



**Youth Council Committee Meeting  
January 29, 2020  
6:30 p.m.  
Telford Street Board Room  
Civic Centre**

**-MINUTES-**

Present: Councillor Beckett (for Councillor Hansen), Councillor Tillack, A. Jara, E. Tews, E. Whitefield, E. Lewis, H. Pfeil, I. Klassen, K. Mccarthy, M. Oliver, M. Smith, S. Klooster, P. Drader, T. Johnson.

Regrets: Councillor Hansen

**1.0 CALL TO ORDER**

Chair called meeting to order at 6:34 pm

**2.0 INTRODUCTIONS**

**3.0 REVIEW**

3.1 Agenda Additions – new items added and agenda adopted

3.2 Previous Minutes/Action Items – None

**4.0 OLD BUSINESS – None**

**5.0 NEW BUSINESS**

5.1 February – Monthly meeting

Tracy Johnson

- *Mayor to possibly attend*
  - o **ACTION ITEM:** Admin Liaison to confirm meeting date with Mayor's Office
- *Board Orientation*
  - o City Clerk's Office plan to attend to give Board Orientation
  - o **ACTION ITEM:** Admin Liaison to confirm meeting date with Clerk's Office
- *Youth Council Orientation with cover:*
  - o Youth Council Manual – distributed to all members
  - o **ACTION ITEM:** Members to review their copy of the Youth Council Manual and bring questions
  - o Photo release form (<18 need signed by parent/guardian)

- *Review Terms of Reference DRAFT in YC Manual including the roles of Chair and Vice Chair*
- ***ACTION ITEM:*** *Members to consider their interest in the roles of Chair or Vice Chair found in the Terms of Reference DRAFT in the Youth Council Manual*
- ***DISCUSSION:*** *what kind of food do we wish to have at our meetings?*
  - *Snacks only for monthly meetings and bring your own water*
  - ***ACTION ITEM:*** *Admin Liaison to buy for February meeting: Fruit tray, chips, popcorn*
  - *Dietary restrictions: red dye (often listed as 'color' in red desserts), nuts, dairy, vegan, onion, fish, seafood*
  - *Full meal a few times per year – potluck or catering*
- ***Dates for monthly meetings – (Feb-June Sept-Dec)***
  - ***MOTION:*** *Youth Council Monthly Meetings will take place the 2<sup>nd</sup> Thursday of the month from 7:30-9:30 pm* - ***Motion Carried Unanimously***
  - ***ACTION ITEM:*** *Admin Liaison book Telford St Board room for all meetings and to send calendar invites for all meetings to members*

## 5.2 Strategic Planning – Saturday in February

Tracy Johnson

- *Plan 2020: goals, events/initiatives, our focus, budget (up to 2.5 hrs.)*
- ***DISCUSSION:*** *Get to know each other activities (2 hrs.)*
  - *Group 1: Kyra, Matthew, Isabelle, Emily, Mackenzie: discussion and will lead 1 hr. activity*
    - ***ACTION ITEM:*** *Admin Liaison to inquire at booking 2 badminton courts and equipment*
  - *Group 2: Sam, Ethan, Erika, Alexie, Hannah: discussion and will lead 1 hr. activity*
    - ***ACTION ITEM:*** *Admin Liaison to bring a few prizes (FCSS give aways)*
- ***DISCUSSION:*** *Lunch (30 min lunch)*
  - ***ACTION ITEM:*** *Admin Liaison to order Press'd – including vegan and non-dairy options, (no onion, fish, seafood)*
- ***DISCUSSION:*** *Date for meeting*
  - *Feb 22 9-2 pm at the LRC*
  - ***ACTION ITEM:*** *Members to inform Admin Liaison if unable to attend – will get some information from them in advance so they can be a part of the conversation*
  - ***ACTION ITEM:*** *Admin Liaison to book Oil Kings Room at LRC*

5.3 Drs Against Tragedies Event: members may be interested in taking place at Barneys on Friday Jan 31 – 7-9pm – Must be over 18

## **6.0 Standing Items**

### **6.1 Upcoming Council Items**

- ***ACTION ITEM:** Admin Liaison to begin sending out Upcoming Council Item document with monthly agendas and request for members to review in advance of the meeting so can be discussed during this standing item.*

## **7.0 Adjournment**

The meeting adjourned at 8:14pm

**Next meeting:** Feb 13 7:30 pm – Telford St Board Room – Civic Centre

**Note Taker:** Tracy Johnson