

**NOTES OF THE CITY OF LEDUC
COMMITTEE-OF-THE-WHOLE MEETING**

Monday, February 11, 2019

Present: Mayor B. Young, Councillor B. Beckett, Councillor G. Finstad,
Councillor B. Hamilton, Councillor L. Hansen, Councillor T. Lazowski,
Councillor L. Tillack

Also Present: P. Benedetto, City Manager, S. Davis, City Clerk

1. CALL TO ORDER

Mayor B. Young called the meeting to order at 5:02 pm.

2. APPROVAL OF AGENDA

MOVED by Councillor L. Hansen

That the Committee approve the agenda as presented.

Motion Carried Unanimously

3. ADOPTION OF PREVIOUS NOTES

**3.1 Approval of Notes of the Committee-of-the-Whole Meeting held Monday,
January 21, 2019**

MOVED by Councillor B. Beckett

That the notes of the Committee-of-the-Whole meeting held on Monday, January 21, 2019, be approved as presented.

Motion Carried Unanimously

**3.2 Approval of Notes of the Committee-of-the-Whole Meeting held Monday,
January 28, 2019**

MOVED by Councillor B. Beckett

That the notes of the Committee-of-the-Whole meeting held on Monday, January 28, 2019, be approved as presented.

Motion Carried Unanimously

4. DELEGATIONS & PRESENTATIONS

There were no delegations or presentations.

5. BUSINESS ARISING FROM PRESENTATIONS

6. IN-CAMERA ITEMS

MOVED by Councillor L. Hansen

That the Committee-of-the-Whole move In Camera at 5:08 pm to discuss:

6.1 Long Term Facilities Master Plan - Committee Input (*FOIP* s. 24 & 25);

6.2 Leduc Golf and County Club (*FOIP* s. 16, 24 & 25)

Motion Carried Unanimously

MOVED by Councillor B. Beckett

That the Committee move back In-Public at 6:19 pm.

Motion Carried Unanimously

7. RISE AND REPORT FROM IN-CAMERA ITEMS

7.1 Long Term Facilities Master Plan - Committee Input (*FOIP* s. 24 & 25)

Also in attendance:

B. Knisley, Director, Facility and Property Services

R. Sereda, Director, Public Services

S. Olson, Director, Engineering

K. van Steenoven, Manager, Capital Projects

N. Booth, Manager, Communications and Marketing

K. Chomlak, Environmental Program Coordinator and Lot Grade Inspection

B. Knisley, Director, Facility and Property Services, D. Melvie, General Manager, Community and Protective Services, and P. Benedetto, City Manager, made a presentation.

B. Knisley, P. Benedetto D. Melvie and I. Sasyniuk, General Manager, Corporate Services, answered the Committee's questions.

P. Benedetto stated that Administration will return with additional information and options based on revisions requested, and questions raised, by Committee.

7.2 Leduc Golf and Country Club (FOIP s. 16, 24 & 25)

Also in attendance:

R. Sereda, Director, Public Services

S. Olson, Director, Engineering

D. Brock, Director, Community and Social Development

K. van Steenoven, Manager, Capital Projects

N. Booth, Manager, Communications and Marketing

K. Chomlak, Environmental Program Coordinator and Lot Grade Inspection

R. Yeung, Manager, Community Development, and D. Melvie, General Manager, Community and Protective Services, made a PowerPoint presentation (Attached).

R. Yeung, I. Sasyniuk, General Manager, Corporate Services, P. Benedetto, City Manager, D. Melvie and S. Olson answered the Committee's questions.

8. REPORTS FROM COMMITTEE & ADMINISTRATION

8.1 City of Leduc Community Garden Assessment

K. Chomlak, Environmental Program Coordinator and Lot Grade Inspector, and R. Yeung, Manager, Community Development, made a PowerPoint presentation (Attached).

R. Sereda, Director, Public Services, Councillor B. Beckett, R. Yeung and K. Chomlak answered the Committee's questions.

8.2 2019 Roadway Design and Concrete Usage

S. Olson, Director, Engineering, and K. van Steenoven, Manager, Capital Projects, made a PowerPoint presentation (Attached) on road design and concrete usage. K. van Steenoven advised that the use of concrete in the construction of medium increases safety and helps to reduce motor vehicle accidents.

S. Olson and K. van Steenoven answered the Committee's questions.

8.3 Property Assessed Clean Energy ("PACE") Alberta Resolution Request

There was agreement to pass the resolution, set out in the report written by Councillor G. Finstad, in Council.

The Committee recessed at 7:01 pm.

The Committee reconvened at 7:36 pm

8.4 Advisory Boards

S. Davis, City Clerk, and D. Melvie, General Manager, Community and Protective Services made a PowerPoint presentation (Attached) and answered Council's questions.

9. GOVERNANCE

There were no items.

10. COUNCIL CALENDAR UPDATES

There were no items.

11. INFORMATION ITEMS

There were no information items.

12. ADJOURNMENT

The meeting adjourned at 7:46 pm.

"Original Signed"

B. YOUNG, Mayor

"Original Signed"

S. DAVIS, City Clerk

ADOPTION OF PREVIOUS NOTES

Notes of the Committee-of-the-Whole Meeting
– February 11, 2019

* 5.2 Leduc Golf and Country Club

Attachment Removed Pursuant to Sections 16, 24 & 25 of
the FOIP Act.

Community Gardens Update

Kerra Chomlak, Rachel Yeung

Committee of the Whole February 4, 2019



Outline

- Background, LEAB
- Pollinator Gardens
- Southfork Update
- Future Neighbourhood Gardens Process
- Future Deer Valley Community Garden Rental Plots

Background

- LEAB supports:

- pollinator gardens as part of a community garden (also a start to education on urban bees)
- Garden rental plots as amenity for multi-family residents, consider west end location
- Neighbourhood Garden concept, and Southfork pilot project

Pollinator Gardens

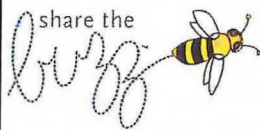
- 2018:

- second annual planting at Telford Lake
- first year for LEAB Pollinator Challenge



LEAB Pollinator Challenge

- 2018: first year for LEAB Pollinator Challenge



Telford Garden Plots

- plots for rent – fully utilized



Southfork Gardens



Service Level Assessment

- Neighbourhood Garden vs. Public Garden Plots for Rent:
 - Neighbourhood gardens have higher cost to City per household (\$520) vs. garden plots (\$13)
 - Garden rental plots preferred by Administration
 - Neighbourhood Garden Information Sheet puts responsibility on community groups

Future Neighbourhood Gardens – Process



Neighbourhood Garden Information Sheet

January 4, 2019

Background

There are various types of community or neighbourhood gardens in urban areas. Benefits of community gardens include community engagement, food security, physical activity, reduced greenhouse gases and an enhanced connection to nature, among others. The Leduc Environmental Advisory Board supports community gardens and pollinator gardens. For more information on the environmental benefits of community gardens, please contact the Eco Smart Hotline at: 780-980-7107.



Garden Plots for Rent

The City of Leduc currently manages a block of garden plots south of Telford Lake. Plots are available for \$25 for a full plot or \$15 for half plot per season. The Public Services department prepares the plots each season for gardener use, however residents are responsible for maintaining the plot throughout the season and clean up at the end of the season. The City of Leduc guidelines for the garden plots are available at: <http://www.leduc.ca/links/plotsguidelines.pdf>. For more information please call Public Services at 780-980-7153.

Neighbourhood Gardens

A second type of community garden is one that is managed by residents in a local neighbourhood. Neighbourhood gardens have been attempted in various locations in the City of Leduc, usually with a short lifespan because of the workload involved in maintaining and managing these types of projects. Many resources are available to inform residents about the considerations involved in effectively establishing and managing a neighbourhood garden, for example: <http://www.albertahighereducation.ca/instruction/page11499.aspx>, <http://www.sustainablefoodedmonton.org>.

Establishing a Local Garden in your Neighbourhood

Residents desiring a garden in their neighbourhood must contribute time and resources to the project and take responsibility for its success. If a group emerges that is committed to organizing, creating and managing a neighbourhood garden, the City of Leduc requires a proposal to be submitted and reviewed by Community Development, Public Services and Planning. The proposal should address:

1. Administration

- A. The list of volunteers and an organizational plan for administration of the group (e.g. signing new members up, determining responsibilities, whether a fee will be charged), it

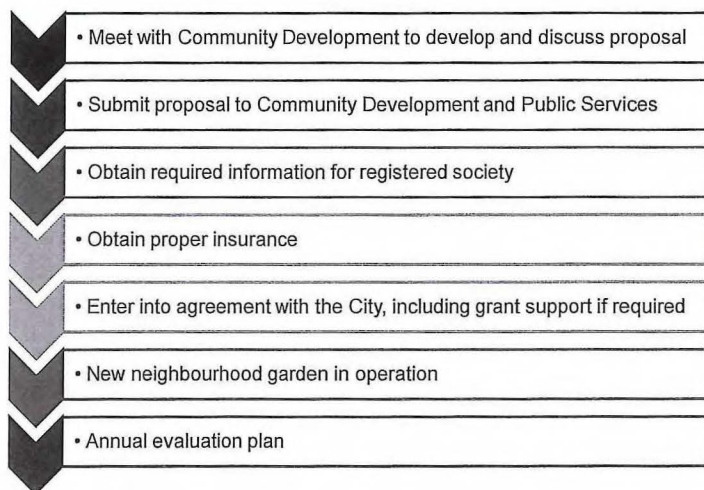
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Future Neighbourhood Gardens – Changes

- Future neighbourhood gardens responsibilities:
 - Resources (topsoil, water, maintenance plan)
 - Insurance
 - Become a registered society
 - Agreement with the City
- Grant would be available for up to \$5,000 annually to offset expenses

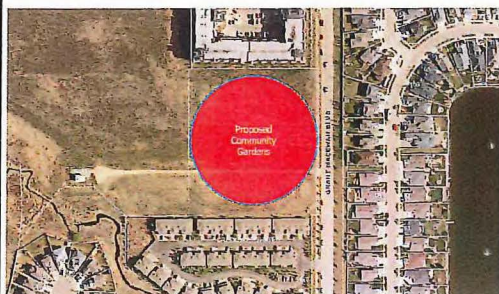


Future Neighbourhood Gardens – Process



Proposed Deer Valley Gardens

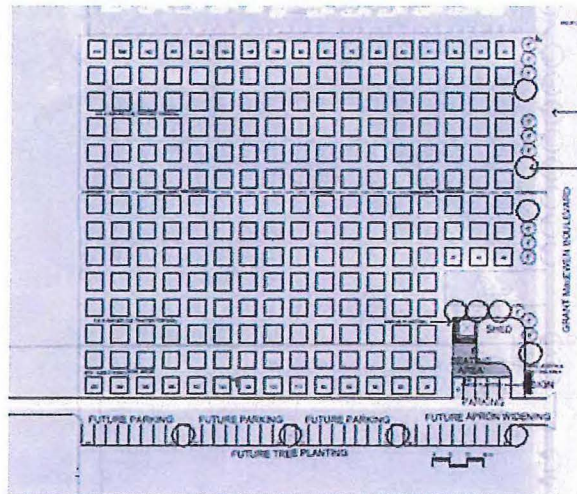
2019 Capital Projects



Community Gardens
Unfunded

2020 to 2023 budget -
\$235K - \$750K

Proposed Deer Valley Gardens – Concept



Questions? Discussion

2019 Roadway Designs and Concrete Usage

Presented by:

Shawn Olson - Director, Engineering

Kyle van Steenoven – Manager, Capital Projects



South Boundary Road

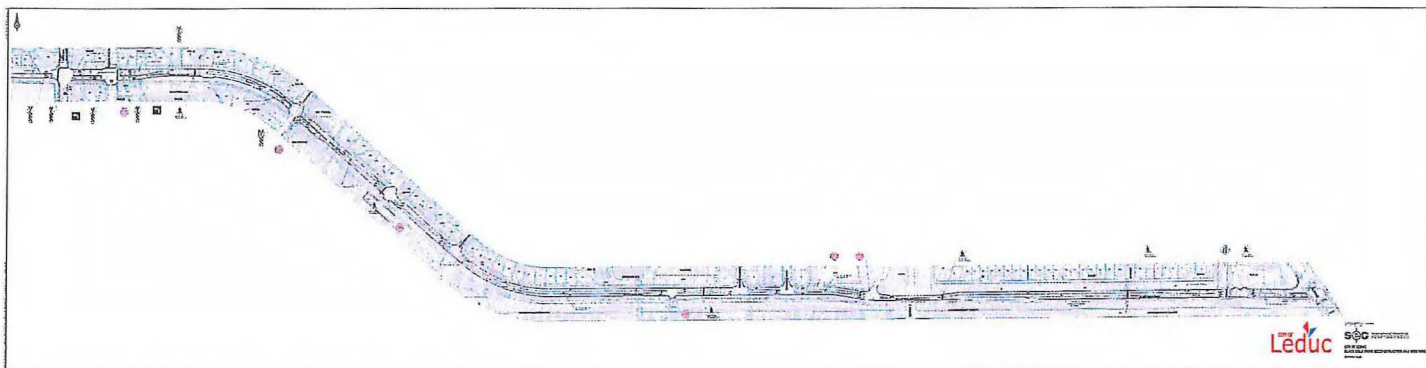


Example of line markings used to add space from the center medians

Location - Leduc Common



Black Gold Drive



Advisory Boards

www.leduc.ca



THE INTENT

- Created by Bylaw to:
 - Advise, and make recommendations to, Council on a range of matters
 - Actively seek out information from the general public
 - Establish new programs, public or private
 - Act as a conduit between community interest groups, community organizations and public at large with Council

SUCCESSSES

There have been successes over the years.

Examples of these successes are:

PRC Board was engagement in:

- The Fees and Charges review
- The Lions Park Master Plan

FCSS Board was engaged in:

- Social Needs Assessment (every 5 years)
- Youth Engagement Strategy
- Caring Community Initiative

DRAWBACKS

•Residents often will only become involved when there is a clearly defined purpose and a reasonable assurance that there will be concrete outcomes from their commitment.

However, most Advisory Boards have a generic mandate.

•Advisory Boards, without specific tasks by Council, feel may create their own mandate and take on powers and responsibilities which Council does not anticipate or desire.

•Advisory Boards can also become silos interest which leads to silos of advocacy and demand.

•Advisory Boards' composition can lack diversity – generational, cultural, sexual, gender

DRAWBACKS

Advisory Boards are no longer:

- the forum for public consultation, or public participation, they were over 20 years ago when first set up
- seen as the best use of volunteer commitment
- able provide a clear understanding of community expectations due to composition

OUTCOME

George Cuff:

“One of the flaws which may seriously undermine the degree of Council effectiveness is reflected in the linkage of Council to its Boards and Commissions. While the quasi-legislative bodies are generally established to assist Council with its decision making processes, many Councils are unclear as to why these entities exist. It is therefore up to each Council to decide which Council appendages are sustained and those which may be either combined with others or deleted entirely.”

OPPORTUNITY

There is an opportunity to restructure Advisory Boards to meet the city's current needs.

Advisory Boards can:

- Maintain Status Quo
- Be based on department (exampled: Community Services Committee)
- Be based on Corporate Strategic Plan
- Be based on the Task Force Model – Ad hoc