

CITY OF LEDUC
COMMITTEE-OF-THE-WHOLE MEETING AGENDA



Monday, April 29, 2019, 5:00 P.M.
Lede Room, Leduc Civic Centre
1 Alexandra Park, Leduc, Alberta

1. **CALL TO ORDER**
2. **APPROVAL OF AGENDA**
3. **ADOPTION OF PREVIOUS NOTES**
 - 3.1 **Approval of Notes of the Committee-of-the-Whole Meeting held Monday, April 15, 2019**
4. **DELEGATIONS & PRESENTATIONS**
5. **BUSINESS ARISING FROM PRESENTATIONS**
6. **IN-CAMERA ITEMS**
7. **RISE AND REPORT FROM IN-CAMERA ITEMS**
8. **REPORTS FROM COMMITTEE & ADMINISTRATION**
 - 8.1 **Pride Week**
(N. Booth - 5 minutes)
 - 8.2 **Dog Parks Update**
(R. Yeung - 10 minutes)
 - 8.3 **Leduc Arts Foundry - Draft Memorandum of Understanding ("MOU")**
(D. Brock / T. Turner - 15 minutes)
 - 8.4 **Treaty 6 Land Acknowledgement**
(S. Davis - 15 minutes)
9. **INFORMATION ITEMS**
10. **ADJOURNMENT**

**NOTES OF THE CITY OF LEDUC
COMMITTEE-OF-THE-WHOLE MEETING**

Monday, April 15, 2019

Present: Mayor B. Young, Councillor B. Beckett, Councillor G. Finstad,
Councillor B. Hamilton, Councillor L. Hansen, Councillor T. Lazowski,
Councillor L. Tillack
Also Present: P. Benedetto, City Manager, S. Davis, City Clerk

1. CALL TO ORDER

Mayor B. Young called the meeting to order at 5:04 pm.

2. APPROVAL OF AGENDA

MOVED by Councillor L. Hansen

That the Committee approve the agenda with the following additions:

6. IN-CAMERA ITEMS

6.3 Land Use Bylaw

FOIP s. 16 & 24

8. REPORTS FROM COMMITTEE & ADMINISTRATION

8.8 Provincial School Requisition Options

8.9 External Boards and Committees Remuneration

Motion Carried Unanimously

3. ADOPTION OF PREVIOUS NOTES

**3.1 Approval of Notes of the Committee-of-the-Whole Meeting held Monday,
April 8, 2019**

MOVED by Councillor B. Beckett

That the notes of the Committee-of-the-Whole meeting held on Monday, April 8,
2019, be approved as presented.

Motion Carried Unanimously

4. DELEGATIONS & PRESENTATIONS

There were no delegations or presentations.

5. BUSINESS ARISING FROM PRESENTATIONS

6. IN-CAMERA ITEMS

MOVED by Councillor B. Beckett

That the Committee-of-the-Whole move In-Camera at 5:32 pm.

Motion Carried Unanimously

6.1 48 Street Railway Crossing

FOIP s. 21 & 24

6.2 Intermunicipal Projects Update / Strategic Planning

FOIP s. 21 & 25

6.3 Land Use Bylaw

FOIP s. 16 & 24

MOVED by Councillor B. Beckett

That Committee-of-the-Whole move In-Public at 6:09 pm.

Motion Carried Unanimously

7. RISE AND REPORT FROM IN-CAMERA ITEMS

7.1 48 Street Railway Crossing

FOIP s. 21 & 24

In attendance:

Committee Members

Executive Team

S. Olson, Director, Engineering

R. Sereda, Director, Public Services

N. Booth, Manager, Communications & Marketing Services

S. Davis, City Clerk

S. Olson made a PowerPoint presentation (Attached) and answered the Committee's questions.

7.2 Intermunicipal Projects Update / Strategic Planning

FOIP s. 21 & 25

In attendance:

Committee Members

Executive Team

S. Davis, City Clerk

Councillor G. Finstad excused himself from the discussion due to previous, and potentially ongoing, business relationships and left the meeting at 6 pm.

P. Benedetto provided an update on the Leduc/Nisku Economic Development Association.

Councillor G. Finstad entered the meeting at 6:09 pm.

7.3 Land Use Bylaw

FOIP s. 16 & 24

In attendance:

Committee Members

Executive Team

S. Olson, Director, Engineering

K. Woitt, Director, Planning & Development

R. Sereda, Director, Public Services

S. Losier, Manager, Current Planning

N. Booth, Manager, Communications & Marketing Services

S. Davis, City Clerk

M. Pieters, General Manager, Infrastructure and Planning, K. Woitt and S. Losier made a presentation and answered the Committee's questions.

Administration will look into different ways to mitigate this matter.

8. REPORTS FROM COMMITTEE & ADMINISTRATION

8.1 UDI / Developer Signage Strategy

S. Losier, Manager, Current Planning, introduced A. Banks, Melcor Developments Ltd. and A. Bruni, Beaverbrook Communities.

A. Banks, A. Bruni and P. Benedetto, City Manager, made a verbal presentation and answered the Committee's questions relative to collaboration between developer's and builder's signage within new build areas. The collaboration will help facilitate a blended approach for signage. Builders will have signage up from 1 - 24 months; developers will have signage up from 1 month - 5 years. Advertising signage and wayfinding signage are two different types of signage; but the intent of both is to bring home buyers into the neighbourhood.

Administration will work on a wayfinding policy for presentation to Council at an upcoming meeting.

8.2 Infrastructure & Planning 2020 Budget Overview

M. Pieters, General Manager, Infrastructure and Planning, and K. Woitt, Director, Planning and Development, made a PowerPoint presentation (Attached).

M. Pieters, P. Benedetto, City Manager, S. Olson, Director, Engineering, R. Sereda, Director, Public Services, B. Knisley, Director, Facility and Property Services, and K. Wenzel, Manager, Public Transportation, answered the Committee's question.

The business case for development of a Business Centre will be suspended for the 2020 budget.

Committee recessed at 6:50 pm.

Committee reconvened at 6:57 pm.

MOVED by Councillor B. Beckett

That the Committee-of-the-Whole move In-Camera at 8:09 pm to discuss part of Item 8.2 pursuant to FOIP s. 16, 24 & 25.

Motion Carried Unanimously

MOVED by Councillor G. Finstad

That Committee-of-the-Whole moved In-Public at 8:11 pm.

Motion Carried Unanimously

8.2.1 RISE AND REPORT FROM IN-CAMERA SECTION OF ITEM NO. 8.2

FOIP s. 16, 24 & 25

In attendance:

Committee Members

Executive Team

B. Knisely, Director, Facility and Property Services

R. Sereda, Director, Public Services

S. Davis, City Clerk

M. Pieters, General Manager, Infrastructure and Planning, B. Knisley and R. Sereda made a verbal presentation and answered the Committee's questions.

8.3 Municipal Grants and Procedures

D. Brock, Director, Community and Social Development, T. White, Family and Community Support Services Social Planning Lead, and D. Melvie, General Manager, Community and Protective Services, made a verbal presentation. Committee members agreed with:

- The definition of funding types;
- The wording relative to line item 5 under the heading of General Eligibility and Evaluation Guidelines for Type 5 with the removal of the words "in three years".

8.4 Municipal Development Plan ("MDP") Update - Project Overview

C. Labrecque, Manager, Long Range Planning, J. Brown, Planning Intern, and K. Jones, Long Range Planner II, made a PowerPoint presentation (Attached) on the Municipal Development Plan project overview.

K. Jones answered the Committee's questions.

This matter will return to Committee-of-the-Whole in June for a more in-depth discussion.

C. Labrecque has accepted a new position and Committee members thanked him for his years of service.

8.5 City of Leduc Draft Greenhouse Gas Reduction Plan

S. Olson, Director, Engineering, and K. Chomlak, Environmental Sustainability Coordinator, made a PowerPoint presentation (Attached to meeting agenda) requesting feedback from Committee members on targets, actions and costs.

M. Pieters, General Manager, Infrastructure and Planning, S. Olson and K. Chomlak answered the Committee's questions.

Committee members were in agreement to have the following next steps come to an upcoming Council meeting:

- Endorse the City of Leduc Greenhouse Gas ("GHG") Reduction Target of "3% by 2030" based on the low scenario actions;

- Approve the City of Leduc GHG Reduction Plan, which will list all of the actions in the low, medium and high scenario;
- Have Administration conduct an annual review to assess whether to add actions from the other scenarios considering grant opportunities, and available human and financial resources;
- Report annually to the public on implementation of the actions and progress towards the targets in the existing Environmental Progress Report.

8.6 Waste Diversion Initiatives

K. Chomlak, Environmental Sustainability Coordinator, and S. Olson, Director, Engineering, made a PowerPoint presentation (Attached to meeting Agenda).

K. Chomlak, S. Olson and M. Pieters, General Manager, Infrastructure and Planning, answered the Committee's questions.

It was agreed that there must be on-going education to help ensure residents continue to recycle.

8.7 Proposed Meeting with St. Thomas Aquinas Roman Catholic Schools ("STAR")

S. Davis, City Clerk, made a verbal presentation.

Committee members would like to add the following items to an agenda:

1. Strategic Plan
2. Growth Numbers
3. STAR's input on the request for another School Resource Officer

Executive will speak further about this matter at their meeting on Wednesday, April 17, 2019, and will work to shape an agenda.

8.8 Provincial School Requisition Options

I. Sasyniuk, General Manager, Corporate Services, J. Cannon, Director, Finance, and P. Benedetto, City Manager, made a PowerPoint presentation (Attached), and answered the Committee's questions. Due to the provincial election, the requisition will be received later.

Administration's suggestion that a school assessment increase be based on a five-year average was accepted.

8.9 External Boards and Committees Remuneration

Mayor B. Young made a verbal presentation.

I. Sasyniuk, General Manager, Corporate Services, and S. Davis, City Clerk, answered the Committee's questions.

Administration will bring a new Council Remuneration and Business Expense Policy for discussion to a future Committee meeting .

9. GOVERNANCE

There were no items.

10. COUNCIL CALENDAR UPDATES

There were no items.

11. INFORMATION ITEMS

There were no information items.

12. ADJOURNMENT

The meeting adjourned at 8:15 pm.

B. YOUNG, Mayor

S. DAVIS, City Clerk

ADOPTION OF PREVIOUS NOTES

Notes of the Committee-of-the-Whole Meeting
– April 15, 2019

* 6.1 48 Street Railway Crossing

Attachment Removed Pursuant to Sections 21 & 24 of the FOIP
Act.

2020 Budget Overview/Changes Infrastructure & Planning

Committee of the Whole

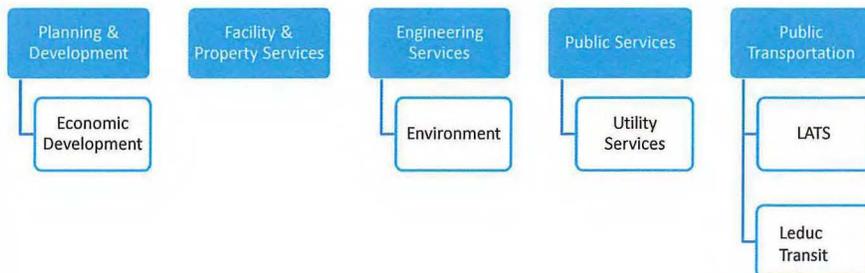
April 15, 2019

Presented by:
Mike Pieters, GM, Infrastructure & Planning



Who are we...

Infrastructure & Planning



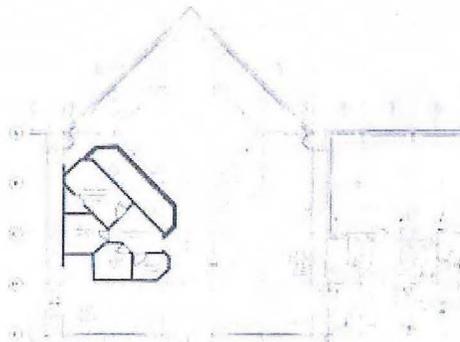
Planning & Development

Operating Budget

- Safety Codes overtime offset by revenue increase
- Decrease in contracted services as LNEDA cease operation in 2019
- Increase of permitting fees by 2.5 % to offset cost of online credit card payment
- Increase in off-site levy revenue based on best projection at this time

Planning & Development

Business Center Business Case



Engineering

Operating Budget:

- Environmental monitoring of hydrovac disposal site approximately \$30 K



Engineering

Business Case:



ICI/MF Waste Diversion



Urban Bees & Hens



Implementation of Environmental Initiatives

Engineering

Capital Budget:

- Hydrovac disposal cleanup - \$250 K in each 2020 and 2021
- Drawdown wells to intercept salt contamination - \$200 K
- Drawdown wells at Elks former landfill - \$160 K
- Additional waste sorting stations at City facilities - \$50 K
- Amendments to Rail Act – remove railway crossings from capital budget

Facilities & Properties Services

Operating Budget

- Increases in operating costs due to the addition and renovation of the protective service building
- \$200,000 in energy savings but offset by debenture payment until capital costs are recovered (< 10 years)
- Increase in material and repair costs as facilities age

Facilities & Properties Services

Capital Budget

- Scope increase in protective services building
3357 sq.m. to 4097 sq.m.
- Relocation of welding shop within Public
Services
- ***In-camera item***

Public Services

Operating Budget

- Snow and Ice Control
- Diesel and gasoline price volatility +2%
- Electrical costs increases attributed to T&D +4%
- Equipment & Vehicle Chargebacks +4 %
- Equipment and Vehicle Repairs +2 %

Asset Management Projects

- Additional staff member to advance and fully
utilize benefits of program

Public Services

Capital Budget

- Street Sweeper



Utility Services

Operating Budget

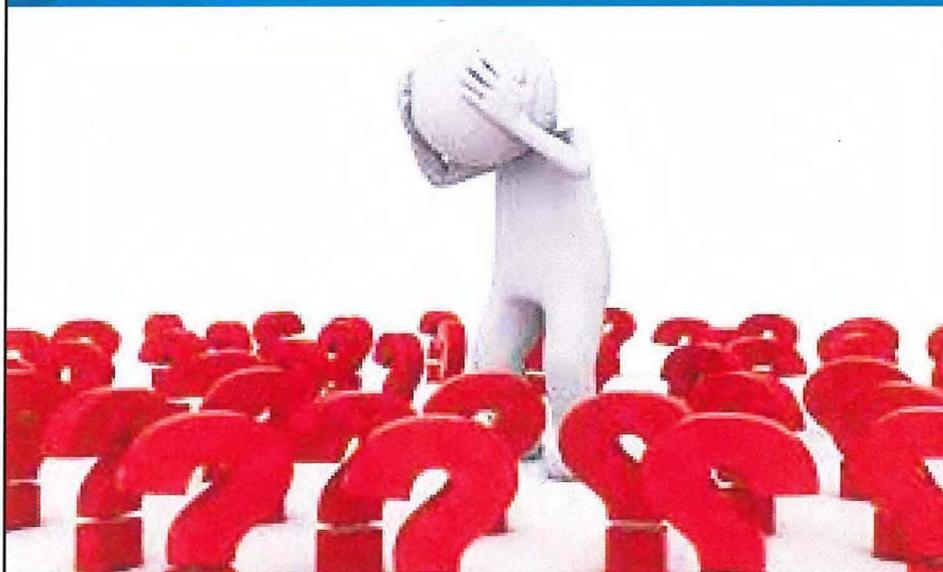
- Increase in main line valve repairs + \$40K
- Increase in service lateral repairs +\$50K (utility fee increase \$0.10/month)
- Hydrovac disposal – monitoring for budget adequacy

Public Transportation

Operating Budget

- LATS +\$73,000 for staff and other operating costs of an additional bus to meet service level growth
- Increase in contracted services for Leduc Transit based on results of RFP
- EIA Accord Transit
 - Route 10 – no anticipated changes
 - Route 747 – subject to negotiations
 - EIA Internal – reduced 219 by \$100,000 based on prorated results of 2018.

Questions?

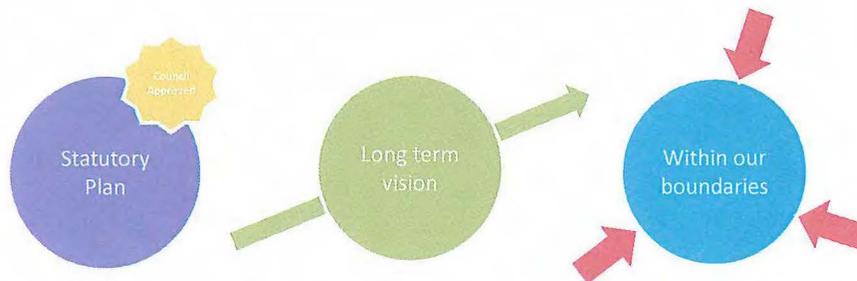


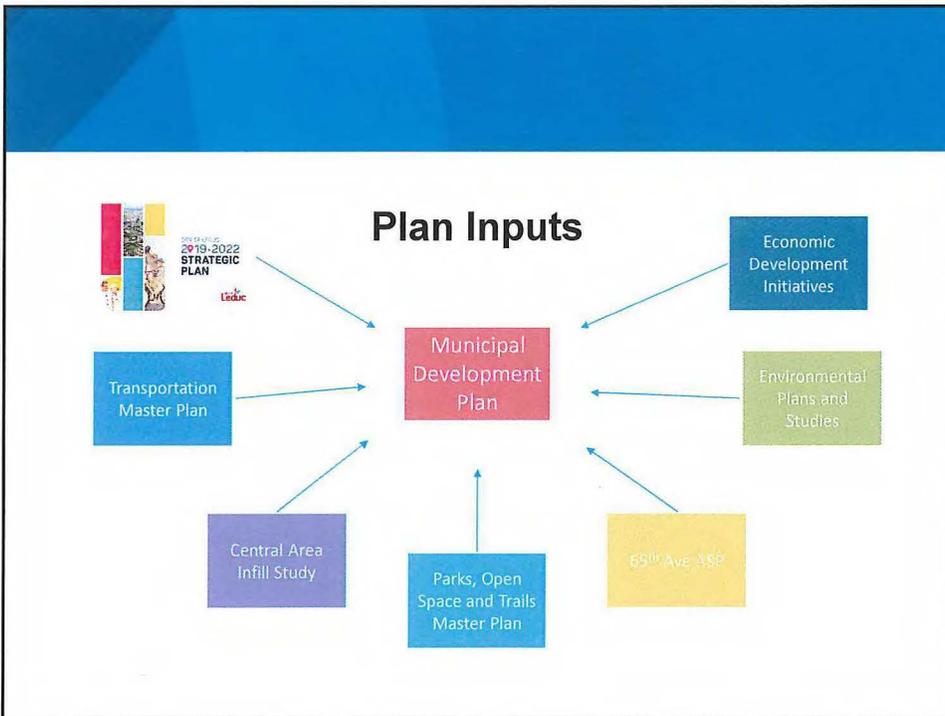
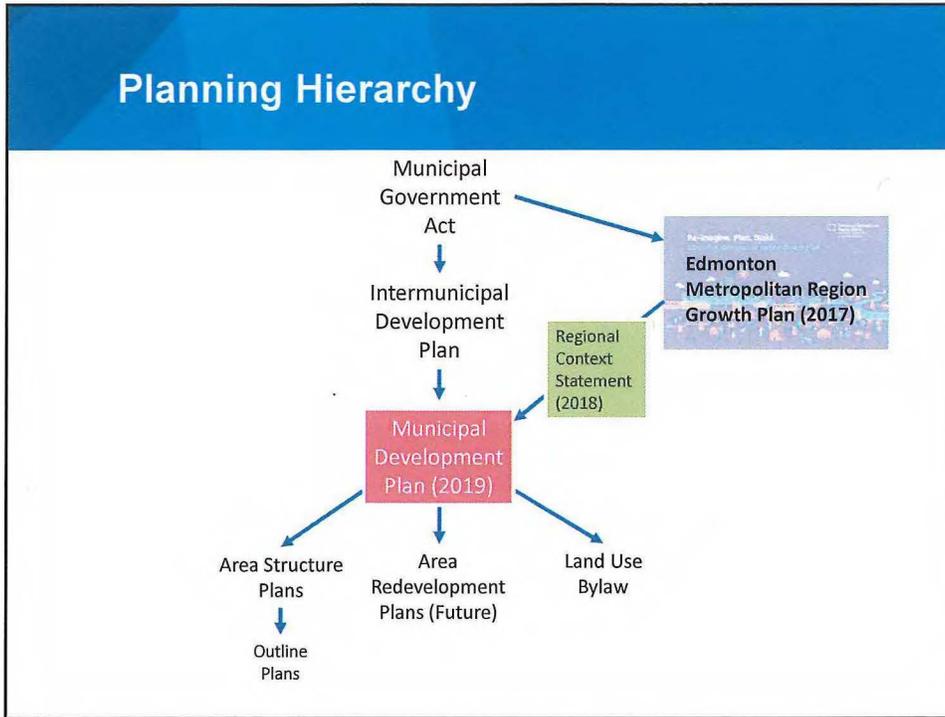
Municipal Development Plan Update

Committee of the Whole – April 15, 2019



What is an MDP?





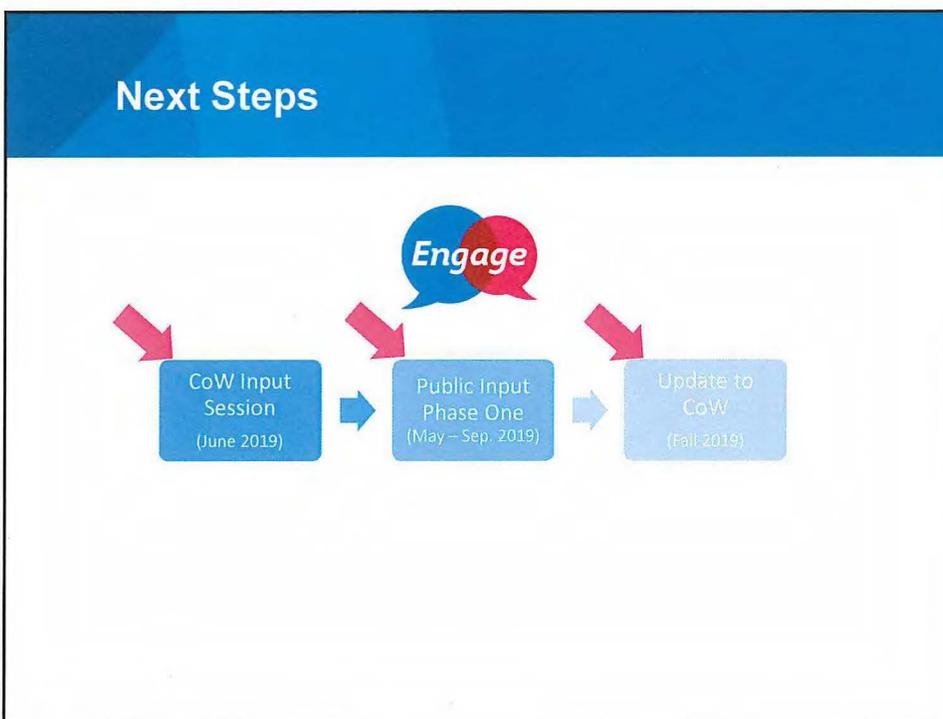
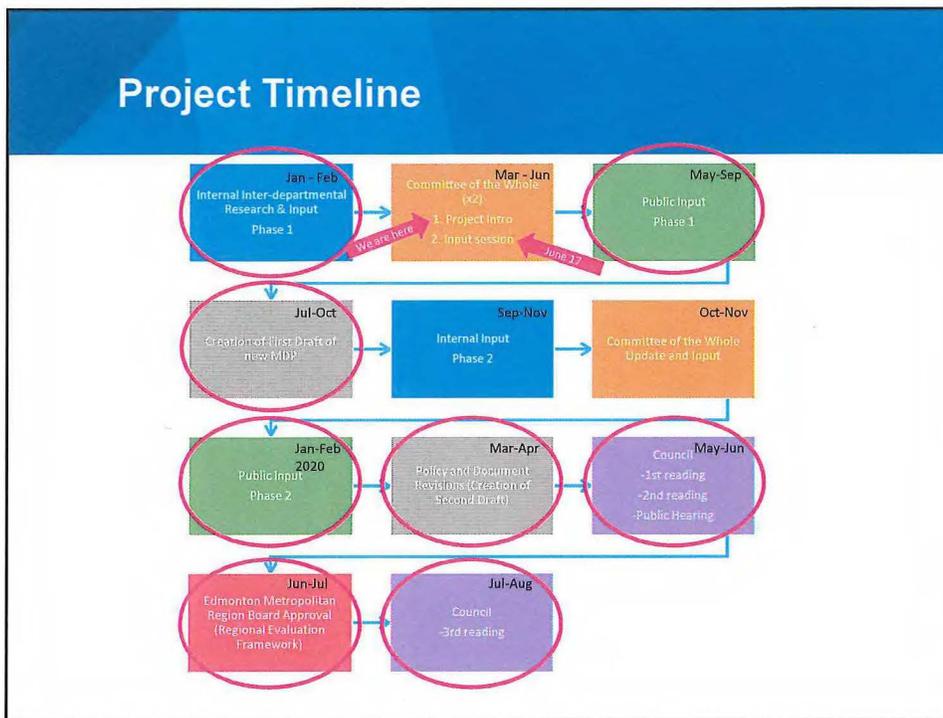
Strategic Plan Alignment

<h3>OUR VISION</h3> <p>Our vision statement describes the level of community we intend to build. Its purpose is to guide the current and future direction and decision making.</p>	<h3>OUR MISSION</h3> <p>Our mission statement describes our purpose to help provide focus and direction in achieving our vision.</p>
<p>OUR VISION FOR LEDUC IS</p> <p>A great life. A caring community. A thriving region.</p>	<p>OUR MISSION IS</p> <p>People. Building. Community.</p>

Strategic Plan Alignment



A CITY WITH A PLAN FOR THE FUTURE





Questions?

Provincial School Requisition Options

Committee of Council
April 15, 2019

Presented by:
Irene Sasyniuk, GM, Corporate Services &
Jennifer Cannon, Director, Finance



Provincial School Requisition Timing Challenge & Options

Challenge: *Due to the election, the Provincial School Requisition may not be received in time to mail tax notices and meet legislative requirements for the assessment appeal process.*

(Election results are not expected to be confirmed/finalized until April 26th.)

Provincial School Requisition History

Education School Requisition	2014	2015	2016	2017	2018	Average Increase
Residential	\$ 7,929,025	\$ 8,604,568	\$ 9,491,514	\$ 10,243,898	\$ 10,023,461	
Year over year increase		9%	10%	8%	-2%	6%
Non-Residential	\$ 4,892,107	\$ 5,633,789	\$ 6,306,667	\$ 7,464,583	\$ 8,205,632	
Year over year increase		15%	12%	18%	10%	14%

Education School Requisition	2014	2015	2016	2017	2018	Proposed 2019
Residential	\$ 7,929,025	\$ 8,604,568	\$ 9,491,514	\$ 10,243,898	\$ 10,023,461	\$ 10,639,973
Year over year increase		9%	10%	8%	-2%	6%
Non-Residential	\$ 4,892,107	\$ 5,633,789	\$ 6,306,667	\$ 7,464,583	\$ 8,205,632	\$ 9,341,950
Year over year increase		15%	12%	18%	10%	14%

6% Residential increase = approx. \$50 per household
(house assessed at \$350,000)

Provincial School Requisition Challenge & Options

Option	Pros	Cons
Status quo: Set mill rate bylaw using last year's requisition figures	<ul style="list-style-type: none"> Meets time constraints 	<ul style="list-style-type: none"> Will likely compound tax increases for our residents in future years
Set mill rate bylaw using last 5 years' average increase	<ul style="list-style-type: none"> Meets time constraints Lessons risk of compounding increases 	<ul style="list-style-type: none"> May collect too much or too little, which would need to be adj'd in 2020
Set mill rate bylaw using increases of 6% Res / 10% Non-Res	<ul style="list-style-type: none"> Uses Res Average, matches 2018 Non-Res increase 	<ul style="list-style-type: none"> May collect too much or too little, which would need to be adj'd in 2020



MEETING DATE: April 29, 2019

SUBMITTED BY: Rachel Yeung, Manager, Community Development

PREPARED BY: Rachel Yeung, Manager, Community Development

REPORT TITLE: Dog Parks Update

REPORT SUMMARY

Administration is providing Committee with a brief dog parks update with information pertaining to current and future upgrades and considerations stemming from the animal licensing and control bylaw survey results.

BACKGROUND

KEY ISSUES:

The City of Leduc currently has two dog parks, one is located by the Leduc Recreation Centre named K-9 Off-Leash Dog Park (K-9 Park) and the other is located in the industrial park named Barclay Park. The K-9 Off-Leash Dog Park includes a fully fenced enclosure whereas Barclay Park has limited fencing surrounding the park. Both parks are self-governed with patrolling when required. There are clear signs referencing rules and regulations at each park based on the City of Leduc Animal Licencing & Control and Parkland bylaws. Administration will be working on increasing signage throughout both parks to encourage responsible pet owners.

In 2018, Leduc Enforcement Services conducted an animal licencing and control bylaw survey and stemming from the survey feedback the majority of comments referenced the following:

- Continued maintenance and mowing
 - The parks are currently mowed approximately twice a season, based on weed control. The sites are not mowed on a regular basis due to health reasons – over exposure to feces.
 - Garbage cans are changed once a month during the peak seasons and as needed during the winter months. The garbage cans located at the parks are specialized large in-ground containers that have a substantial capacity and are not conventional waste containers.
 - Animal control is conducted on an as needed basis for skunks, porcupines, or coyotes.
 - Any additional maintenance or work would be evaluated and completed on an individual basis.
- Increase in site amenities
 - Since the survey, administration has installed additional park benches at the K-9 Park site which will be maintained and inspected throughout the year.
 - Administration will assess the garbage situation and install additional amenities, if required.
 - A porta potty will be installed near the entrance of the K-9 Park beginning spring 2019. Administration will look into whether a winter rental option would be available to continue the service to the winter months.
 - The highest request was for a dog fountain/water stations.
 - The high level cost estimate of the fountain:
 - Water, sanitary and manhole: \$35,000
 - Water fountain: \$10,000
 - Subtotal: \$45,000

- Consideration for improvement of drainage
 - The park experiences water pooling during the wet season in the south perimeter. It has been determined that in order to address the issue an engineered landscaping plan of the area to redirect the water would be required. This can be done and would require budget for engineering work as well as landscaping work to ensure that the drainage swales are completed properly.
 - The high level cost estimate for the design would be \$15,000.
- Improvement of trails
 - In the past, consideration was given to install a paved trail at the site. However, mixed feedback was received on this item during from 2018 survey. Many users were fine with the current trails and preferred the trails remain as is.
 - A paved multiway trail looping the park is estimated at \$585,000 and would need to be incorporated into the multiway plan.
 - Additional service levels would be required with the installation of a paved trail.
- Fencing at Barclay Park
 - The current fencing located at Barclay Park is private fencing and not maintained by the City.
 - The parking lot at Barclay Park is not separated from the rest of the park.
 - Most parking lots in off leash parks in the Edmonton region are not fenced or separated from the remainder of the park.
 - Edmonton identified that users will let their dogs in and out of the dog park without leashes, and a fenced area actually confines the dogs to running in the parking lot space unless they are leashed.
 - Dogs utilizing the parks should be properly trained with proper recall techniques.
- Consideration for a small dog area
 - To date, there has not been a strong demand for a small dog area by users.
 - Administration promotes anyone with a small dog to utilize Barclay Park in the industrial park. This is a smaller park and owners with large dogs typically do not utilize this park as much.
 - In order to develop a small dog area, the City needs to define what a small dog is. St Albert tried to allow their residents to self-identify, but this caused conflicts between dog owners as some owners felt their dog was small (weight vs height). The City would need to establish a regulation for this and then consider, if it is based on weight, what happens if someone has an overweight dog.
 - Users would also need to self-patrol and govern the small dog area if established to ensure regulations are being followed.
 - Another concern that many municipalities are facing is that owners are taking the small dog area as a puppy training and socialization area. Though the City has regulations that state a dog must be socialized and vaccinated to be at the dog park, other municipalities found that owners disobeyed this and brought their puppies anyways because it was for small dogs.
 - Another concern that was provided by other municipalities is that some owners with both a small dog and large dog, would leave the small dog in the segregated area and take off with the larger dog to the rest of the park. Dogs as per our regulation must be supervised at all times.
 - A few municipalities are moving away from small dog parks due to the concerns above and going towards recommendations of additional off leash sites.

At this time, based on experience and information from surrounding municipalities, administration recommends the continued practice of promoting Barclay Park as a recommended site for small dogs. Consideration for future off leash sites can be reviewed as park sites are developed. Administration will also continue to monitor the existing amenities and address concerns on an individual basis. Other park sites can be considered for future off leash areas including Outlook Park or future park development sites. There is currently no budget for any major improvements to either dog parks.

RECOMMENDATION

Accept report for information only.

Others Who Have Reviewed this Report

M. Pieters, Acting, City Manager / D. Melvie, General Manager, Community & Protective Services / M. Pieters, General Manager, Infrastructure & Planning



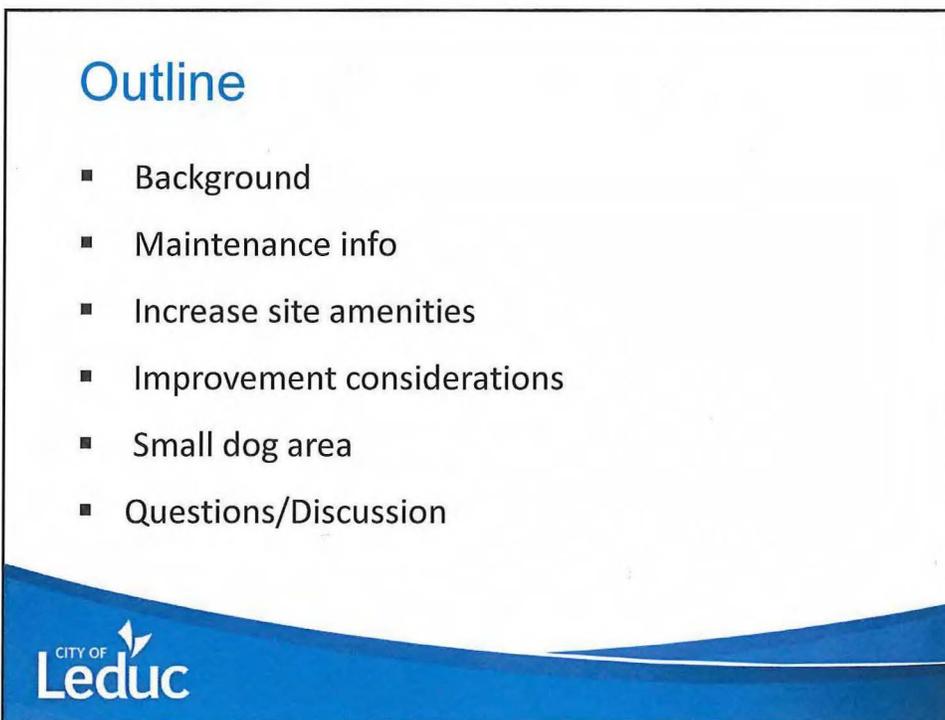
Dog Parks Update

Committee of the Whole – April 29, 2019
Report No.: 2019-CoW-010

www.Leduc.ca

CITY OF
Leduc

The slide features a blue background with a white and light blue wavy graphic at the top. The text is in white and blue. The City of Leduc logo is in the bottom right corner.



Outline

- Background
- Maintenance info
- Increase site amenities
- Improvement considerations
- Small dog area
- Questions/Discussion

CITY OF
Leduc

The slide has a white background with a blue wavy graphic at the bottom. The text is in blue. The City of Leduc logo is in the bottom left corner.

Background

Two current locations: Barclay Park



Background

Two current locations: K-9 Off Leash Dog Park



Maintenance Information

- Mowed approximately twice a season
- Garbage cans are changed once a month
- Utilizes large in ground waste containers
- Additional maintenance or work if required
- Animal control as needed



Increase in Site Amenities

DOG PARK ETIQUETTE



- Installation of new park benches
- Porta potty during summer months
- Administration will assess garbage situation during 2019 season
- Installation of additional signage in 2019

Leduc's off-leash dog parks should offer an enjoyable experience for all pets and their owners, but we need your help to make this happen.



Improvement Considerations

▪ Water Fountain

- 75mm Water Service $\$250/\text{m} \times 62\text{m} = \$15,500.00$
- 75mm Sanitary Service $\$250/\text{m} \times 62\text{m} = \$15,500.00$
- Sanitary Manhole $\$5000/\text{ea} \times 1 = \5000
- Water Fountain - $\$10,000$
 - TOTAL = $\$45,000.00$



Improvement Considerations

▪ Drainage improvements

- Would require engineered landscape plan to ensure proper drainage throughout the wetland - $\$15,000$
- Approximately $\$11/\text{square metre}$ for sod and topsoil work



Improvement Considerations

- Trail improvements
 - To complete a paved trail for the length of the existing loop
 - Cost estimate - \$587,758 (approximately 1700 m)
 - Not a high demand and would affect service levels
 - Could consider partial trail on the north portion of the park



Small Dog Area



- Currently, we promote small dog owners to utilize Barclay Park
- To develop small dog area, we need to identify rules and regulations
- Comments from other municipalities:
 - Hard to identify what is considered a small dog: weight vs height
 - Users need to be self-governed
 - Small dog areas are used for puppy training and socialization
 - Some municipalities are moving towards increased off leash sites instead of specific small dog areas
 - Owners are leaving small dogs in the area while using the rest of the park with their larger dogs
- Administration does not recommend a segregated small dog area at this time.



Discussion or Questions?



MEETING DATE: April 29, 2019
SUBMITTED BY: Donna Brock, Director Community and Social Development
PREPARED BY: Donna Brock, Director Community and Social Development
REPORT TITLE: Leduc Arts Foundry – Draft Memorandum of Understanding (“MOU”)

REPORT SUMMARY

This report is intended to facilitate discussion and garner input regarding next steps in securing information to allow for informed decision making for the Leduc Arts Foundry (LAF) project: draft MOU and a space needs assessment specific to the project.

BACKGROUND

PREVIOUS COUNCIL/COMMITTEE ACTION:

October 15, 2018 CoW Presentation – Feasibility Study

- Request was made by the LAF, at the time of presentation, to assign internal city resources (*resource recommendations for consideration: Toscha Turner, Darrell Melvie and Bruce Knisley*) to work collaboratively with LAF in establishing the following:
 - a. Partnership Agreement
 - b. Partnership Model
 - c. Define land locations
- Manager of Arts, Culture, & Heritage to continue to liaise with LAF.

March 18, 2018 CoW In-Camera Presentation

- Discussion on information presented.

KEY ISSUES:

Next steps have been defined at previous meetings and to continue the critical path, a draft MOU is being presented for discussion (Attachment 1). The draft MOU outlines what will be required to move forward to create a more formal agreement, and defines the roles of each party in working towards that end. The formal agreement would address more specific details around future considerations; the MOU is the first step to creating a working relationship with LAF for this project.

Discussion with LAF has confirmed there is also a need to conduct a space needs assessment to determine how many groups are still interested in participating with the proposed plan of LAF and to determine their needs to be a part of it; it would also inform the City of Leduc on land needs. This space needs assessment is currently unfunded and would require a request to Council for funds.

ATTACHMENTS:

Draft Memorandum of Understanding

RECOMMENDATION

That Council accept this report as information.

At a future Council meeting Administration will be requesting: 1) a motion of agreement to a Memorandum of Understanding with the Leduc Arts Foundry; and, 2) a motion for funds to complete an independent Space Needs Assessment, specific to the LAF project.

Others Who Have Reviewed this Report

P. Benedetto, City Manager / G. Klenke, City Solicitor / I. Sasyniuk, General Manager, Corporate Services / D. Melvie, General Manager, Community & Protective Services / M. Pieters, General Manager, Infrastructure & Planning / Jennifer Cannon, Director, Finance

This Memorandum of Understanding Dated this ____ day of _____, 2019

BETWEEN:

CITY OF LEDUC
(the "City")

-and-

LEDUC ARTS FOUNDRY SOCIETY
(the "Foundry")

WHEREAS the City and the Foundry:

- A. Recognize the important role of art and culture and how culture contributes to a healthy, sustainable, socially and economically viable community; and
- B. Recognize the current and ongoing need for creative spaces that support the viability of that role; and
- C. The parties are considering entering into a relationship to jointly address this need, but have not determined if a new legal entity will be created in the future or what type of entity would be most advantageous; and
- D. The parties want to set out the foundational principles of their work together and set out some respective rights and obligations relating to the ownership and management of intellectual property relating to an arts centre in Leduc.

NOW THEREFORE, the Parties have agreed to proceed as follows:

Definitions

1. In this MOU, the following definitions shall apply:
 - a) "Intellectual Property" means all intellectual property related to the Project, including, but not limited to, all concepts, plans, studies, and specifications relating to the Project;
 - b) "LAF" means Leduc Arts Foundry
 - c) "MOU" means this memorandum of understanding;
 - d) "Parties" means the City and the Foundry and "Party" means any one of them; and
 - e) "Project" means the joint planning initiative related to an arts centre in Leduc.

Role of Each Party

2. As the Parties are in the preliminary planning phase in determining their respective roles with respect to the Project, the Parties acknowledge that details regarding their relationship are to be determined. The Parties do not intend to create legally binding obligations. This MOU is a statement of our respective expectations not of enforceable obligations. However, the Parties acknowledge and agree that the following general principles shall apply:
 - a) The Parties shall:
 - i) always act with fairness, honesty, integrity and openness; respect the opinions of others and treat all with equality and dignity;

ii) cooperate to generate a supportive co-creative process that maximizes cultural, economic, social, and environmental sustainability;

iii) explore how skills, information, and connections can be leveraged ahead of capital expenditure;

iv) work together to identifying opportunities for integrated programs and projects;

b) The City shall:

i) continue to liaise with the Foundry for the purposes of:

1. Providing community development support to the Leduc Arts Foundry;
2. Ongoing assessment of the role of the City of Leduc in the Leduc Arts Foundry;
3. Creating a communications plan that will guide both parties with consistent messaging; and
4. Collectively negotiating partnership agreement and model based on a shared vision that makes sense for the whole community;

ii) commission a third-party, pre-development arts infrastructure study in Leduc to include:

1. Needs Assessment of Leduc artists and community, providing an understanding of the current need and future opportunities for creative spaces in Leduc;
2. Using current benchmarking of innovative arts centre models of similar size municipalities, provide recommendations for the most appropriate model for the City of Leduc.

iii) continue to explore the acquisition or designation of appropriate land/space to be used for the purposes of an arts centre, reflective of the Needs Assessment and other conclusions noted within the commissioned infrastructure study.

c) The Foundry shall:

i) perennially re-examine organizational governance for relevance, transparency, resilience;

ii) focus efforts on nurturing community support and building social equity for the arts by:

1. Growing brand awareness by engaging instead of telling;
2. Creating more opportunities for community members to experience the transformative power of the arts;
3. Letting others share their story;
4. Spreading capacity like a virus – building community around the project with community, but not building it for them;
5. Practicing, sharing, growing personal artistic practice in public ways; and
6. Developing partnerships with no expected return on investment.

Intellectual Property Rights

3. The Parties acknowledge and agree that any research, concepts, plans, studies, specifications, and creative products related to the Project that are authored or commissioned by the City shall be legally owned by the City; and that any research, concepts, plans, studies, specifications, and creative products related to the Project that are authored or commissioned by the Foundry shall be legally owned by the Foundry.
4. Any third party that desires to use any of the Intellectual Property must receive the prior written consent of the City and the Foundry prior to using such Intellectual Property.
5. Neither Party may transfer its interest in the Intellectual Property without the other Party's written consent.

General

6. This MOU shall be construed and governed by the laws of the Province of Alberta and the laws of Canada applicable therein and the parties irrevocably attorn to the exclusive jurisdiction of the Courts of the Province of Alberta but in any event is not intended to create legally enforceable obligations.
7. This MOU may be executed and delivered in any number of counterparts, by facsimile copy, by electronic or digital signature or by other written acknowledgement of consent and agreement to be legally bound by its terms. Each counterpart when executed and delivered will be considered an original but all counterparts taken together constitute one and the same instrument.
8. The term of this MOU shall be in effect from the date of execution until _____, unless the Parties agree otherwise in writing.

Agreed to on the day and year first above written.

CITY OF LEDUC

Per: _____

LEDUC ARTS FOUNDRY SOCIETY

Per: _____

MEETING DATE: April 29, 2019

SUBMITTED BY: S. Davis, City Clerk

PREPARED BY: S. Davis, City Clerk, T. Turner, Manager, Arts, Culture and Heritage & T. Johnson, Community Facilitator, Family and Community Support Services

REPORT TITLE: Treaty 6 Land Acknowledgement

REPORT SUMMARY

Council of the City of Leduc wishes to acknowledge that the City of Leduc, and its residents, live, work and play on traditional Treaty 6 land. This report looks at options for the acknowledgement.

BACKGROUND

KEY ISSUES:

Treaty 6 was signed on August 23, 1879 and encompasses the traditional lands of numerous First Nations, including Cree, Dene, Blackfoot, Saulteaux, Nakota Sioux, and the homeland of the Métis Nation. A Land Acknowledgement is a formal statement that recognizes the unique and enduring relationship that exists between Indigenous Peoples and their traditional lands. A Map of the Treaty 6 Lands is attached.

Territorial acknowledgements have existed for hundreds of years as part of many Indigenous cultures. Respectful acknowledgement of First Nation protocol is increasingly becoming the norm at the beginning of meetings. Acknowledging traditional Treaty 6 lands shows recognition of, and respect for, Indigenous Peoples, and that the City of Leduc acknowledges that it is on the land of a Nation that has had a relationship since time immemorial with that land – its importance to their culture, ceremonies and traditions. An Acknowledgement is also seen as an essential step towards reconciliation. An informed Acknowledgement is authentic, accurate, respectful, and spoken with heartfelt sincerity.

This report presents a number of possible initiatives that Council could support for the Treaty 6 Land Acknowledgement. These initiatives are a result of extensive research, speaking to the Maskwacis Cultural College, C. Aubichon, a Cree singer, and the Indigenous Relations department in the City of Edmonton.

The following are possible initiatives:

1. A date in June could be proclaimed Treaty Six Recognition Day in the City of Leduc. Both the Treaty 6 and Metis Nation flags could fly outside of the civic centre for a week and then be permanently displayed in Council Chambers. Each year on the date chosen, the flags could be flown outside the civic centre for a week as a reaffirmation of the Treaty Six Land Acknowledgment.
2. The City of Leduc, at the beginning of Council meetings, civic celebrations and official events, could make a Territorial Acknowledgement, examples of which follows:

"The City of Leduc respectfully acknowledges that we are situated on Treaty 6 territory, traditional lands of First Nations and Métis people."

"The City of Leduc acknowledges that we are on Treaty 6 territory—the ancestral and traditional territory of the Cree, Dene, Blackfoot, Saulteaux, Nakota Sioux, as well as the Métis."

““The City of Leduc acknowledges that we are on the traditional lands, referred to as Treaty 6 Territory. Treaty 6 encompasses the traditional territories of numerous western Canadian First Nations as well as the Métis people who have called this area home since time immemorial. The City of Leduc is dedicated to ensuring that the spirit of Treaty 6 is honoured and respected.”

3. In honour of the occasion a Quaking Aspen could be planted in Alexandra Park. An Elder could be invited to provide a blessing as well as an explanation of the significance of the Quaking Aspen to Indigenous People.
4. Council could support an Administrative initiative to:
 - address the needs of growing Indigenous populations by strengthening a government-to-government relationship of mutual respect and cooperation.
 - establish a framework for partnership and relationship building with Treaty 6 First Nations, the Metis Nation and other Indigenous People;
 - offer Aboriginal cultural awareness training to all city employees and mandatory training for Bylaw Officers
5. Work with members of Treaty 6 and the Metis Nation, explore their interest in the City hosting a Round Dance. The Round Dance is a ceremony which brings together a diverse group of people of all genders, ages, socio-economic levels, ethnicities, and religions. Hands are joined in a circle and the group dances around the drummers and singers. The beat of the drum is like the heartbeat of the community, and everyone moves as one. This dance will require drummers, singers and an Elder be in attendance to explain the significance of the dance.

Whichever option, or combination of options, is chosen, it is important that it is understood that any participation by Indigenous Elders and Knowledge Keepers must be acknowledged with a gift of an honorarium, tobacco (in pouches) and hospitality. There may also be a financial cost to have singers and drummers attend.

ATTACHMENTS:

Treaty 6 Lands map.

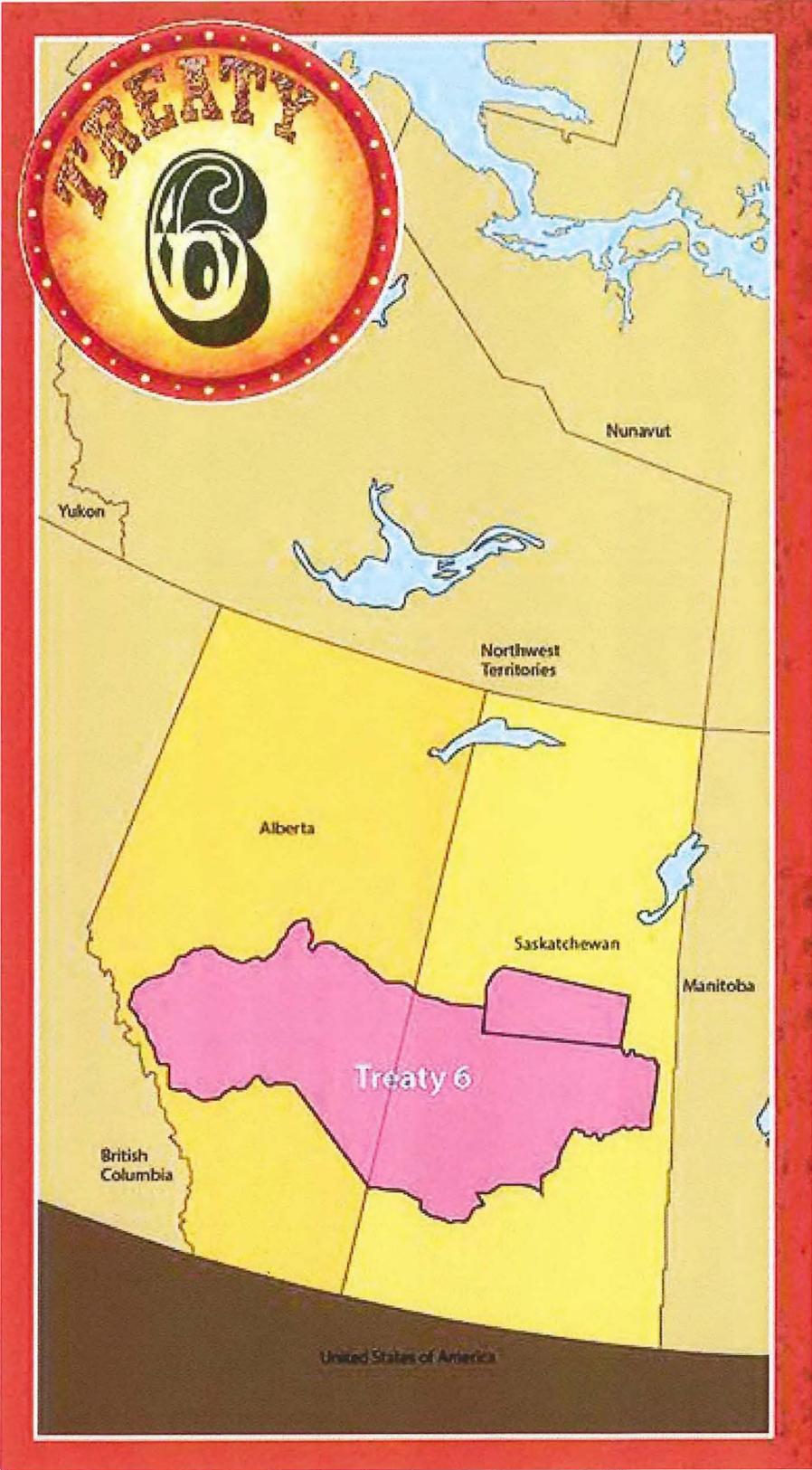
List of Treaty 6 members

RECOMMENDATION

That Council direct Administration to proceed with initiatives of their choice.

Others Who Have Reviewed this Report

P. Benedetto, City Manager / G. Klenke, City Solicitor / D. Melvie, General Manager, Community & Protective Services



List of Treaty 6 First Nations

- Alberta
 - Alexander First Nation
 - Alexis First Nation
 - Beaver Lake Cree Nation
 - Cold Lake First Nation
 - Enoch Cree Nation
 - Ermineskin Tribe
 - Frog Lake First Nation
 - Heart Lake First Nation
 - Kehewin Cree Nation
 - Louis Bull First Nation
 - Michel First Nation
 - Montana First Nation
 - O'Chiese First Nation
 - Papaschase
 - Paul First Nation
 - Saddle Lake Cree Nation
 - Samson First Nation
 - Sunchild First Nation
- Manitoba
 - Marcel Colomb First Nation
 - Mathias Colomb First Nation
- Saskatchewan
 - Ahtahkakoop First Nation
 - Beardy's and Okemasis First Nation
 - Big Island Lake Cree Nation
 - Big River First Nation
 - Flying Dust First Nation
 - James Smith First Nation
 - Lac La Ronge First Nation
 - Little Pine First Nation
 - Lucky Man First Nation
 - Makwa Sahgaiehcan First Nation
 - Ministikwan Lake Cree Nation
 - Mistawasis First Nation
 - Montreal Lake Cree Nation
 - Mosquito-Grizzly Bear's Head-Lean Man
 - Moosomin First Nation
 - Muskeg Lake Cree Nation
 - Muskoday First Nation
 - One Arrow First Nation
 - Onion Lake Cree Nation
 - Pelican Lake First Nation
 - Peter Ballantyne Cree Nation
 - Poundmaker Cree Nation
 - Red Pheasant First Nation
 - Saulteaux First Nation
 - Sweetgrass First Nation
 - Sturgeon Lake First Nation
 - Thunderchild First Nation
 - Waterhen Lake First Nation
 - Witchehan Lake First Nation