varies
Devon	30	10%		75
Morinville				
Calmar		7.5%		
Lamont				
Bon Accord	25		n/a	n/a
Bruderheim				
Gibbons				
Legal				
Redwater				
Villages				
Growth Hamlets	20	n/a	n/a	n/a

EMRGP, Schedule 6, Greenfield Density, Centres and Intensification Targets 2018

## Action Item 4: Transportation Priorities

Opportunity for MDP policy that recognizes the EMRB's Regional Transportation Priorities and supports intergovernmental efforts to align Provincial priorities with EMRB's Regional Transportation Priorities.

Table 3.1: Projects Ready for Construction

Rank	Project Name	Project Type	Score	#
1	QE2/65 Avenue (Leduc) Interchange & Arterial	Interchange	204.0	S4
2	West LRT (Downtown to Lewis Estates)	LRT Extension	169.9	T5
3	Highway 19 (QE2 Highway to Highway 60)	Twinning	165.4	S1
4	Highway 60 (Highway 16A to Highway 16)	Twinning & Rail-Grade Separation	161.6	W1
5	75 Street (Argyll Road to Whitemud Dr)	Widening	109.0	C3
6	Nisku Spine Road (Twp Rd 510 to 25 Ave)	New Link	105.5	S5A
7	NW LRT (NAIT to Campbell Rd Transit Centre)	LRT Extension	103.9	T7
8	Highway 643 (Highway 28A to Agrium)	Signals & Intersection Upgrades	76.3	NE9
9	Highway 28 (Highway 28A to Highway 63)	Twinning	70.8	NE2
10	Highway 628 (Anthony Henday Dr. to Highway 21)	Twinning	53.3	E6
11	Highway 2 at Cardiff Rd	Interchange	35.9	NW1
12	Hwy 779 (Highway 16A to Highway 628)	Upgrade existing road	26.1	W2

EMRGP, 2018 Regional Transportation Priorities Integrated Regional Transportation Master Plan

## Next Steps

- Council Meeting: **September 10<sup>th</sup>, 2018** for review and adoption by resolution.
- The City of Leduc's RCS will be submitted to the EMRB as information (due to the EMRB by October 26<sup>th</sup>, 2018).
- In 2019/2020, the City review and update of the MDP to ensure compliance with the EMRGP, and to reflect Council's vision for Leduc.

**Questions?**

**Corporate Information &  
Technology Strategy**

**Council Support Plan**

2018 August 20  
Presented by Joanne Graham, Chief Information Officer

CITY OF  
**Leduc**

**Support Goals**

- 1** Elevate IT support for Council Members
- 2** Enable access from anywhere with any device
- 3** Create a seamless experience for Council
- 4** Provide access to support when it is needed



### One on Ones

**What we need from you...**

- Bring all the devices that you use for accessing City email, calendars or documents
- Tell us about issues you are having and services you need
- Any questions at all!

**What we will do...**

- Gather specifics about the devices
- If possible, resolve issues you are having
- Identify any follow-ups that are needed

Questions?



**DELEGATIONS  
&  
PRESENTATIONS**



**BUSINESS ARISING**  
**FROM**  
**PRESENTATIONS**

# **IN-CAMERA ITEMS**

Black Gold Regional School Division High  
School Site Discussion

(Removed Pursuant to Sections 16, 24 & 25  
of the FOIP Act)

Presented by:

S. Olson

# **IN-CAMERA ITEMS**

## Long Term Facilities Master Plan

(Removed Pursuant to Sections 24 & 25  
of the FOIP Act)

Presented by:

R. Baxter, Principal-In-Charge, HOK, Inc.

C. Kjinserdahl, Project Lead, HOK, Inc.

A. Lumby, Urban Designer, HOK, Inc.

B. Knisley

# **RISE AND REPORT FROM IN-CAMERA ITEMS**

**MEETING DATE:** September 10, 2018

**SUBMITTED BY:** D. Brock, Director, Community and Social Development

**PREPARED BY:** Tracy R. Johnson, Community Facilitator, Family and Community Support Services

**REPORT TITLE:** Youth Engagement Strategy Update

## REPORT SUMMARY

This is a follow up to the report presented on January 25, 2016. This update includes recommendations for youth engagement with our municipal government with a focus on engagement with City Council. We wish input from Council on these recommendations.

## BACKGROUND

### PREVIOUS COUNCIL/COMMITTEE ACTION:

1. Committee-of-the-Whole Report: "Youth Engagement Strategy – January 25, 2016. Submitted by Donna Brock, Director Family and Community Support Services. Report number 2016-CoW-003

Committee members requested Administration continue to explore a youth engagement approach and ensure the approach includes Council having opportunities to engage one on one with youth.

### KEY ISSUES:

In April, FCSS worked alongside Recreation Services and Leduc Boys and Girls Club to gather input from local youth in grades eight and nine, which resulted in 571 students surveyed from Leduc schools to understand the types of recreation, arts and cultural opportunities that interest them. The survey also gathered information on how and if youth wanted to be engaged by our municipal government. These suggestions will help create an inventory of potential opportunities to guide the City's youth planning and programming efforts.

As part of this initiative, it identified the need for further collaboration with Volunteer Leduc to promote existing volunteer opportunities to youth and investigate future opportunities to have local organizations create volunteer projects targeting youth specifically. Additionally, FCSS will begin collaborative work with Recreation Services to use the Youth Engagement Survey results to enhance cross departmental initiatives for youth. The survey also confirmed that one of the engagement events facilitated in the past, the Council Q & A, is the type of engagement efforts these youths want. The recommendations within this report include a continuation of this bi-annual event.

In 2018, FCSS has worked and will continue to work with youth through direct client service (Youth Outreach Worker), the Heroes program, the Mayor's youth leadership event called #influencers, and a youth movie night. FCSS has been mindful to invite Council members to youth focused events to allow members to interact with young citizens. The Youth Engagement Survey questions that focused on engagement with the municipal government indicated that three in ten youth expressed interest in being involved. Although this is low, there has been past success with events like the high school Council Q&A event. This may indicate that the survey respondents were too young. Future dialogue with older youth may be needed.

Of the 571 surveyed, 135 participants listed an idea or ideas about how they would like to get involved with municipal government. The ideas fell into one of four categories: general desire for involvement without tangible strategies<sup>1</sup> (ex. have my voice heard), tangible ideas for involvement<sup>2</sup> (ex. write an email, meet Council members), ideas that the city already utilizes<sup>3</sup> (ex. use social media), and items that fell into the 'other' category<sup>4</sup> (ex. being okay with any involvement, wanting to be paid to be involved). Of the tangible ideas for how they would like to be involved with municipal government, 63 strategies were mentioned. See Table 1 for the ideas and the number of times that idea was mentioned by respondents as ways they know they can be or would like to be able to utilize<sup>5</sup>.

**Table 1. Respondent ideas for how they would like to be involved with our municipal government**

Item #	Ideas that youth know that they can or would like the opportunity to utilize	Number of mentions in the survey
1	Write a letter, email or contribute to a suggestion box	11
2	Meet Council and talk with them about youth issues	9
3	Vote or otherwise be involved with elections including learning about campaign details	8
4	Attend a Council meeting to learn what happens and talk about youth issues	6
5	Participate in activities that are about government and the Council	6
6	Take more polls or surveys to share their ideas	5
7	Participate on a youth Council, be a youth representative on the Council or participate in another youth program involved with the Council	5
8	Volunteer with the City for the benefit of the community	4
9	Participate or find more information about the government online	3
10	Work for the City now or have a career in the municipal government in the future	3

As noted in Table 1, the most common idea for getting involved was writing a letter or email to Council. It is unclear whether this idea was a new way they wanted to get involved or rather an established and well known way they knew of as a way to be involved.

With the survey results in mind, Table 2 lists Administration's Primary Recommendation:

**Table 2. Primary Recommendation for engaging youth with our municipal government**

Primary Recommendation	Year	Budget and Capacity Considerations
Host a bi-annual event for youth in grades 8-12 to meet with Council at a Council Forum with a question and answer period. A 'youth vote' would be conducted		

<sup>1</sup> 63 ideas in this category

<sup>2</sup> 60 ideas in this category

<sup>3</sup> 6 ideas in this category

<sup>4</sup> 9 ideas in this category

<sup>5</sup> Ideas with less than 3 mentions were excluded from the table.

<p><u>Part 1:</u></p> <p>During non election years on a bi-annual schedule, at this Forum Council members would discuss how they have contributed to priority issues that they believe affect and interest youth as well as plans for the rest of their term and a 'youth vote' would take place to evaluate the satisfaction of young people in the progress of City Council and the issues they believe should be addressed before the end of the Council term.</p>	<p>Bi-annually  (2019)</p>	<p>-Venue cost  -Council time preparing for Q&amp;A  -Council time for event (2 hrs)</p>
<p><u>Part 2:</u></p> <p>During campaign years, at the Forum candidates would present the issues and solutions that they believe affect and interest youth and a 'youth vote' would take place to unofficially select the candidates that best represent youth priorities and proposed solutions.</p>	<p>Bi-annually  (2021)</p>	<p>-Venue cost  -Council time preparing for Q&amp;A  -Council time for event (2 hrs)</p>

These recommended events would not only engage youth to meet Council, but would allow them to hear about what Council is doing in the community that directly affects the young population, and allow youth to share their ideas - all strategies that the survey suggests young people want - but participating in a youth vote could motivate future civic participation once they are of legal age. These efforts all build upon the value that Council has identified: "all citizens of our community are valued, their opinions heard, and considered in municipal decision making".

Other options that Council could consider are below in Table 3.

**Table 3. Optional Ideas for Engaging Youth**

Optional Ideas	Year	Budget and Time Considerations
<p>Plan activities for youth to interact with Council and see what the municipal government is involved with</p>		
<p><u>Option A:</u></p> <p>Recruit and host a group of youth attend a Council meeting</p>	<p>Yearly (Spring 2019)</p>	<p>-time needed during a Council meeting</p>
<p><u>Option B:</u></p> <p>Host an event to gather youth together to examine an issue identified by Council as needing youth input and/or youth determined solutions and facilitate the group to create recommendations for Council consideration</p>	<p>Yearly (Fall 2019)</p>	<p>-time during Council meeting to hear the proposed solution to the issue  -meeting costs (food for youth)</p>

# COMMITTEE-OF-THE-WHOLE INFORMATION ITEM



<u>Option C:</u>  Recruit and host a group of youth at the City Council Candidates Forum– historically hosted before each election by the Leduc Regional Chamber of Commerce.	Each election year  (2021)	-no additional costs predicted
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## RECOMMENDATION

Council accept the report as information.

Others Who Have Reviewed this Report

P. Benedetto, City Manager / D. Melvie, General Manager, Community & Protective Services



**MEETING DATE:** September 10, 2018

**SUBMITTED BY:** Jackie Kamlah, Director, Recreation Services

**PREPARED BY:** Jackie Kamlah, Director, Recreation Services

**REPORT TITLE:** Recreation Cost Sharing Agreement Review & Update

## REPORT SUMMARY

The City of Leduc has a long standing Cost Sharing Agreement with partner Leduc County for the provision of recreation, library and cultural services that are utilized in part by Leduc County residents. The memorandum of agreement that currently guides the cost share process came into effect on January 1, 2009. This report outlines the plans relative to negotiating with partner Leduc County an update to this agreement.

## BACKGROUND

### KEY ISSUES:

Both the City and County believe in the importance of investment in recreation, library and cultural services for the social, economic, business attraction, health and quality of life benefits it provides to the region and our residents. Recognizing that the City provides facilities, programs and services that benefit and are utilized by rural residents, Leduc County is prepared to share the cost of providing these services based upon the proportionate populations within the Leduc Recreation District as outlined in the Cost Sharing Agreement (the Agreement).

The current Agreement used to guide the annual cost share process took effect January 1, 2009 and it will continue until terminated by mutual agreement and includes a commitment to review the Agreement at least every three years.

Since the time that the Agreement first came into effect there has been an evolution in the City's parks, recreation and cultural delivery system and there are impending changes to the boundaries of the Leduc Recreation District due to the Annexation Agreement between Leduc County and City of Edmonton. Now may be a good time to review and ensure that the Agreement reflects the City's current delivery system, Leduc County resident usage and population statistics and that it continue to meet the needs of both municipalities.

County Administration has proposed that a steering committee be established with representation from both City and County Councils and administrations. This committee would be tasked with negotiating and identifying any proposed changes to the existing terms within the Agreement and reporting back to Councils as required. This is consistent with the approach taken by Leduc County when reviewing other cost sharing agreements for the Warburg, Thorsby, Calmar, Beaumont and New Sarepta Recreation Districts.

For the City's representatives on this committee it is recommended that Community & Protective Services Liaisons Councillors Tillack and Finstad be designated as the Council representatives alongside Director,

Recreation Services for administration. Initial planning has identified the need for internal planning and preparation meetings in addition to the three steering committee meetings planned for September, October and November of this year.

The review and update to this Agreement aligns with two areas of focus identified in Council's 2019-2022 Strategic Plan. Shared investment in recreation, library and cultural services provision will support the outcomes of residents having access to recreation, arts and culture and our infrastructure efficiently and effectively meets the needs of a growing community and community organizations. In addition, the approach proposed for this project reinforces the City's priority of being a leader in regional collaboration and implementing initiatives to improve services, share costs and drive economic outcomes.

#### ATTACHMENTS:

1. Cost Sharing Agreement (2008)

## RECOMMENDATION

This item is for information only.

#### Others Who Have Reviewed this Report

M. Pieters, Acting City Manager / I. Sasyniuk, General Manager, Corporate Services / D. Melvie, General Manager, Community & Protective Services

**MEMORANDUM of AGREEMENT** made this 26<sup>th</sup> day of August, 2008

**BETWEEN:**

**LEDUC COUNTY**

(hereinafter referred to as the "the County").

- and -

**THE CITY OF LEDUC**

(hereinafter referred to as "the City")

**COST SHARING AGREEMENT**

**WHEREAS** pursuant to the Municipal Government Act, Revised Statutes of Alberta, 2000, Chapter M-26, the County and the City intend to provide for the delivery of recreation, library and cultural services to their respective municipalities; and

**WHEREAS** both the City and County believe in the importance of investment in recreation, library and cultural services for the social, economic, business attraction, health, and quality of life benefits that occur as a result of this investment; and

**WHEREAS** the County desires to share the costs associated with the delivery of recreation, library and cultural services provided by the City; and

**WHEREAS** it is recognized that the City has developed recreation, library and cultural services which are utilized in part and benefit in part the residents of the County; and

**WHEREAS** the County is prepared to share the cost of providing recreation, library and cultural services in the City based upon the proportionate population of the parties within the Leduc Recreation and Parks Region;

**NOW THEREFORE** in consideration of the mutual covenants, provisos and promises to be observed and performed by the parties hereto, the County and the City hereby agree as follows:

1. In this Agreement, the following terms shall mean:

- (a) "Annual Capital Debt" shall mean the short and long term debt charges against the recreation, library and cultural services operating function;

(b) "County Grant" shall mean

(Current Operating Costs – Revenues + Annual Capital Debt) x County Share;

(c) "County Share" shall mean the County's share of the cost of providing the recreation, library and cultural services which shall equal the proportion of the County's population within the Leduc Recreation & Parks Region as compared to the City's population. Population figures to be considered will be the official population numbers submitted to Alberta Municipal Affairs for 2008 and every three years thereafter.

$$\text{County Share} = \frac{\text{County Population within the Region}}{(\text{City's Population} + \text{County's Population within Region})}$$

- (d) "Current Operating Costs" shall mean all costs associated with the delivery of the recreation, library and cultural services, including salaries, contract services and purchases of materials, good and supplies, and capital expenditures out of current revenue as well as transfers to community sponsored agencies and support groups providing recreation services to County residents;
- (e) "Leduc Recreation and Parks Region" shall mean that area as outlined in Schedule "A" attached and forming part of this Agreement;
- (f) "Dispute Resolution Procedure" means those terms and procedure contained within Schedule "C" attached to this Agreement;
- (g) "Revenues" shall mean all revenues received from the provision of the recreation, library and cultural services, including user fees, sale of goods and services, rental revenues, grants and contributions from other sources (excluding revenues that are concession revenues which accrue to non-profit organizations, and revenues from school lease);
- (h) "Shared Cost Services" shall mean services being cost shared by the City and the County under this Agreement including those services listed in Schedule "B" attached and forming part of this Agreement, along with debenture payments outlined in Schedule "E".

2. The term of the Agreement shall be for the period commencing January 1, 2009 and continuing each year thereafter until terminated by the mutual agreement of the parties. The City and the County agree to review the memorandum of agreement including percentage of use statistics and revise as required the terms of this agreement at least every three years.

3. The County shall pay to the City in two (2) annual installments, the County Grant applicable to the Shared Cost Services based upon independently prepared audited financial statements which are satisfactory to the County for the Shared Cost Services for each year of this Agreement. The County shall on July 1<sup>st</sup> for each year of this Agreement, pay to the City fifty (50%) percent of the County Grant applicable to the Shared Cost Services which shall be calculated from the estimated operating budget for the Shared Cost Services for that year. The remainder of the County Grant shall be paid to the City on or before July 1 of the following year provided that the County has been in receipt of the audited financial statements for the Shared Cost Services for at least thirty (30) days.
4. Any new capital expenditures or major renovations or upgrading to be cost shared by the County pursuant to this Agreement and which would increase the County Grant must be reviewed by and agreed to by the County in consultation with the City as outlined in Schedule "D".
5. A preliminary draft budget for Shared Cost Services will be presented to Leduc County in the fall of the previous year to assist the County with Budget deliberations. The final budget of proposed revenues and expenditures as established by the City for Shared Cost Services shall be presented to the County prior to January 30<sup>th</sup> of the applicable year for review and approval.
6. User fees for any of the Shared Cost Services shall be the same for both County and City residents and, County residents shall be entitled to the same right of access, without discrimination of place of residence, to services as afforded City residents. The City reserves the right to charge a differential fee for facilities and services not cost shared by the County.
7. Where the County has made a capital contribution to a facility and that facility is sold or otherwise transferred to a third party within 5 years of the contribution, the City shall pay to the County, within 3 months of the transfer closing date, an amount equal to the County's capital contribution to the upgrade of the said facility prorated over 5 years.
8. The County shall be entitled to appoint one County Councilor to the Board of the Leduc Parks, Recreation and Culture Board.
9. County staff will be invited to participate in City administration's annual budget preparation and business plan development for Shared Cost Services to ensure optimized usage.
10. In the event of a dispute between the County and the City arising out of interpretation, implementation or determination of any of the terms and conditions of the Agreement, the terms of Schedule "C" shall apply.

IN WITNESS WHEREOF the parties hereto have affixed their corporate seals as attested by the duly authorized signing officers of the parties as of the day first above written.

LEDUC COUNTY

Per: [Signature]

(MAYOR)

Per: [Signature]

(COUNTY MANAGER)

CITY OF LEDUC

Per: [Signature]

Deputy (MAYOR)

Per: [Signature]

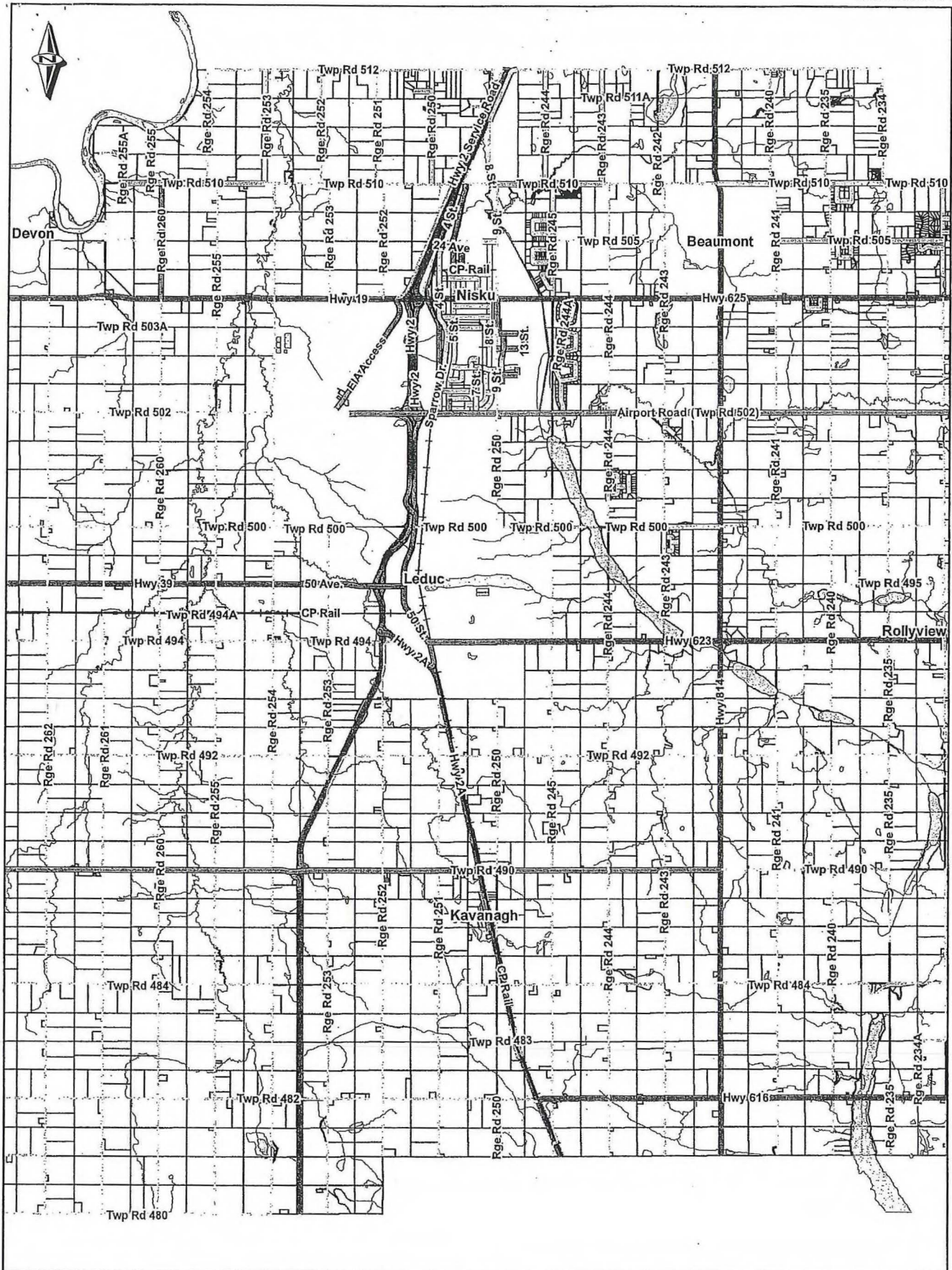
Acting (CITY MANAGER)

**CITY OF LEDUC  
APPROVAL OF FORM/CONTENT**

Initiating Department DM Date Sept 6/08

City Manager [Signature] Date Sept 09/08

City Solicitor [Signature] Date Sept 8/08



# Leduc Recreation District

2006 Census: 2617  
(estimated count)

Notes:  
2006 Census Count estimated from Federal Census Blocks.  
Printed April 23, 2007



**SCHEDULE "B"**  
**PARKS, RECREATION, CULTURAL AND LIBRARY SERVICE AREAS OF**  
**MUTUAL BENEFIT TO RURAL AND URBAN RESIDENTS**  
**CITY OF LEDUC**

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The following listing of Service Areas includes operation costs, debenture payments, capital out of revenue and operational revenues strictly related to those service areas:

1. Leduc Recreation Centre (LRC)

Operational Costs	\$
Less: Operational Revenue	\$ _____
Deficit *	\$

*\*(Operating costs for the LRC will be paid according to the population percentage provided to a maximum operating subsidy of \$1,300,000 plus the unbudgeted percentage increase in utility rates for a full 3 years of operations. Thereafter a maximum operating subsidy will remain in place and reviewed and adjusted up or down based on the actual net operating deficit every three years.)*

2. Alexandra Arena

Operational Costs	\$
Less: Operational Revenue	\$ _____
Deficit	\$

3. Alexandra Outdoor Pool

Grant	\$
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4. Outdoor Rinks / Skating Areas

Operational Costs	\$
Less: Operational Revenue	\$ _____
Deficit	\$

5. Programs: (Excludes Summer Programs)

Operational Costs	\$
Less: Operational Revenue	\$ _____
Deficit.....	\$

6. Athletic Fields:



- Ball Diamonds,
- Soccer Fields
- Tennis Courts
- Rugby Fields
- Football Fields

Operational Costs*	\$
Less: Operational Revenue	\$ _____
Deficit	\$

*\*(In acreage athletic fields represent 20% of the total turf/park area maintained under the City's general parks maintenance program. If applicable any Federal or Provincial Employment Program Assistance received would be deducted from the total maintenance costs prior to calculating the Operational Costs for Athletic Fields.)*

7. MacLab Centre for the Performing Arts

Grant	\$
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8. Cultural Village Multipurpose Building

Operational Costs	\$
Less: Operational Revenue	\$ _____
Deficit	\$

*\*(Cost of the Cultural Village Debenture will not be included)*

9. Parks and Recreation Administration:

Operational Costs*	\$
Less: Operational Revenue	\$ _____
Deficit	\$

*\*(The assignment of 75% of administration costs based on calculating the proportion of operational costs for the identified service areas to the total operations costs for parks and recreation services excluding office supply costs.)*

10. Parks, Recreation and Culture Capital Expenditures

11. Grants to Organizations:

Cost*	\$
-------	----

*\*(Assistance to parks/recreation/culture related organizations)*

*(Grants must be identified in the budget or through notification and approval of Leduc County in advance. Recognition of Leduc County contribution will be acknowledged with all grants. Leduc County may wish to provide direct funding grants to certain associations.)*

12. Library:

Operational Costs	\$
-------------------	----

Capital Expenditures	\$
Less: Operational Revenue and Grants	\$ _____
Deficit	\$
<b>TOTAL DEFICIT</b>	<b>\$ _____</b>
Plus – 2% extra LRC allotment	\$
<i>(LRC Deficit x 2%)</i>	
<b>Total SHAREABLE</b>	<b>\$ _____</b>

Note – This agreement does not include the following:

- Alexandra Park
- Cultural Village Park
- Fred Johns Park (non athletic fields)
- Skateboard Parks
- Spray Parks
- Stone Barn Garden
- Park Enhancement Program
- Playground Equipment

**SCHEDULE "C"****DISPUTE RESOLUTION PROCEDURE**

1. Definitions - In this Schedule, the following words and phrases have the following meanings:
  - (a) "Arbitrator" means the person appointed to act as such to resolve any Dispute;
  - (b) "Arbitration" means a process whereby each of the Parties, with or without legal counsel, agrees to jointly engage and meet with an Arbitrator who will render a binding decision in respect of any Disputes;
  - (c) "Dispute" means any disagreement or controversy between the Parties concerning any matter arising out of this agreement;
  - (d) "Disclosed Information" means the information disclosed by a Party for the purpose of settlement, negotiation, Mediation or Arbitration;
  - (e) "Mediation" means a process whereby a Representative of each Party, with or without legal counsel, agrees to jointly engage the services and meet with a Mediator to participate in a mediation, conciliation or similar dispute resolution process;
  - (f) "Mediator" means the person appointed to facilitate the resolution of a Dispute between the Parties;
  - (g) "Party" means a party to the agreement to which this Dispute Resolution Procedure is attached, and "Parties" means more than one of them; and
  - (h) "Representative" means an individual(s) who has no direct operational responsibility for the matters comprising the Dispute who holds a senior position with a Party and who has full authority to settle a Dispute.
  
2. Dispute Process - In the event of any Dispute, the Parties agree that prior to commencing litigation they shall undertake a process to promote the resolution of a Dispute in the following order:
  - (a) first, by negotiation;
  - (b) second, by way of Mediation; and
  - (c) third, by arbitration, if mutually agreed to in writing at the time of the Dispute, by the Parties.

Negotiation, Mediation or Arbitration shall refer to, take into account, and apply the intentions and principles stated by the parties to the Agreement to which this Schedule is attached.

3. Negotiation - A Party shall give written notice ("Dispute Notice") to the other Party of a Dispute and outline in reasonable detail the relevant information concerning the Dispute. Within seven (7) days following receipt of the Dispute Notice, the Parties shall each appoint a Representative, who shall meet and attempt to resolve the Dispute through discussion and negotiation. If the Dispute is not resolved within ninety (90) days of receipt of the Dispute Notice, the negotiation shall be deemed to have failed.

4. Mediation - If the Representatives cannot resolve the Dispute within such ninety (90) day period, then the Dispute shall be referred to Mediation. Any one of the Parties shall provide the other Party with written notice ("Mediation Notice") specifying the subject matters remaining in Dispute, and the details of the matters in Dispute that are to be mediated. If the Mediation is not completed within ninety (90) days from the date of receipt of the Dispute Notice, or as extended by mutual agreement of both parties, the Dispute shall be deemed to have terminated and failed to be resolved by Mediation.

5. Arbitration

- (a) If the Mediation fails to resolve the Dispute and if both Parties so agree in writing, at the time of the Dispute, the Dispute shall be submitted to binding Arbitration. One of the Parties shall provide the other Party with written notice ("Arbitration Notice") specifying the subject matters remaining in Dispute and the details of the matters in Dispute that are to be arbitrated. If the other Party agrees to proceed to Arbitration, such Dispute shall proceed to Arbitration. A failure to respond to the Arbitration Notice shall be deemed to constitute a refusal to proceed with Arbitration;
- (b) The Arbitrator shall conduct the Arbitration in accordance with the commercial arbitration rules (the "Rules") established from time to time by the ADR Institute of Canada Inc., unless the Parties agree to modify the same pursuant to any arbitration agreement. The Arbitration Act (Alberta) shall apply to all Arbitrations but if there is a conflict between the Rules and the provisions of the Act, the Rules shall prevail;
- (c) The Arbitrator shall proceed to hear and render a written decision concerning any Dispute within:
  - i. forty-five (45) days, if the subject matter of the Dispute is less than \$50,000.00; or
  - ii. one hundred and twenty (120) days, if the subject matter of the Dispute is greater than \$50,000.00.
- (d) The Arbitrator has the right to award solicitor-client costs against the unsuccessful Party and to award interest but does not have the right to award punitive, consequential or other exemplary damages.

The Arbitrator's decision is final and binding but is subject to appeal or review by any court of tribunal on points of law.

6. Participation - The Parties and their Representatives will participate in good faith in the negotiation, Mediation and, if applicable, Arbitration processes and provides such assistance and Disclosed Information as may be reasonably necessary and notwithstanding that litigation may have commenced as contemplated in this Schedule.

7. Location - The place for Mediation and Arbitration shall be agreed to by both parties.

8. Selection of Mediator and Arbitrator - If the Parties are unable to agree upon the appointment of a single Mediator or Arbitrator within ten (10) days after receipt of the Mediation Notice or Arbitration

Notice, either of the Parties may request that a single Mediator or Arbitrator, as the case may be, of suitable training and experience and who in respect of the subject matter of the Dispute has a reasonable practical understanding, be appointed by the executive director or other individual fulfilling that role for the ADR Institute of Canada, Inc. The executive director shall be requested to make this determination within five (5) days of receipt of the request.

9. Costs - Subject to clause 5(d) of this Schedule in the case of an Arbitration, the Parties shall bear their respective costs incurred in connection with the negotiation, Mediation and, if applicable, Arbitration except that the Parties shall equally share the fees and expenses of the Mediator and Arbitrator and the cost of the facilities required for Mediation and Arbitration.

10. Disclosed Information - All Disclosed Information shall be treated as confidential and neither its delivery nor disclosure shall represent any waiver of privilege by a Party disclosing such Disclosed Information. Subject only to the rules of discovery, each Party agrees not to disclose the Disclosed Information to any other Person or for any other purpose. Such Disclosed Information cannot be used in any subsequent proceedings without the consent of the Party who has made the disclosure. The Parties agree that any Representative, Mediator and, if applicable, Arbitrator shall not be subpoenaed or otherwise compelled as a witness in any proceedings for the purpose of testifying with respect to the nature or substance of any dispute resolution process that may arise in relation to any matter that is a subject of this agreement. Nothing in this dispute resolution procedure shall require a Party to disclose information that is subject to confidentiality provisions with third parties.

11. Litigation and Limitations Act - No Party shall commence litigation concerning the Dispute until the negotiation and Mediation processes have concluded. The Parties agree that during the time any Dispute is subject to the negotiation and Mediation processes, the limitation periods set forth in the Limitations Act (Alberta) shall be stayed. The limitation periods shall be reinstated once the Mediation terminates or is deemed terminated so that each of the Parties shall have the respective rights and remedies that were available to them before the commencement of these processes. Any Party may commence litigation on any date, if necessary, to preserve its legal rights and remedies if the commencement of litigation after that date would otherwise be banned by any applicable limitation period or if the commencement of litigation is otherwise necessary to prevent irreparable harm to that Party.

12. Confidentiality - The Parties agree that there is a real risk that substantial damage to a Party's commercial interests may result if Disclosed Information or confidential information is obtained by third parties because a Dispute becomes the subject matter of litigation. The Parties agree not to contest or oppose, directly or indirectly, an application by a Party to the court, that the court's file relating to such litigation, including this agreement and supporting financial information, be sealed upon commencement of the litigation.

**SCHEDULE "D"****CAPITAL APPROVAL PROCESS**

1. A 5 year capital plan will be submitted annually by the City to the County not later than September 30th. Through this plan, the City will notify County Administration of new capital expenditures or major renovations / upgrades to be cost shared through the revolving 5 year capital plan.

The Parties will discuss projects deemed to fall outside the scope of the agreement prior to the planning phase. If a consensus on capital contribution is not achieved based on joint review of the 5 year plan, the City or County may choose to exercise the dispute resolution process as identified in Schedule "C".

2. Planning – The Parties will work cooperatively in assessing need and defining costs of the newly defined capital projects. The Parties will mutually agree to a professional consultant to work with the municipalities in defining need as required.
3. Approval – The Parties will consider the information provided through the planning phase and advise each other of objections or acceptance to proposed projects / facilities, estimated costs, projected timelines and projected operating costs with an onus on the Parties to contribute where significant need or use is identified.

If consensus on a capital contribution is not achieved based on the planning and approval process, the City or County may choose to exercise the dispute resolution process as identified in Schedule "C".

Once the project is approved by the Parties through respective Council resolutions, the Parties will summarize agreement to proceed in writing based on the defined scope of work, schedule and contribution amount. An Agreement will be drafted and signed as early as possible in the process to clearly define that which has been agreed to as a means to provide surety of commitment from the Parties to proceed with the project.

4. The County may wish to appoint a staff member to the planning of any proposed facilities to whom information will be directed. This representative may be involved in the planning process.

SCHEDULE "E"

**LOAN REPAYMENT SCHEDULE FOR: \$196,300 (15.1% of \$1,300,000)**

Term: 10 Years (bi-annual payments)  
 Rate: 0.04551

Year	Payment Amount	Principal	Interest	Outstanding Principal
2005	\$ 24,653	\$ 15,898	\$ 8,755	\$ 180,402
2006	\$ 24,653	\$ 16,630	\$ 8,023	\$ 163,772
2007	\$ 24,653	\$ 17,395	\$ 7,258	\$ 146,377
2008	\$ 24,653	\$ 18,196	\$ 6,457	\$ 128,181
2009	\$ 24,653	\$ 19,034	\$ 5,619	\$ 109,147
2010	\$ 24,653	\$ 19,910	\$ 4,743	\$ 89,237
2011	\$ 24,653	\$ 20,826	\$ 3,827	\$ 68,411
2012	\$ 24,653	\$ 21,785	\$ 2,868	\$ 46,626
2013	\$ 24,653	\$ 22,787	\$ 1,866	\$ 23,839
2014	\$ 24,653	\$ 23,839	\$ 814	\$ -

**LOAN REPAYMENT SCHEDULE FOR: \$422,800 (15.1% of \$2,800,000)**

Term: 15 Years (bi-annual payments)  
 Rate: 0.04951

Year	Payment Amount	Principal	Interest	Outstanding Principal
2005	\$ 40,269	\$ 19,576	\$ 20,693	\$ 403,224
2006	\$ 40,269	\$ 20,557	\$ 19,712	\$ 382,667
2007	\$ 40,269	\$ 21,587	\$ 18,682	\$ 361,080
2008	\$ 40,269	\$ 22,669	\$ 17,600	\$ 338,411
2009	\$ 40,269	\$ 23,805	\$ 16,464	\$ 314,606
2010	\$ 40,269	\$ 24,998	\$ 15,271	\$ 289,608
2011	\$ 40,269	\$ 26,251	\$ 14,018	\$ 263,357
2012	\$ 40,269	\$ 27,567	\$ 12,702	\$ 235,790
2013	\$ 40,269	\$ 28,949	\$ 11,320	\$ 206,841
2014	\$ 40,269	\$ 30,400	\$ 9,869	\$ 176,441
2015	\$ 40,269	\$ 31,924	\$ 8,345	\$ 144,517
2016	\$ 40,269	\$ 33,524	\$ 6,745	\$ 110,993
2017	\$ 40,269	\$ 35,204	\$ 5,065	\$ 75,789
2018	\$ 40,269	\$ 36,969	\$ 3,300	\$ 38,820
2019	\$ 40,269	\$ 38,820	\$ 1,449	\$ -

SCHEDULE "E"

**LOAN REPAYMENT SCHEDULE FOR: \$187,391 (15.1% of \$1,241,000)**

Term: 15 Years  
 Rate: 0.04951

Year	Payment Amount	Principal	Interest	Outstanding Principal
2005	\$17,994	\$ 8,716	\$ 9,278	\$ 178,675
2006	\$17,994	\$ 9,148	\$ 8,846	\$ 169,527
2007	\$17,994	\$ 9,601	\$ 8,393	\$ 159,926
2008	\$17,994	\$ 10,076	\$ 7,918	\$ 149,850
2009	\$17,994	\$ 10,575	\$ 7,419	\$ 139,275
2010	\$17,994	\$ 11,098	\$ 6,896	\$ 128,177
2011	\$17,994	\$ 11,648	\$ 6,346	\$ 116,529
2012	\$17,994	\$ 12,225	\$ 5,769	\$ 104,304
2013	\$17,994	\$ 12,830	\$ 5,164	\$ 91,474
2014	\$17,994	\$ 13,465	\$ 4,529	\$ 78,009
2015	\$17,994	\$ 14,132	\$ 3,862	\$ 63,877
2016	\$17,994	\$ 14,831	\$ 3,163	\$ 49,046
2017	\$17,994	\$ 15,566	\$ 2,428	\$ 33,480
2018	\$17,994	\$ 16,336	\$ 1,658	\$ 17,144
2019	\$17,994	\$ 17,144	\$ 850	\$ (0)

**LOAN REPAYMENT SCHEDULE FOR: \$138,165 (15.1% of \$915,000)**

Term: 15 Years  
 Rate: 0.04951

Year	Payment Amount	Principal	Interest	Outstanding Principal
2005	\$13,267	\$ 6,426	\$ 6,841	\$ 131,739
2006	\$13,267	\$ 6,745	\$ 6,522	\$ 124,994
2007	\$13,267	\$ 7,079	\$ 6,188	\$ 117,915
2008	\$13,267	\$ 7,429	\$ 5,838	\$ 110,486
2009	\$13,267	\$ 7,797	\$ 5,470	\$ 102,690
2010	\$13,267	\$ 8,183	\$ 5,084	\$ 94,507
2011	\$13,267	\$ 8,588	\$ 4,679	\$ 85,919
2012	\$13,267	\$ 9,013	\$ 4,254	\$ 76,906
2013	\$13,267	\$ 9,459	\$ 3,808	\$ 67,446
2014	\$13,267	\$ 9,928	\$ 3,339	\$ 57,518
2015	\$13,267	\$ 10,419	\$ 2,848	\$ 47,099
2016	\$13,267	\$ 10,935	\$ 2,332	\$ 36,164
2017	\$13,267	\$ 11,477	\$ 1,790	\$ 24,688
2018	\$13,267	\$ 12,045	\$ 1,222	\$ 12,643
2019	\$13,267	\$ 12,643	\$ 624	\$ (0)



# **INFORMATION ITEMS**

Council Chat

Presented by

Mayor B. Young

# **ADJOURNMENT**