City of Leduc's Electric Vehicle Charger Rebate Program (ECRP) – Participation Guide

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Only Clean Energy Improvement Program (CEIP) Participants that have a signed Clean Energy Improvement Agreement with the City of Leduc are eligible to apply for either the ECRP pre-approval or the ECRP final approval.

Introduction

The Electric Vehicle Charger Rebate Program (ECRP) is a sub-program of the City's Clean Energy Improvement Program (CEIP). Residents who complete a CEIP Project will be eligible to apply for an additional incentive to offset the costs of installing an electric vehicle (EV) charger (Level 2 only).

The ECRP aims to increase the feasibility of electric vehicle (EV) transportation options to allow for greater consumer automobile choice in Leduc by providing financial incentives for EV charging stations and reducing the upfront financial barrier to EV purchases. A general increase in the adoption of EVs will increase the number of trips made using EVs, thereby increasing consumer choice when purchasing an automobile and reducing the greenhouse gases (GHG) and pollution associated with transportation in Leduc.

Rebate Amounts and Application Limits

Eligible participants can apply for the lesser of $600 or up to 50% of the installed cost of the Level 2 charging station (can include required household electrical upgrades to install a level 2 charger; before-tax), capped at one per household. Pre-approval is highly recommended to guarantee funding is available for your project. The pre-approval form can be accessed at www.leduc.ca/cleanenergyimprovementprogram

Incentive availability is limited and will be provided on a first-come, first-served basis to CEIP Participants who complete an eligible CEIP Project - as determined by the City of Leduc - which includes submitting a final Upgrade Completion Form, completing a post-Project EnerGuide Version 15 Home Evaluation, and signing an amended Clean Energy Improvement Agreement. The Municipality does not guarantee that the incentive will be available once a CEIP project is complete unless the participant has been pre-approved for the EV charger rebate program.

Eligibility Criteria

The technical eligibility criteria for the EV charging station rebate are as follows:

1. Must be a resident of Leduc
2. Must complete an eligible CEIP project
3. Must be a new EV charging station
4. Must be purchased and NOT leased
5. Must be a Level 2 (208/240 V) station
6. Must be approved for sale and use in Canada (ULC, cETL, or CSA certification)
7. Must be mounted or fixed model, not transportable
8. Must be connected to the grid

9. Must be installed by a licensed Master Electrician upon obtaining the relevant Electric Permit (Under the Alberta Safety Codes Act and Permit Regulations an Electrical Permit is required to install, alter or add to an electrical system).

A qualified Product List (QPL) of residential grade EV charging stations meeting the technical criteria listed above is provided at the bottom of this guide. The installing contractor does not need to be a qualified CEIP contractor to do the work. It is the Participant's responsibility to ensure that the chosen contractor is qualified to do the install.

Participation Process Overview for ECRP Applications

All applications to the ECRP will be accepted through ecosmart@leduc.ca

1) ECRP Pre-approval applications

The ECRP Pre-approval form can only be filled out once the Clean Energy Improvement (CEI) Agreement has been signed and a project has been started. Participants can choose to fill out an ECRP pre-approval application form at any time during their CEIP project, but must still adhere to the deadlines below. The pre-approval form is required to reserve grant funding for each EV charger installation project.

2) ECRP Final Applications

Participants can choose to only submit the final application (at their own risk, with no guarantee of funding) or to submit a pre-approval application to guarantee funding for their ECRP incentive for the lesser of 180 days or 30 days after the CEIP project is completed. It is recommended that Participants submit applications for pre-approval before undertaking work to ensure eligibility and funding availability. The installation date must be after the CEIP project qualification date. Any EV charger installed before the CEIP qualification date will not be eligible for the ECRP incentive.

Required Documentation

- Confirmation that an eligible CEIP Project has been completed – this includes submitting a final Upgrade Completion Form, completing a post-Project EnerGuide Version 15 Home Evaluation and signing an amended Clean Energy Improvement Agreement.
- A copy of the EV charging station purchase receipt and/or invoice with installation costs
- EV charging station specification sheet or a price quote with the model number.
- Proof of residence or ownership in the City of Leduc (e.g. utility bill, municipal tax bill, etc).
- An "Electrical Permit Final Inspection Report" which can be obtained from the City after completion of the EV charging station installation.
- Upon completion of the installation of the EV Charging Station a signed statement by either the Participant or the Participant's contractor must be provided that confirms the EV Charging Station has been properly installed, meets all applicable building codes, zoning laws, local, provincial and federal requirements and any other relevant requirements.

All items on an invoice submitted by the Participant must be listed separately, and the cost of the equipment and labour must be clearly identified.

Application Extensions

Application extensions may be approved on a case-by-case basis and must either be combined with a CEIP Project extension or satisfactory proof of supply chain delays. The City of Leduc reserves the right to approve or deny application extensions on a case-by-case basis using reasonable judgement.

Rebate Disbursement

As residential EV chargers are not eligible for CEIP financing, the ECRP incentive will be paid directly to the successful Participant, after installation and following a City inspection, and once a CEIP project is confirmed to be completed by the City.

Notwithstanding any other term or condition contained herein, the City shall only be obligated to pay a rebate once the Participant has complied with all of the applicable Program requirements as described herein, including meeting all eligibility requirements and providing all supporting documentation to the Program administrator.

Notwithstanding any other term or condition contained herein, the payment of a rebate by the City is subject to the City having available rebate funds to disburse.

The rebate cheque will be made out to and delivered to the Participant. The Participant acknowledges that any rebate funds may be taxable by the federal, provincial, and municipal government and the Participant shall be solely liable for paying all such taxes.

ECRP Final Application Deadlines

ECRP Rebate Applications must be received within:

- 30 days after the completion of an eligible CEIP project; or
- 180 days from the date the ECRP CEI agreement is signed is received.
- The EV charger must not be purchased or installed before signing a Clean Energy Improvement Agreement.

Questions

Email: ecosmart@leduc.ca

Phone: 780.980.7107

Data Collection and Use (FOIP)

a) The Participant consents to the City of Leduc releasing any information contained in Program applications, or related to it, and obtained by the City of Leduc in the course of verifying or auditing the applications, determining the Participant's eligibility for this Program, or both, as subject to the Freedom of Information and Protection of Privacy Act (FOIP Act).
b) The Participant expressly authorizes the City of Leduc to obtain information from the Participant to verify the contents of Program applications and to determine the Participant's eligibility for this Program including current annual property tax payments, property tax payment history, and the assessed value for the Property.
c) The Participants consents to the collection, use, disclosure and other handling of any information provided by the Participant including but not limited to property address, phone

number, and account number with the City of Leduc for the purposes relating to the operation and administration of the Program.

d) The Participant agrees that Property and Participant information may be shared between the Municipality and its agents, service providers, and partner organizations in order to:
    i. Conduct, analyze and report on the results of the Program and to conduct surveys; and
    ii. schedule and complete site inspections at the Property.
e) The Participant provides express consent allowing the City of Leduc, their agents or service providers to contact the Participant directly by email and other electronic communications for the purposes of Program administration, evaluation, verification, and for collecting market research data related to the Program.

A Qualified Product List (QPL) of Residential Grade EV Charging Stations

Please note that this QPL is only for guidance, and the City is neither recommending nor advertising these products. Any other residential grade EV charger models that fulfill ALL the eligibility criteria listed above will be eligible for incentives. Rebate Participants are encouraged to consult with the City to ensure EV charger eligibility.

Manufacturer	Model
AmazingE	AmazingE
Audi	e-tron charging system
AZRA	ZE-230
AZRA	ZE-240
AZRA	ZESP-230
AZRA	ZEDP-230
AZRA	ZESP-230-RFID
AZRA	ZEDP-230-RFID
BMW	IWallbox
BMW	Wallbox Essential
Bosch	EL-50600
Bosch	EL-50650
Bosch	EL-51245
Bosch	EL-51253
Bosch	EL-51254
Bosch	EL-51866
Bosch	EL-52240
Bosch	EL-52503
Chargepoint	CPH12
Chargepoint	CPH25
Chargepoint	CT40XX
Chargepoint	CPH50

Manufacturer	Model
Chargepoint	CPF50
Chargepoint	CPF25
Delta electronics	AC Mini
Delta electronics	DC Wallbox
Enel X (formerly eMotorWerks)	JuiceBox Pro 32
Enel X (formerly eMotorWerks)	JuiceBox PRO 40
Enel X (formerly eMotorWerks)	JuiceBox Pro 40 Lite
EV-BOX	Elvi
EV-BOX	BusinessLine
EVDuty	EVC30
Flo (AddÉnergie)	Core+
Flo (AddÉnergie)	SmartTwo
Flo (AddÉnergie)	Flo Maison G5
Flo (AddÉnergie)	Flo Maison X5
Global industries	BS20-32 (EV One-32A)
Global industries	BS20-32 (EV One-RFID)
Grizzl-E (United chargers)	GR1-14-24-P-B
Grizzl-E (United chargers)	GR1-6-24-P-B
Grizzl-E (United chargers)	GR1-14-18-P-B
Hubell	HBLEV30B

Manufacturer	Model
Hubell	HBLEV30BHW
Jekayla	CBYUL-EV16-CT240
Jekayla	CBYUL-EV32-CT240
La Station Verte (The Green Station)	GDC-LS30
LeGrand	L2EVSE16
LeGrand	L2EVSE30
Leviton	EVR30
Leviton	EVR40
Lite-on	SC3-32A (PowerCharge Connect)
Lite-on	BC3-32A (PowerCharge Energy)
Lite-on	IC3-32A (PowerCharge Platinum)
Nissan	Portable Charger
Porsche	Universal Connector
Siemens	VC30XXXHW
Siemens	VC30XXXU
Siemens	VC30XXXUW
Sun Country Highway	EV30
Sun Country Highway	EV40
Sun Country Highway	EV40P

Manufacturer	Model
Sun Country Highway	EV40PR
Sun Country Highway	EV50
Sun Country Highway	EV50P
Sun Country Highway	EV60
Sun Country Highway	LCS/SCH-15
Sun Country Highway	LCS/SCH-20
Sun Country Highway	LCS/SCH-20P
Sun Country Highway	LCS/SCH-25
Sun Country Highway	LCS/SCH-25P
Sun Country Highway	LCS/SCH-30
Sun Country Highway	LCS/SCH-30P
Sun Country Highway	LCS/SCH-40
Sun Country Highway	LCS/SCH-60
Sun Country Highway	LCS/SCH-100
TechnoVE	BR 240V
Tesla	Gen 3 Wall Connector
Wattzilla	UNO
Wattzilla	DUO
Webasto (formerly AeroVironment)	Turbo DX-XX
Webasto (formerly AeroVironment)	Turbocord-XX